#### **AGENDA**

#### CITY OF VALPARAISO & VALPARAISO CABLE AUTHORITY JOINT MEETING

#### ${\bf VALPARAISO, FL}$

850-729-5402

December 11, 2023 6:00 PM

Invocation (Commissioner Wasdin)
Pledge of Allegiance (Mayor Smith)

ΛDI	PROVAL OF MINUTES	
	vember 13, 2023, Regular Commission Meeting	
	'IZENS' CONCERNS (non-agenda items)	
1.	Resident	
2.	Non-resident	
	Walton Okaloosa Council on Aging	
<u>AC</u>	TION ITEMS/POTENTIAL ORDINANCES	
1.	Added Agenda Item	
2.	Resolution No. 16-12-11-23 Amend FY23 Budget	Attach 1
3.	Proclamation City Election	Attach 2
4.	Right-Of-Way Permit Live Oak Fiber	Attach 3
5.	Ordinance No. 724 Vacating & Abandoning Kake Cottages R-O-W	Attach 4
6.	Ordinance No. 725 Shipping Containers as Accessory Structures	
OLI	D BUSINESS	
	Update New City Hall Renovation	
_	Legal Update	
	Live Oak Fiber Ground Lease Agreement	
	½ Cent Sales Tax Funds	
	Executive Session 363 Washington	
3.	Lease Agreement Okaloosa County Teachers Federal Credit Union	
REF	PORTS / CORRESPONDENCE / ANNOUNCEMENTS	
1.	TPO/DOT	
2.	Stormwater	
3.	Community Liaison Report	
4.	Regional Sewer Update	
5.	Planning Commission Update	
6.	Community Center Update	
7.	Department Updates	Attach 6
8.	City of Valparaiso Employee Christmas Dinner, Friday December 15, 6 PM	
9.	Special Meeting Quasi-Judicial Special Exception 428 Edge, Monday December 18, 5PM	
10.	Disbursements	
11.	Etc.	
AD	MINISTRATIVE ITEMS	

1. Employee Christmas Bonuses------Attach 7

#### **RESOLUTION NO. 16-12-11-23**

A RESOLUTION AMENDING THE FISCAL YEAR 2023 BUDGET OF THE CITY OF VALPARAISO, FLORIDA; DUE TO AN INCREASE IN EXPENDITURES IN THE ARPA (AMERICAN RESCUE PLAN ACT) FUND; AUTHORIZING REVISIONS TO BE MADE TO THE MONTHLY FINANCIAL STATEMENTS AND PROVIDING AN EFFECTIVE DATE.

**WHEREAS,** the annual budget is an estimate of anticipated expenditures adopted by the commission, and

**WHEREAS,** the City Commission deemed it in the best interest of the city to pay for the Engineering Services for the Capital Pipe Lining Project out of ARPA funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF VALPARAISO, FLORIDA THAT:

- Section 1. The amended budget for the fiscal year commencing 1
  October 2022 which is incorporated by reference and
  made a part hereof, is hereby officially adopted.
- Section 2. The FY 2023 Budget and corresponding monthly financial statements are amended as follows:

#### ARPA Fund

Engineering Services **Account No. 03-20-535.311.00**Increase budgetary expense figure from \$9,300 to \$ 23,100

Funds will be taken from the ARPA Cash Fund Account No. 03-00-131.000.01

Section 3. This Resolution is effective upon adoption.

PASSED AND ADOPTED THIS 11<sup>TH</sup> DAY OF DECEMBER 2023.

	Hubert B. Smith	
	Mayor	
ATTEST:	•	

Tammy Johnson, CMC City Clerk

### CITY OF VALPARAISO 465 Valparaiso Parkway Valparaiso, Florida 32580

#### PROCLAMATION BY THE MAYOR

- **WHEREAS**, the term of office of two (2) City Commission seats of the City of Valparaiso will expire at 12:00 Noon on March 26, 2024, necessitating a General Election to fill the said vacancies, and
- WHEREAS, Article 12, Section 1, Laws of the State of Florida, Chapter 9101 (no. 707), Charter of the City of Valparaiso, Florida, provides that the Mayor of the said City of Valparaiso shall call elections by proclamation.
- NOW, THEREFORE, I, Hubert B. Smith, Mayor-Commissioner of the City of Valparaiso, by virtue of the authority vested in me by Article 12, Section 1, Laws of the State of Florida, Chapter 9101, Special Acts of 1921, do hereby announce, publish and proclaim, that a general election will be held in the City of Valparaiso on Tuesday, the 19<sup>th</sup> day of March 2024, at the New Hope Baptist Church, 108 Aurora St, for the purpose of electing two (2) City Commissioners.

**IN TESTIMONY WHEREOF,** I have hereunto set my hand and the official seal of the City of Valparaiso, this 11<sup>th</sup> day of December 2023.

	Hubert B. Smith Mayor	
ATTEST:	y	
Tammy Johnson, CMC		
City Clerk		

**NOTICE:** 

Any qualified elector of the City of Valparaiso may qualify to run for election to the above offices. Qualification period shall commence at noon on Monday, January 8, 2024, and shall close at noon on Friday, January 12, 2024. All candidates shall qualify with either the Supervisor of Elections office at 1250 Eglin Pkwy, Ste 103, Shalimar, FL., or with the Supervisor of Elections office at 302 N. Wilson St, Ste 102, Crestview, FL. Qualifying papers will be available at <a href="VoteOkaloosa.gov">VoteOkaloosa.gov</a> and in the Supervisor of Elections offices.

All residents desiring to vote in this election must be registered on the voter registration books of Okaloosa County no later than February 20, 2024.

#### CITY OF VALPARAISO RIGHT-OF-WAY PERMIT

Date	:1	1/30/2023	Permit No.: 2023-009
Pern	nittee:	Live Oak Fiber	
the f	ollowing ods Affecte	work within the City Right-of-Way: <u>VAL</u> d: Adams Ave, Nordberg Ave, Lincoln A	construct and maintain the utility or perform 1-01; Directional Bore Footage = 35,090' ve, Washington Ave, Okaloosa Ave, Madison
	araiso Pk	, Edwards Cir, Charles Dr, James Ave, C wy.	regory Ave, Andrew Dr, Valastics Ave,
1) 2)	Permittee	work is within the corporate limits of the municip declares that prior to commencement of work he ng utilities, both aerial and underground utilities	e has contacted all utilities and has ascertained the location
3)	It is expres	sly stipulated that this permit is a license for pe	rmissive use only and that the placing of facilities upon
4)	Any utility Director to improvement by the Pub	neretofore or hereafter placed upon, under, ove be unreasonably interfering in any way with the ent, extension or expansion of such right-of-way	create or vest any property right in said holder. r or along any right-of-way that is found by the Public Works convenient, safe or continuous use, or the maintenance, shall, upon 30 days' written notice to the utility or it's agent such utility at its own expense except as otherwise provided
5)	All road creshall be by	ossings shall be by directional bore except on n directional bore except for utility lines greater t	
6) 7)	All work sh condition a	nd repair and shall be in compliance with Florid	neering practices, shall be maintained in reasonably good
8) 9)		iate traffic control devices shall be installed. iate erosion and sedimentation control devices	shall be installed.
10)	All City pro		n accordance with City specifications, and in a manner
11)		ed sketch covering details of this installation sh	all be made a part of this permit. Sketch to be furnished by
12)	The permit		faith within sixty (60) days from the date of this permit
	The constr of a prior p	uction and maintenance of such utility or other permittee.	permitted work shall not interfere with the property and rights
	granted on and the ho and agains exercises I shall be ob necessary	ly to the extent of the City's right, title and intereder will at all times assume all risk of and indent any and all loss, damage, cost of expense arisely said holder of the aforesaid rights and privilegerved and the holder must take such measure in order to safely conduct the public through the	regreed that the rights and privileges herein set out are set in the land to be entered upon and used by the holder, anify, defend and save harmless the City of Valparaiso from sing in any manner on account of the exercise or attempted ges, during construction, all safety regulations of the City s, including placing and display of safety devices, as may be project area in accordance with adequate safety practices.
15)	The Public 5407.	Works Department shall be notified twenty-four	(24) hours in advance of starting work by calling 850-729-
	In the case compliance	or removed from the right-of-way at no cost to	
18)	Roadway o	n to: City Administrator, 465 Valparaiso Parkwa onstruction is proposed or underway: Yes (X) for all utility companies shall be \$100.00.	y, Valparaiso, Florida 32580 or FAX to: (850) 678-4553. No ( )
Subm	nitted By:	SourceOne Corp – Pam Thompson Permittee Name or Company Name and Ph	n / Tim Anderson 912-506-1444 / 912-342-8577 none Number
		—— 4120-Coral Park Dr, Brunswick GA-31520— Address	Fax Number
		Signature, Title and Phone Number	
		1	
Лююн	aved By:		12-6-23

Date

Revised 12/2022

City Administrator

# PROPOSED ADDITIONS

- THE PROPOSED METHOD OF INSTALLATION WILL BE DIRECTIONAL BORING UNLESS OTHERWISE NOTED. ALL PROPOSED WORK TO BE WITHIN FIGHT OF WAY LIMITS. CONSTRUCTION FORCES TO FIELD VERIFY RIGHT OF
- WAY EXTENTS PRIOR TO COMMENCING CONSTRUCTION.
  AN APPROVED PERMIT IS REQUIRED BEFORE STARTING CONSTRUCTION AND MUST BE PRESENT AT THE JOB SITE. ALL WORK TO COMPLY WITH THE "GENERAL PROVISIONS" OF THE PERMITTING AUTHORITY.
- THE PROPOSED ROUTES WILL BE MARKED WITH PAINT AND/OR FLAGS PRIOR TO CONSTRUCTION.
- LOCATION OF ALL EXISTING UTILITIES TO BE VERIFIED BY CONSTRUCTION AND UTILITY LOCATE PERSONNEL. CALL 811 OR 800-282-7411 TO REQUEST UNDERGROUND LOCATE SERVICES OR SAFEGUARDS FOR AREAS PRIOR TO COMMENCING CONSTRUCTION. CONSTRUCTION IS RESPONSIBLE TO VISUALLY LOCATE CONFLICTING RESTORE ALL EXCAVATIONS TO ORIGINAL OR BETTER CONDITION. NO OPEN TRENCHING UNDER TREE CANOPIES FACILITIES BY DIGGING AND EXPOSING (POTHOLE).
- ASPHALT/CONCRETE RESTORATION TO BE COMPLETED PER PERMITTING AUTHORITY STANDARDS, ALL ASPHALT AND CONCRETE WILL BE REMOVED BY JACK HAMMER AND CUTTING SAW.
- LIVEOAK FIBER TO COMPLETE FINAL INSPECTION AND WALK-THROUGHS AS REQUIRED

# ILITY CONTACTS

City of Valparaiso Public Works 465 Valparaiso Parkway Valparaiso, FL 32580 (850) 729-5402

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DIG2885N24TFP1U5 - 2889	10VIOO1 IVIDI	ztrz		675	1,987
DTD432F5N36TFF1U5 - 432F	TOTAL POOTAGE				
FIBER OPTIC CABLE - 864	TOTAL FOOTAGE				
CONDUITS					
1.25" HDPE SDR 11, Smooth Wall	TOTAL POOTAGE	zer he			
2.00" HDPE SDR 11; Smpoth Well	TOTAL POOTAGE	4,996			
4.00" HDPE SDR 11; Smooth Wall	TOTAL FOOTAGE				
MULCTAPE	TOTAL FOOTAGE	36,128			
HANDHOLES					
SGLB011211016(Drop Stack Vapit "FlowerPot")	NOITAGE ATT	95			
BULKU1324180011016 (Plastic Lid)	PER LOCATION	36			
BULKU1324180061016 (Five 22 Ud)	NOLLY JOS SEA	1			
BLLKU1730340011016 (Plantic Ud)	NOLLY OF USA				
BULKU1730240061016 (Tim 22 Ud)	PER LOCATION	1			
DULKU2436240061D16 (Text 22 Ud)	MDITADD1834				
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#### UNLESS OTHERWISE SPECIFIED. 2. IF THE TRACER WIRE IS CUT AT THE HANDHOLE LOCATION IT 3. TEST/MARKER POSTS TO BE PLACED AT HANDHOLE LOCATIONS SPACED +/-1,500' APART. NOT TO EXCEED 2,000' SPACING TEST/MARKER POST HEIGHT TO BE NO MORE THAN 30" ABOVE GRADE (SEE UTILITY MARKER DETAIL SHEET D-8). BETWEEN TEST/MARKER POSTS. AT TEST POINTS/MAKER POSTS AND BOTH ENDS. MUST BE GROUNDED. IF TRACER WIRE IS UNCUT, GROUND

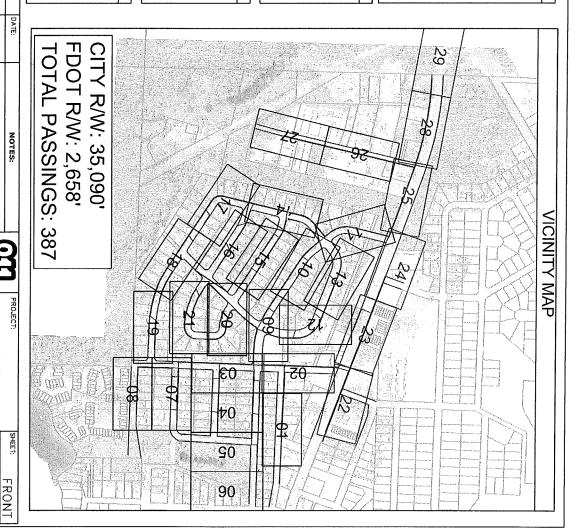
1. ALL MAINLINE FIBER TO BE PLACED INSIDE (1) - 1.25" CONDUIT

DECLARATIONS

# **EXISTING UTILITIES**

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WATER	SANITARY SEWER	STORM SEWER	GAS LINE	BURIED TELCO / CABLE TV	BURIED POWER	

FIBER LOOP	GROUND	TESTING LOCATION	FLOWERPOT 9x12	HDPE CONDUIT	VAULT	FIBER CABLE	PROP
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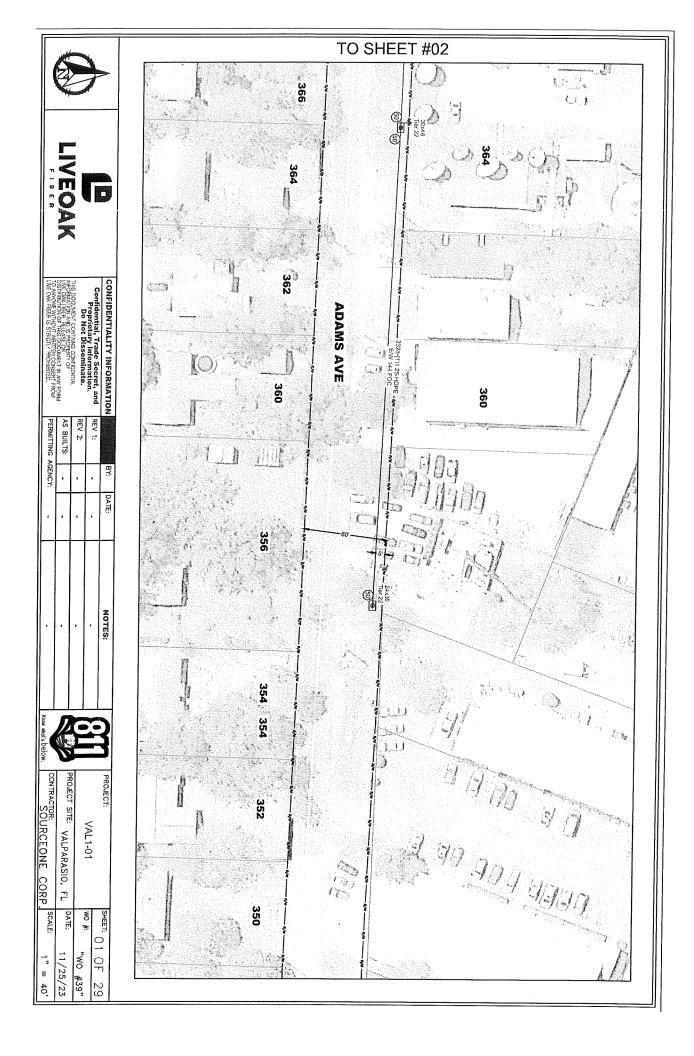
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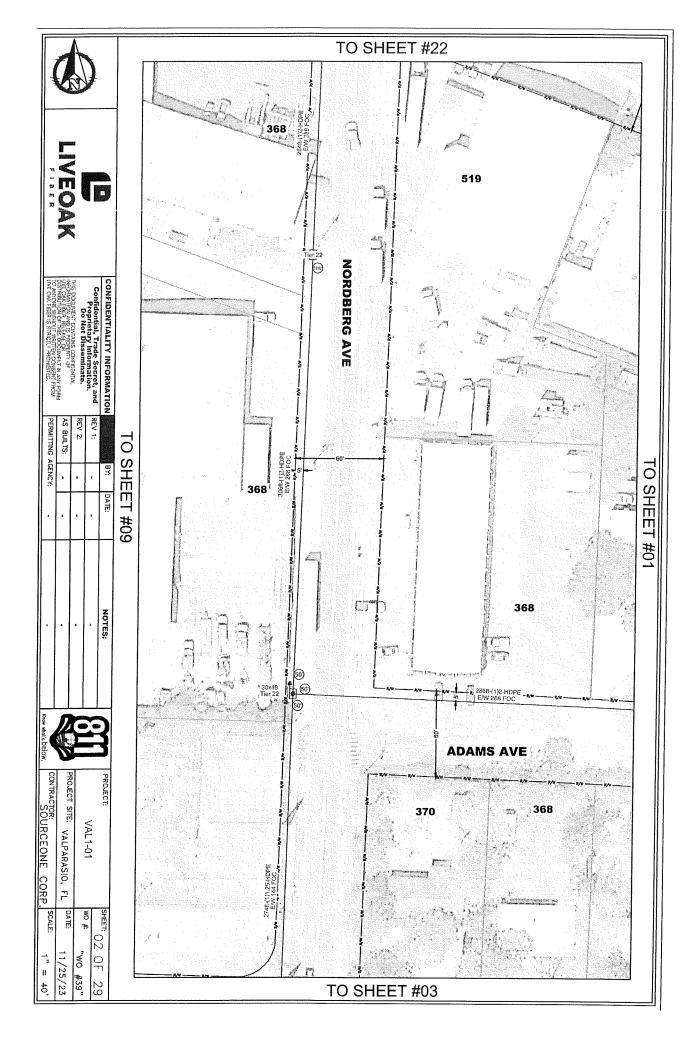
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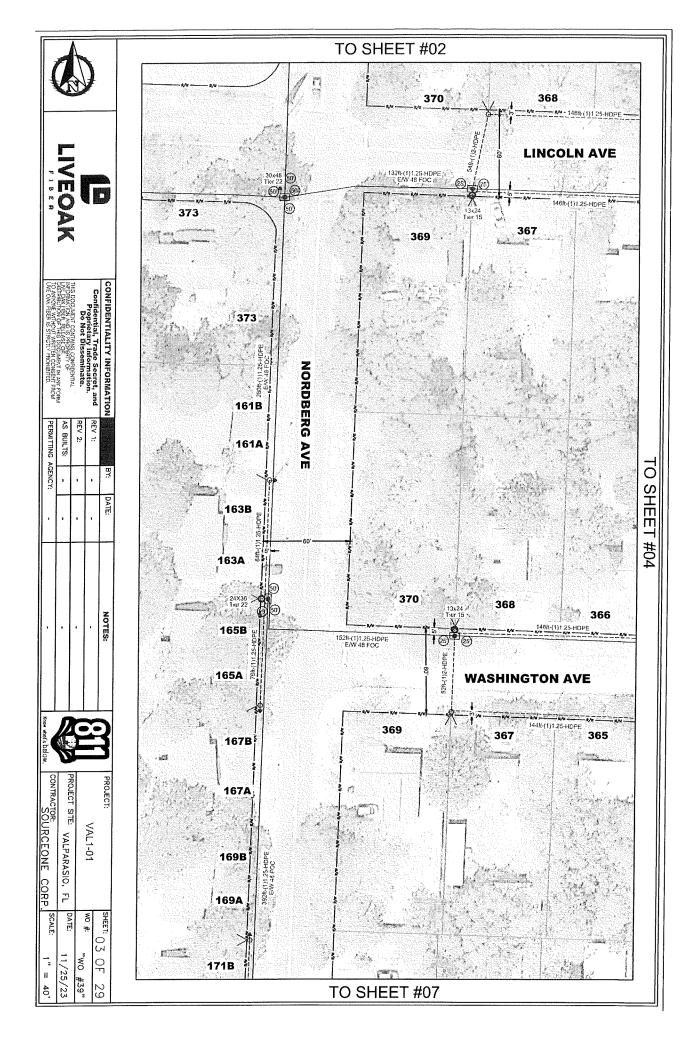
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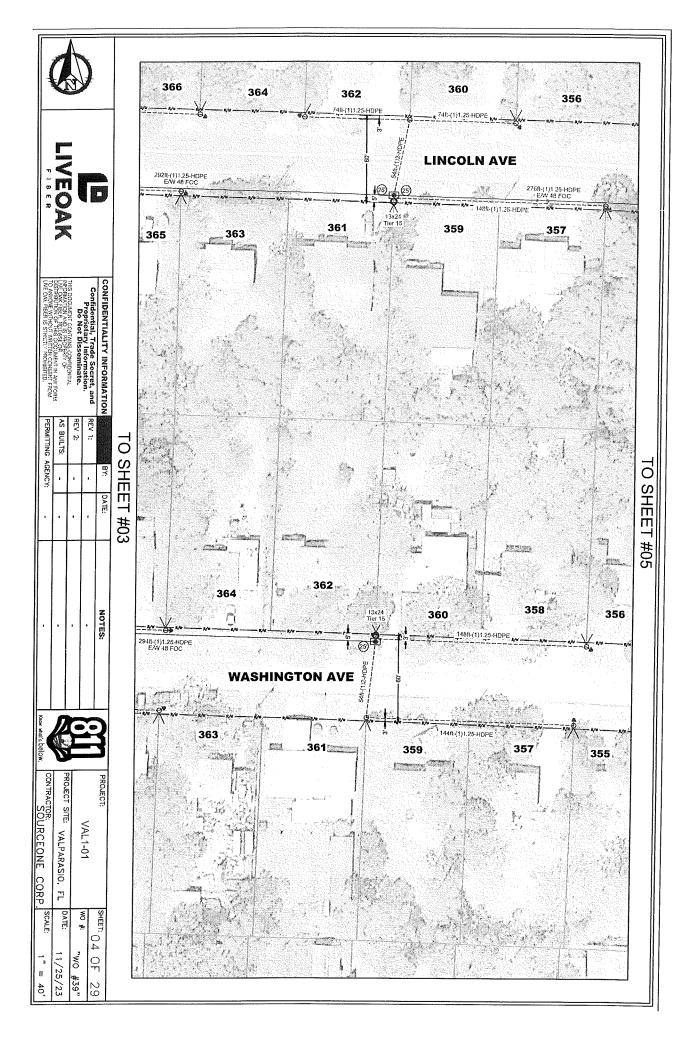
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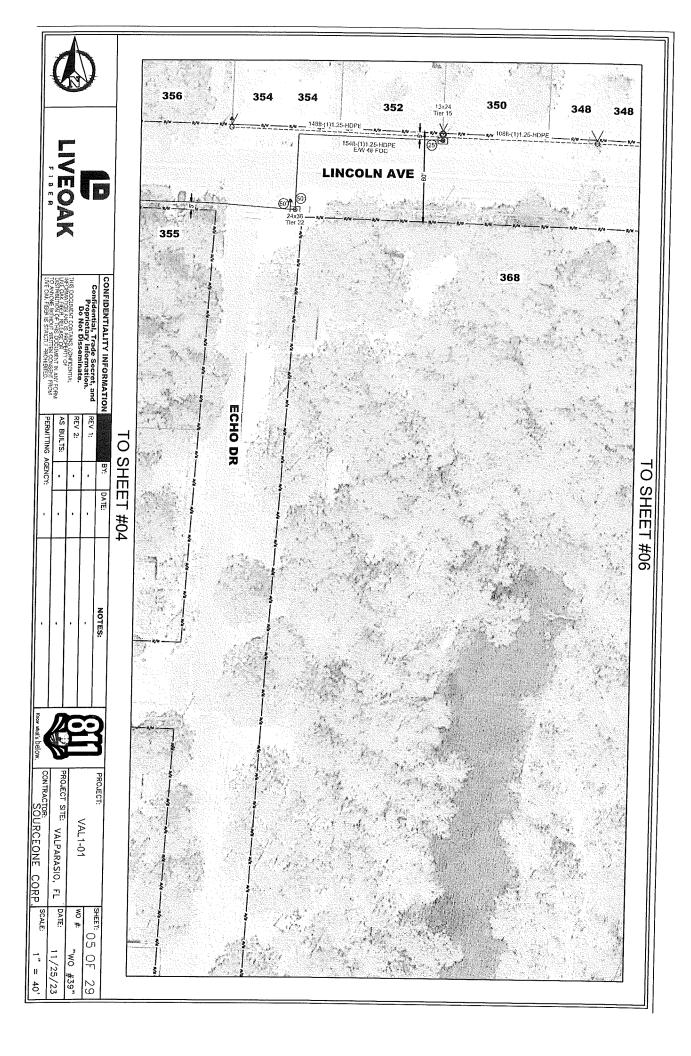
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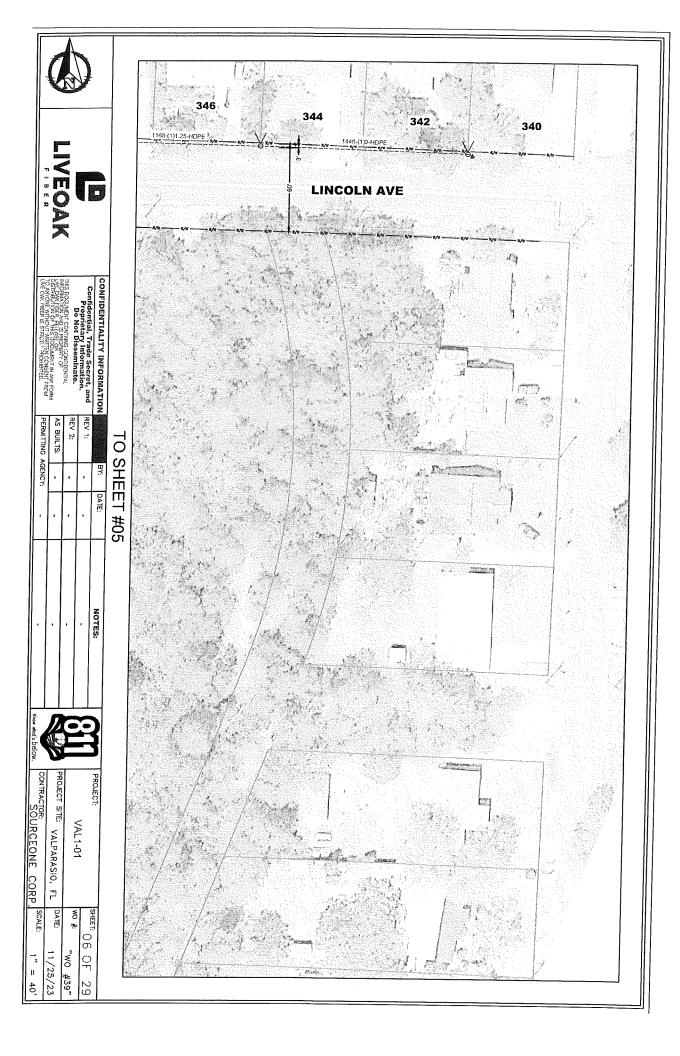


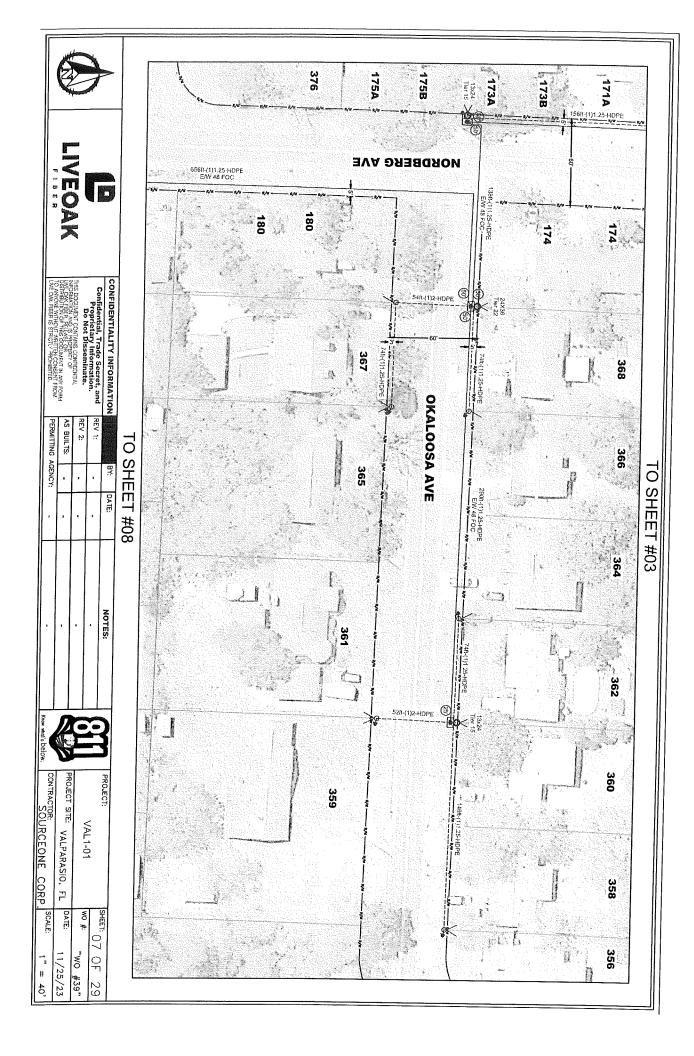


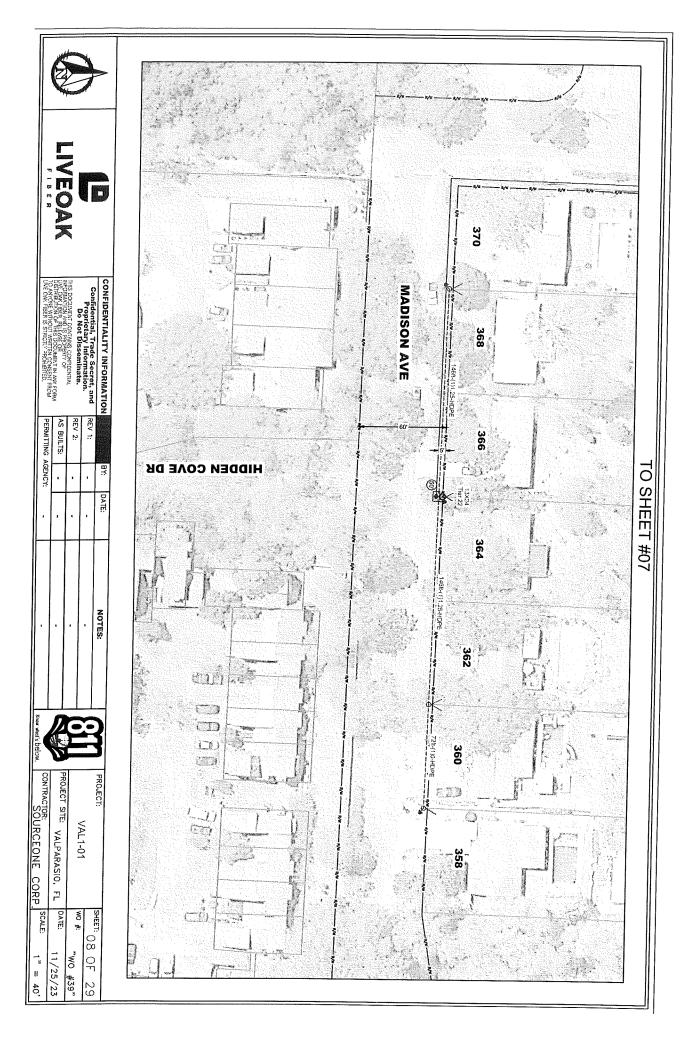


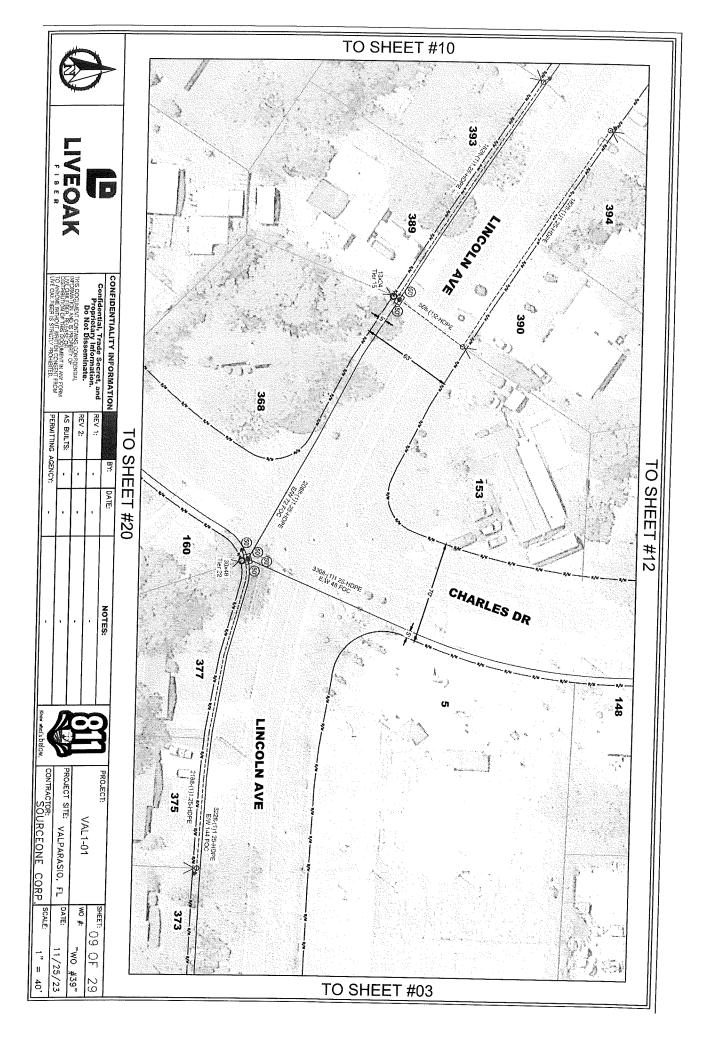






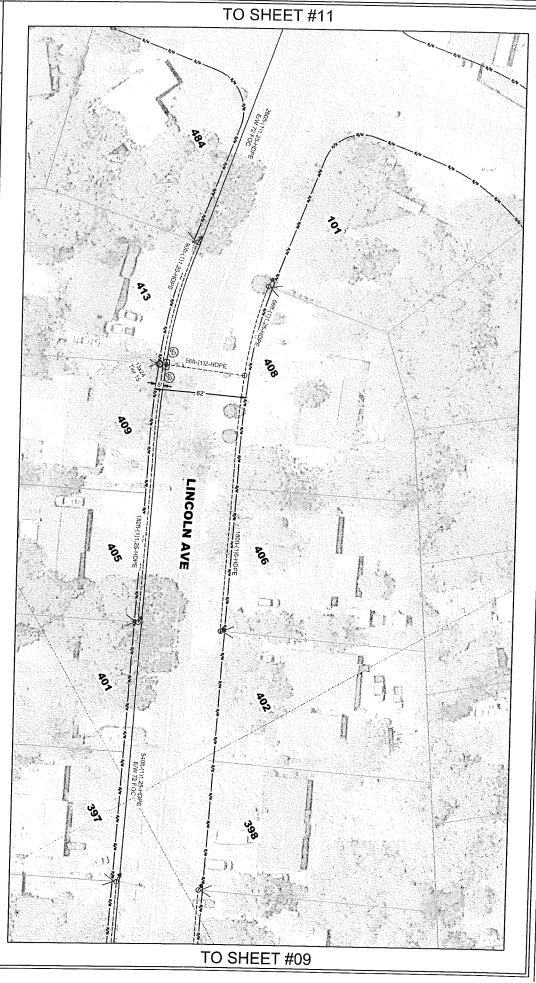


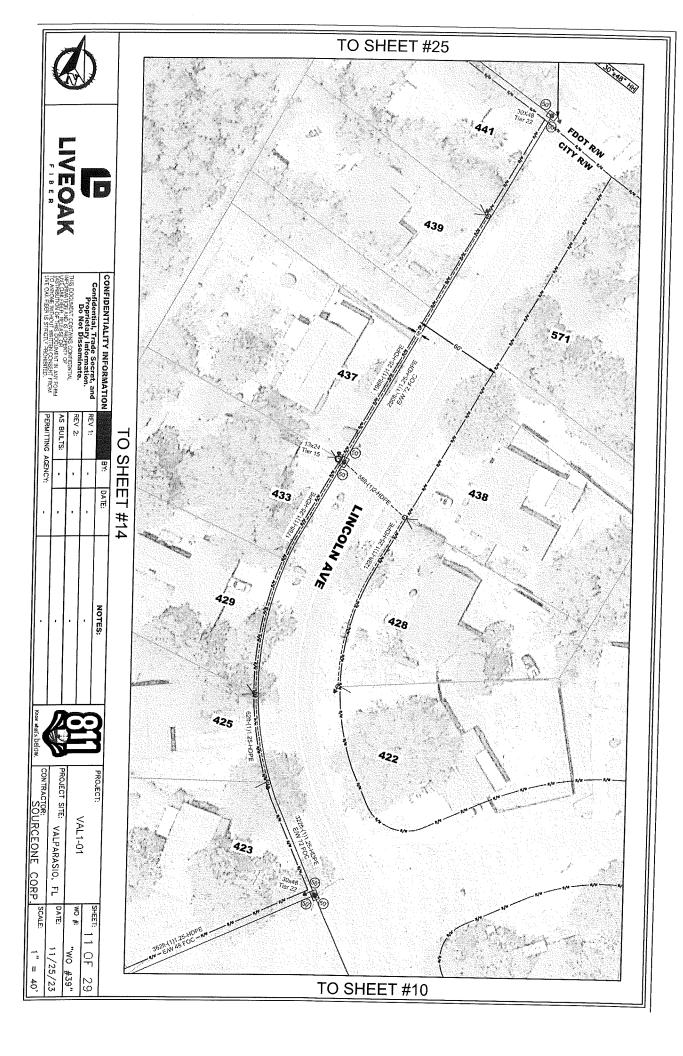


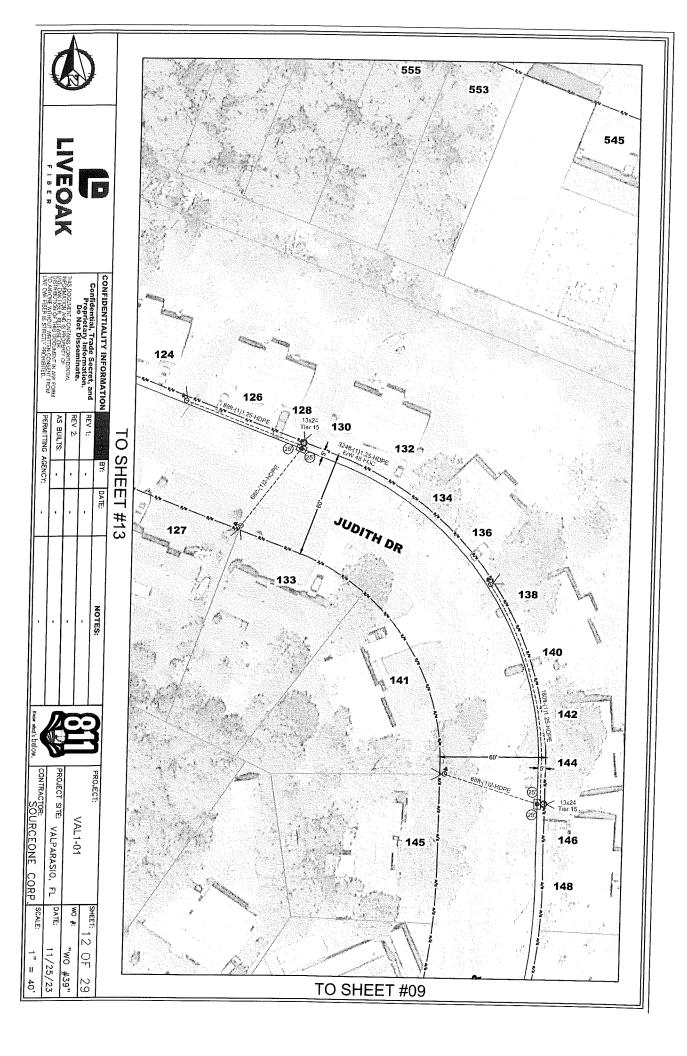




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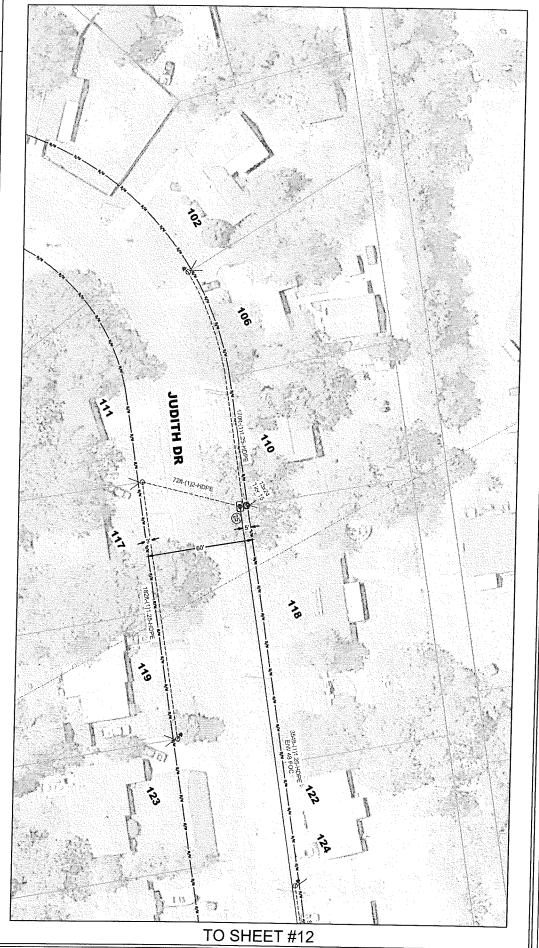


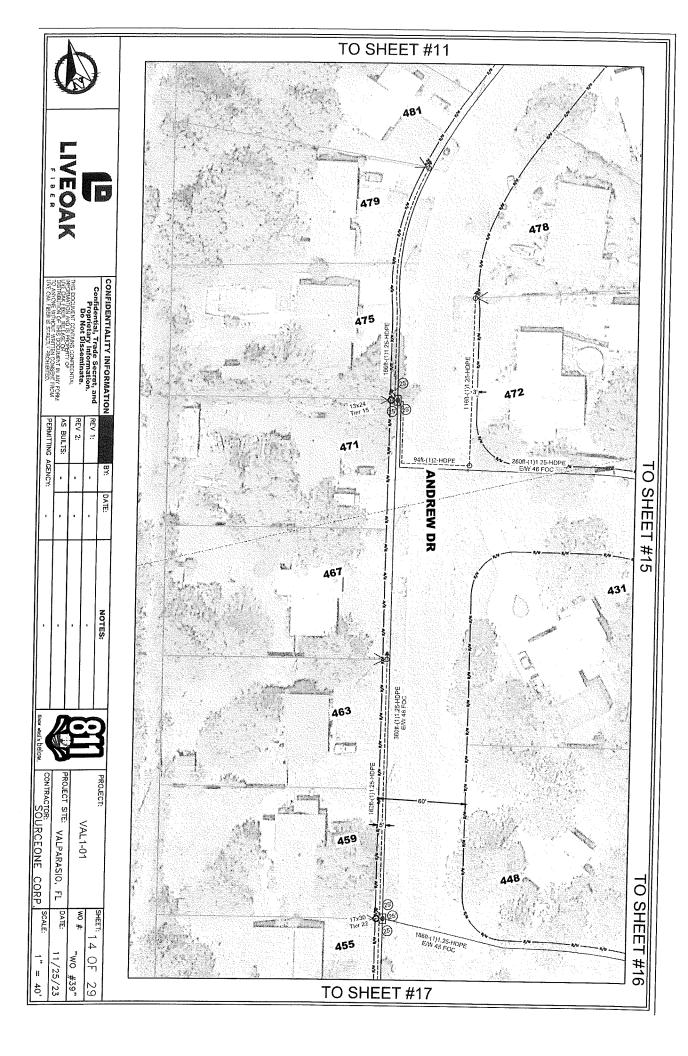


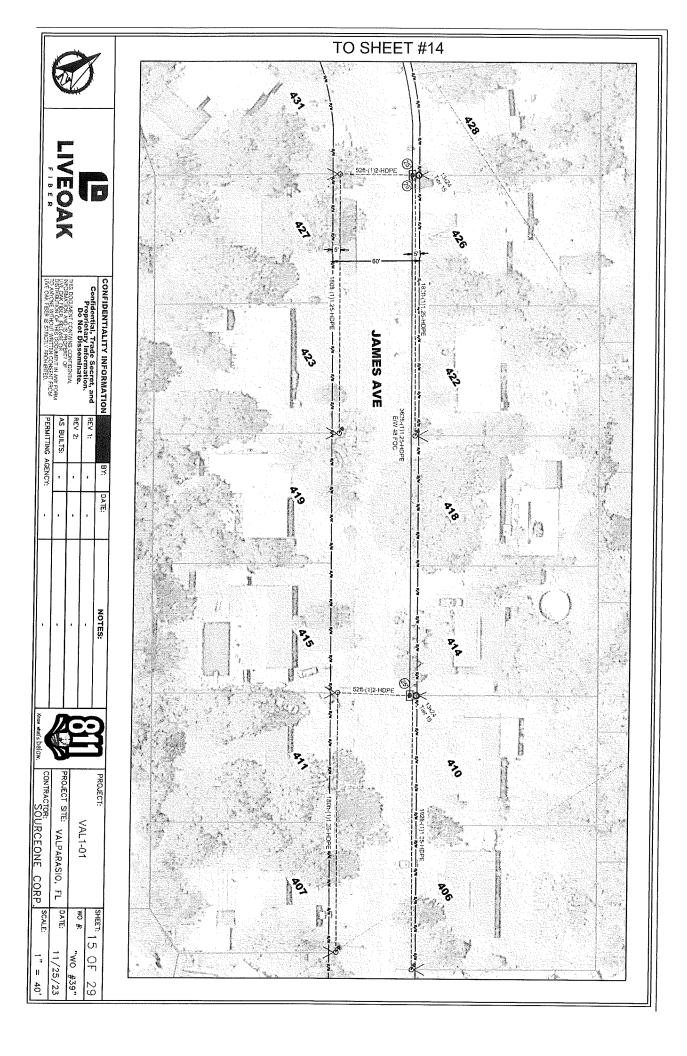
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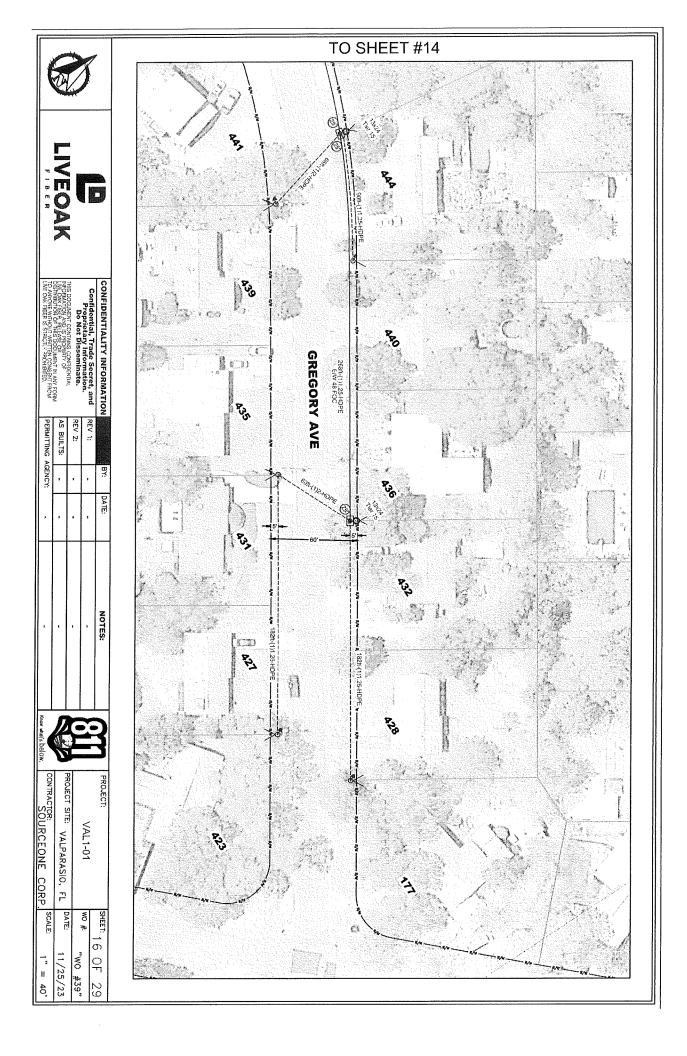
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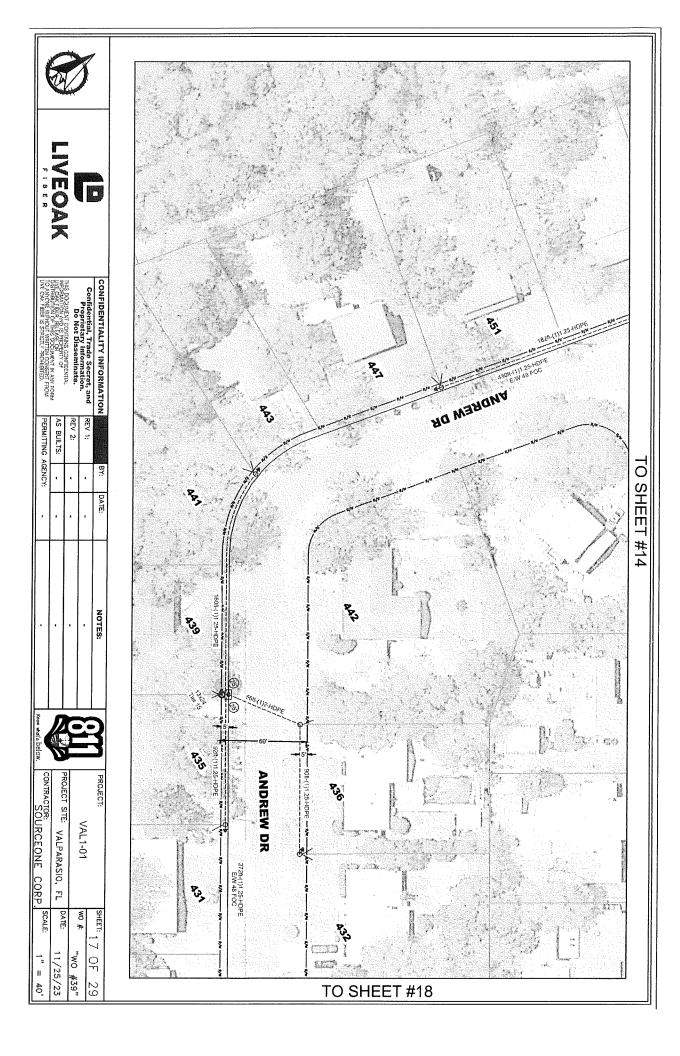
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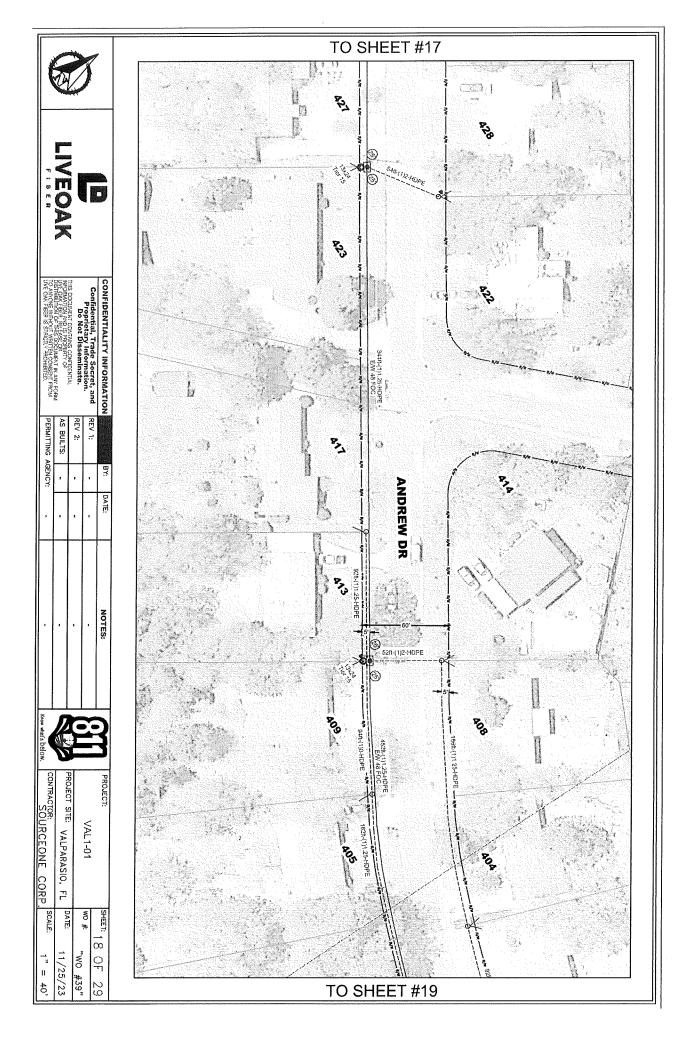


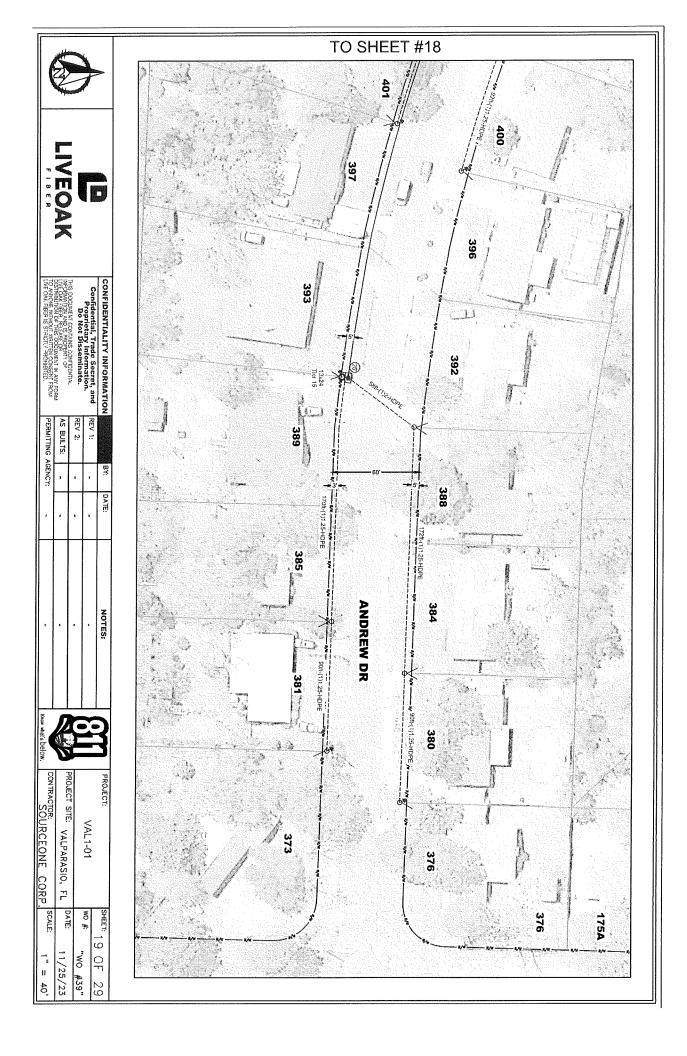


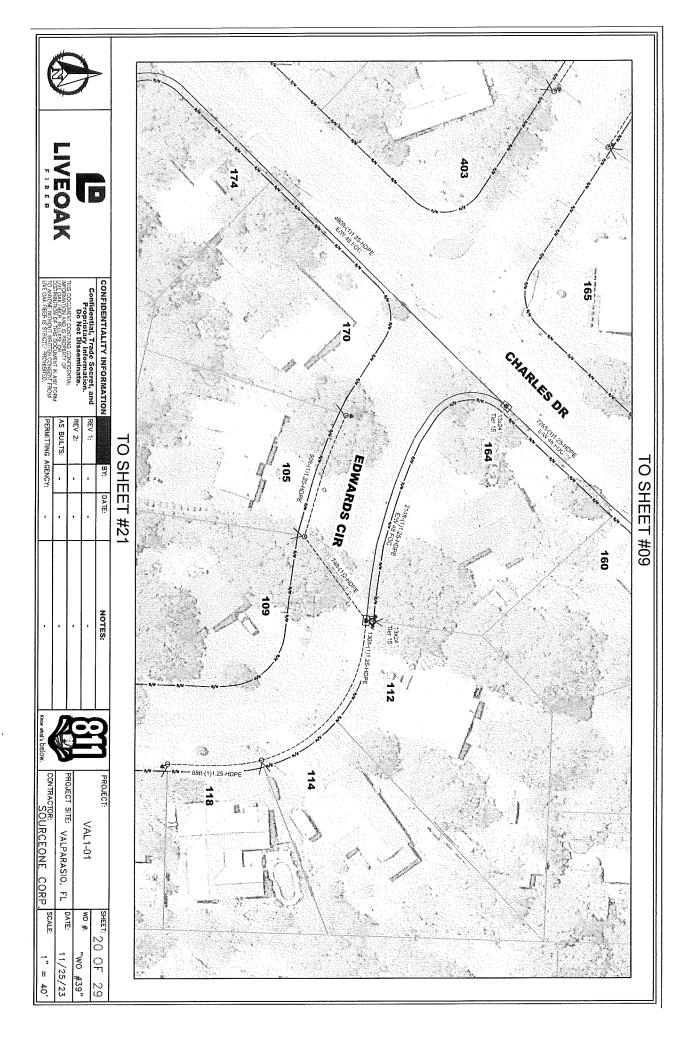
















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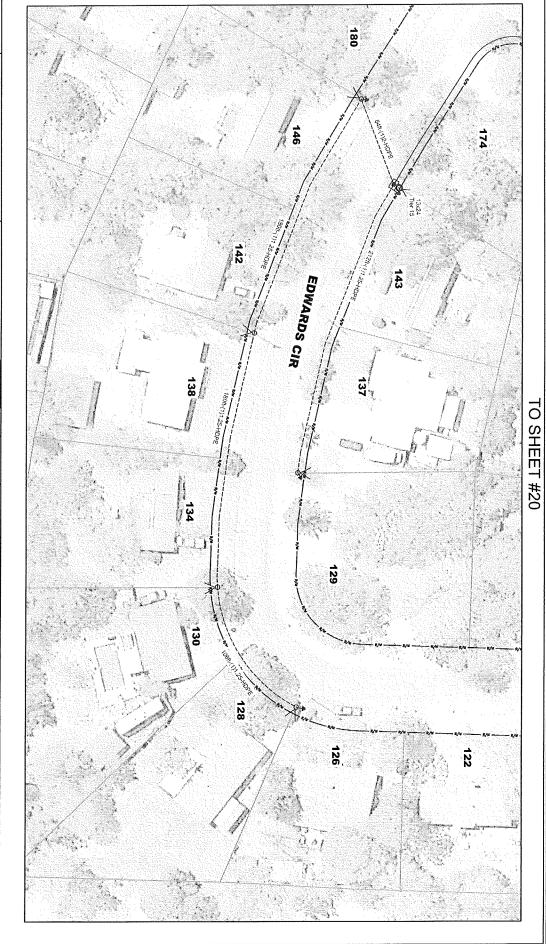
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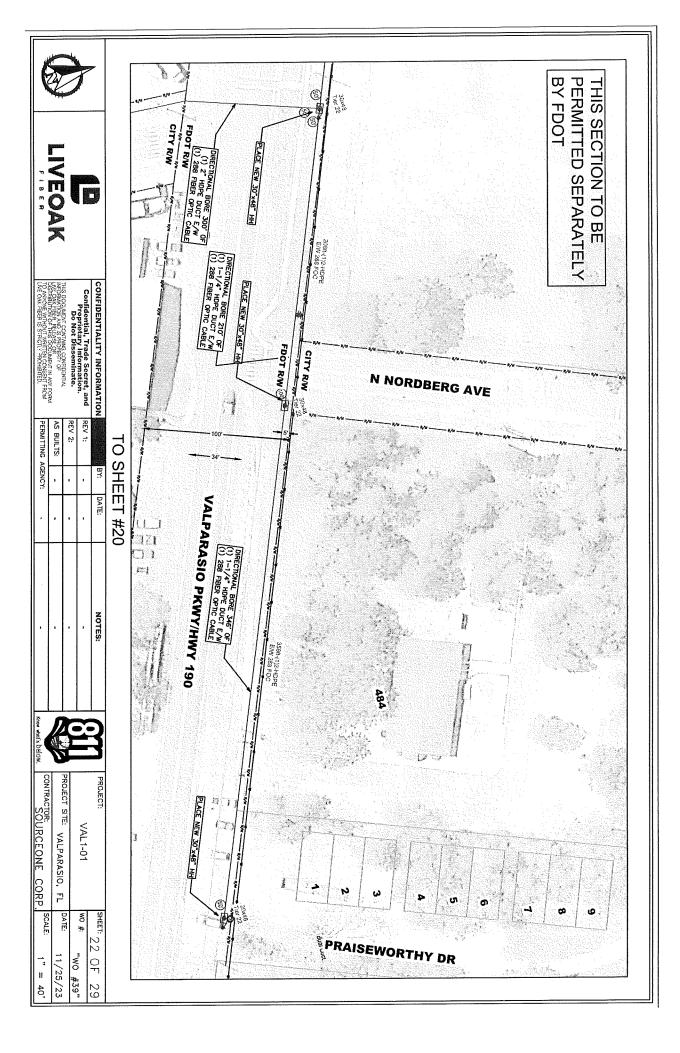
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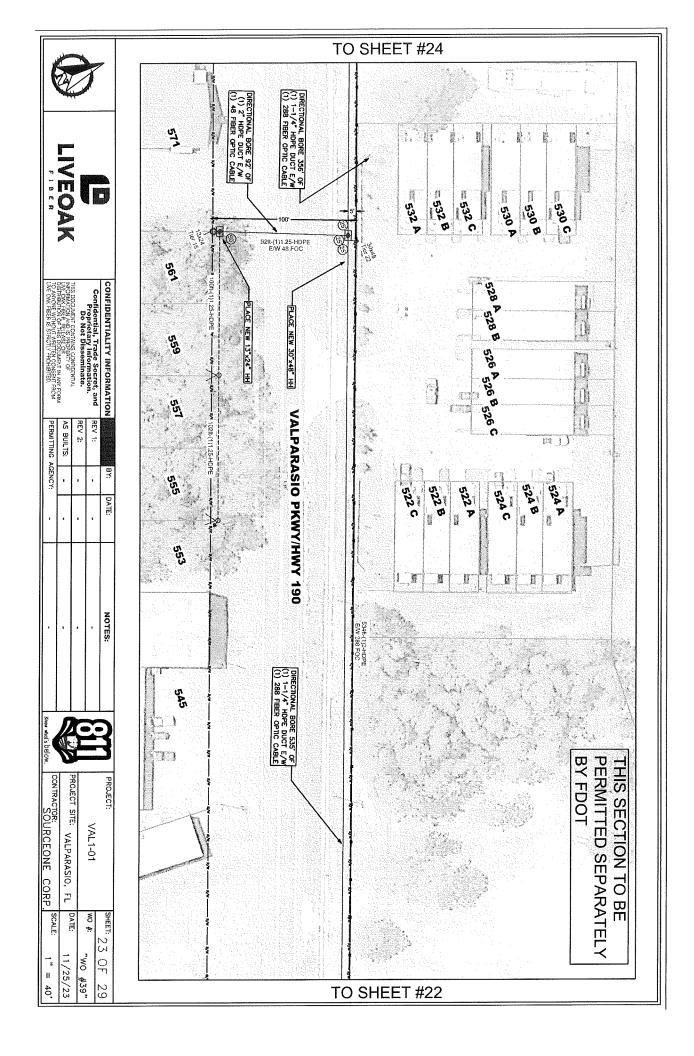
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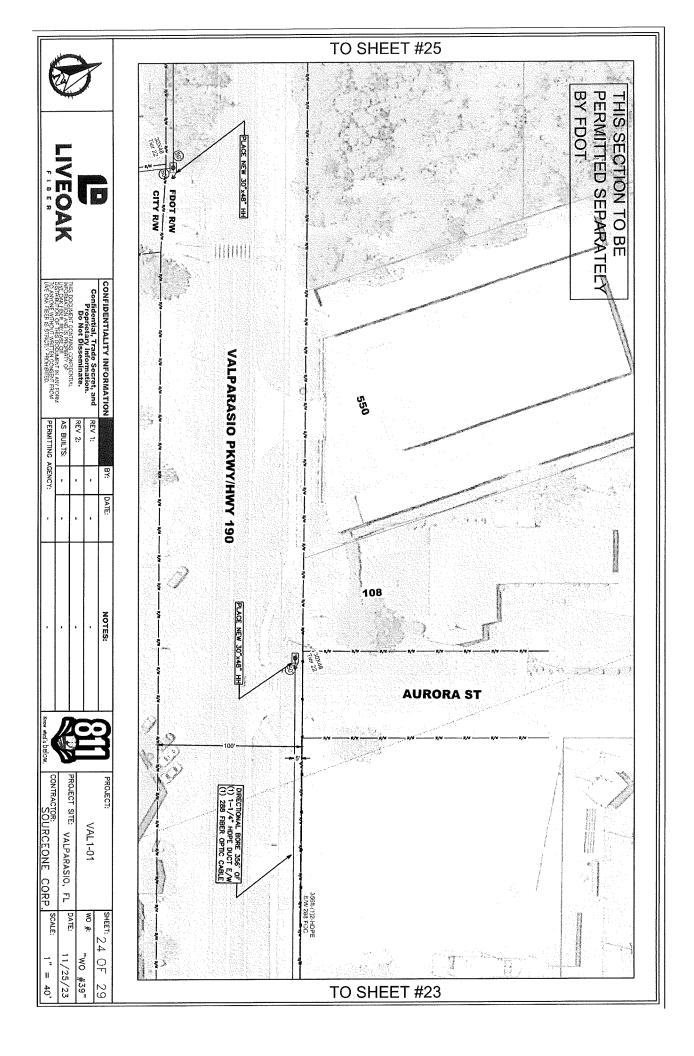
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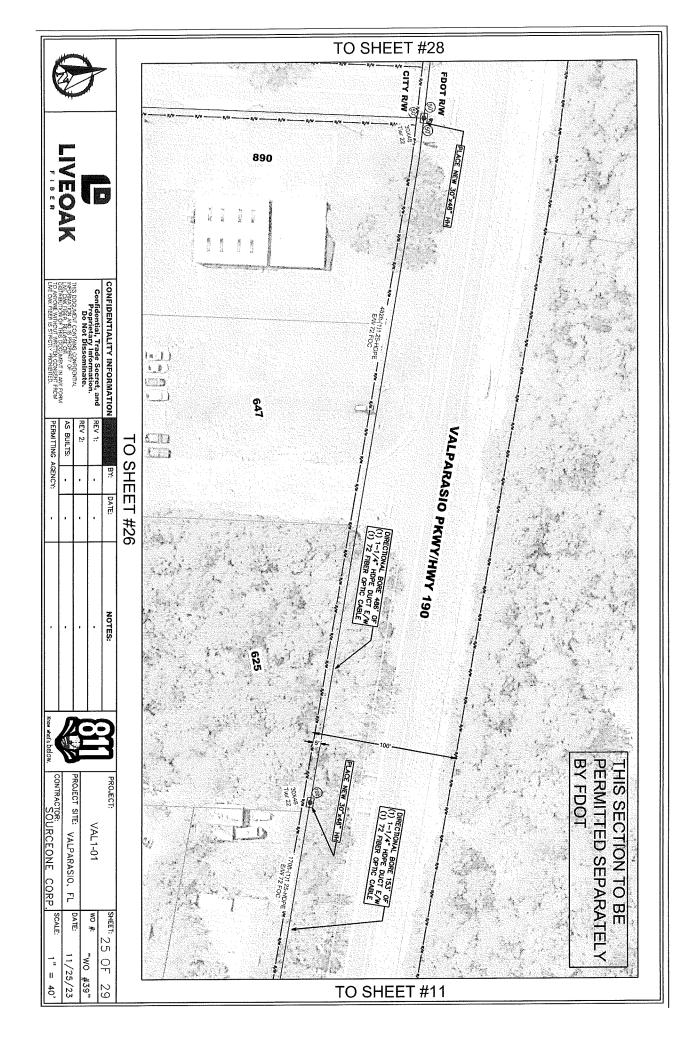
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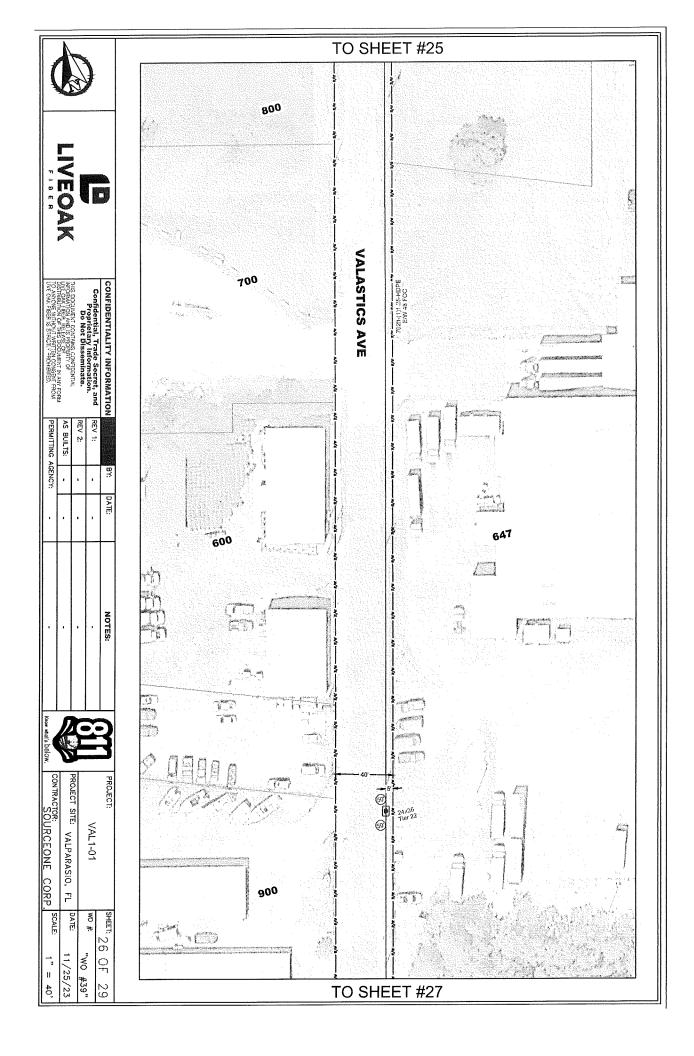


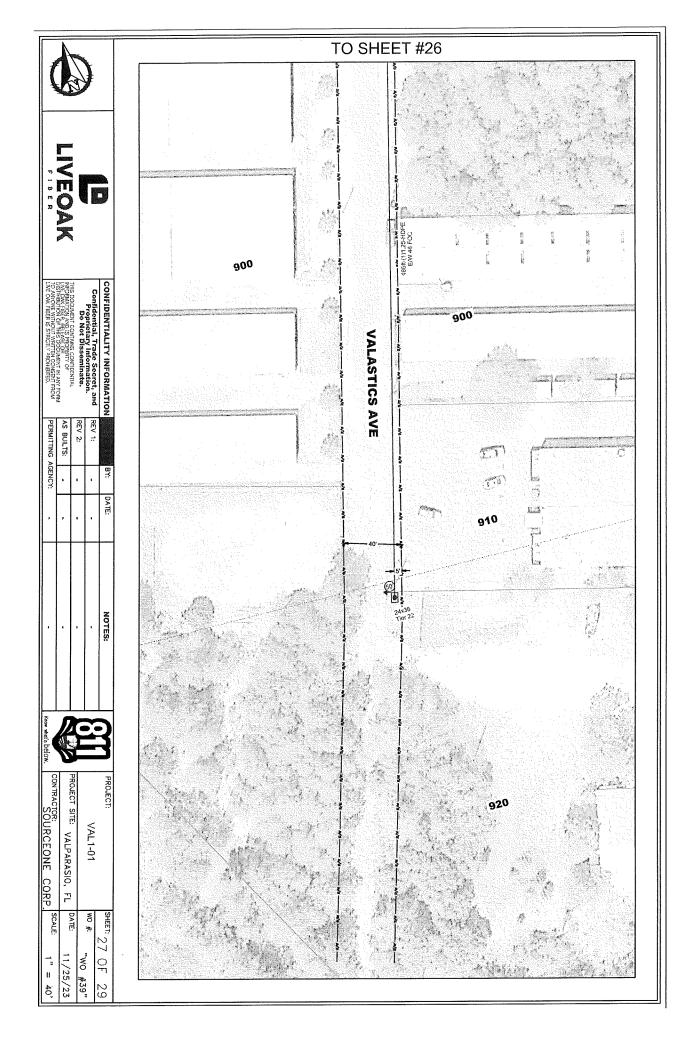


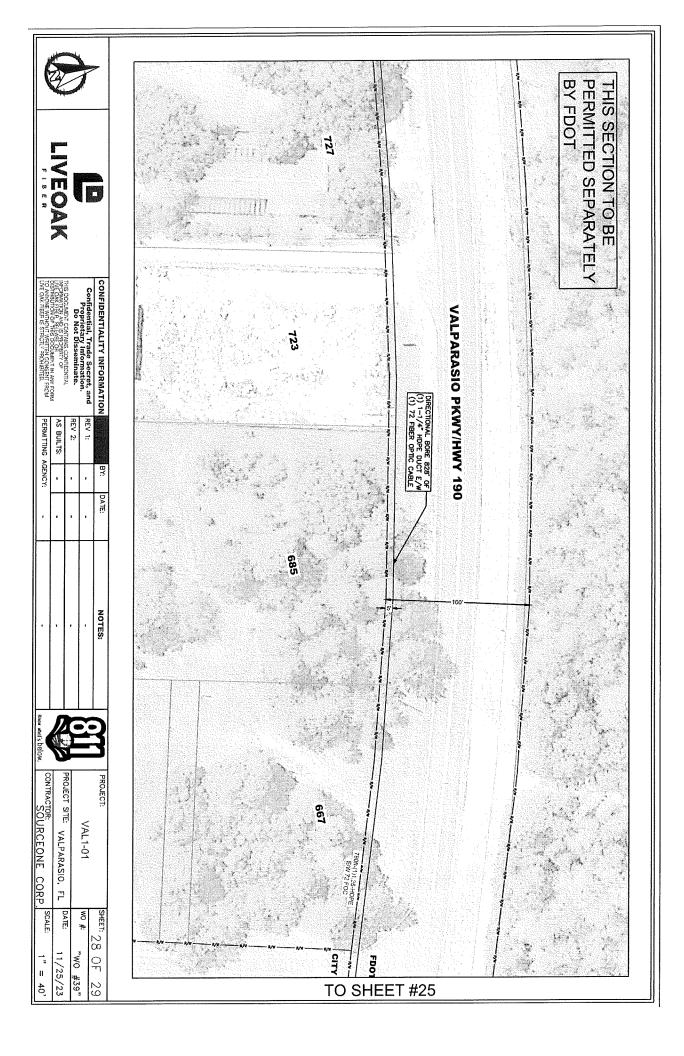


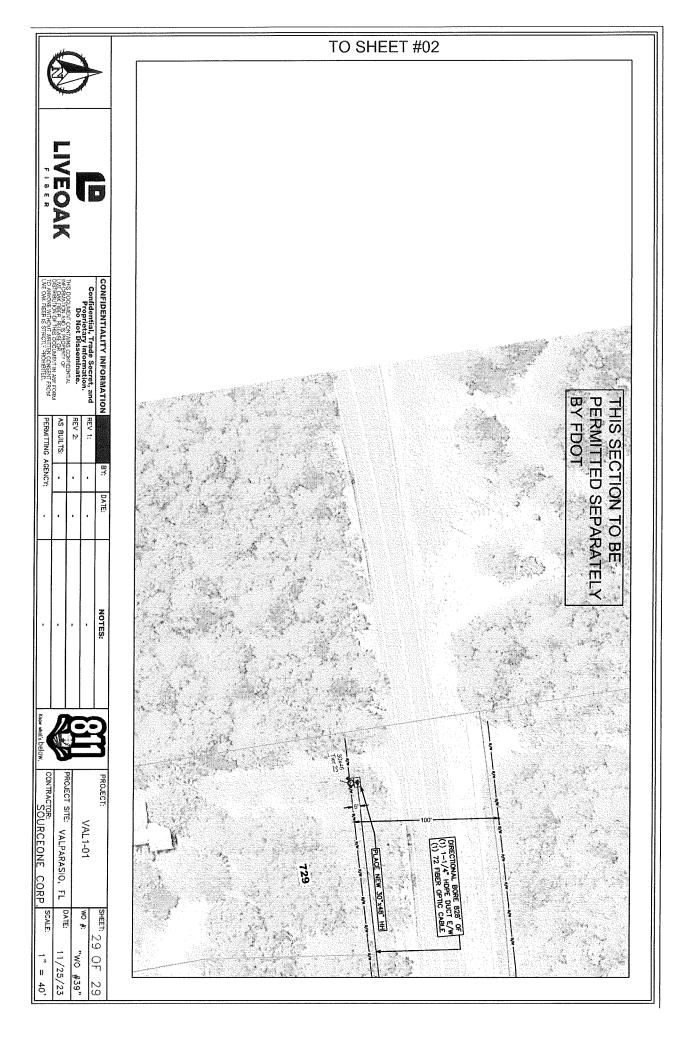












# **BULKU173024**

SHIELD X COMPOSITE COVER **BULK VAULT HDPE STRUCTURAL FOAM** 





#### **FEATURES:**

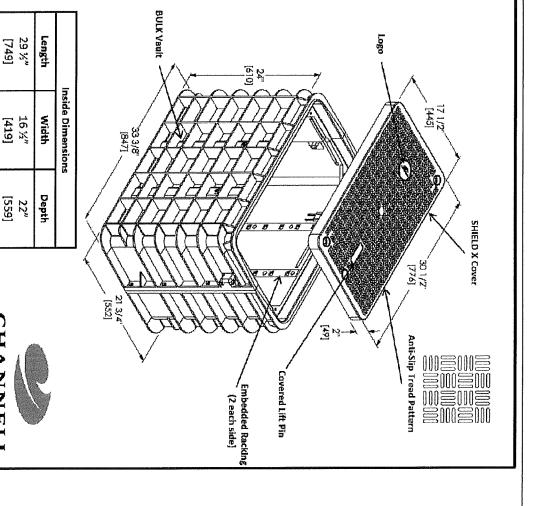
- 17" X 30" X 24" (open floor) (actual dimensions on drawing)
- BULK VAULT SHIELD X COVER-Tier 22 Load Rated (ANSI/SCTE 77: 2013)
- (2) Cover locking Auger bolts, Hex (9/16") or Penta (7/8") head with washer
- (2) Non-Seizing Fastening System, Field Replaceable
- (4) Embedded Composite Rack Support
- approximately 2 %"x¾") (1) Lifting slot equipped with stainless steel pin (slot is
- (2) Winterized Cable Drop slide (1 ¼" X 1 ¼")
- (1) Logo Disk

### WEIGHT & SHIPPING:

- Cover Weight: 26 lbs
- Box Weight: 45 lbs
- Assembly Weight: 71 lbs

## PERFORMANCE TESTING:

- ANSI/SCTE 77: 2013 TIER 22 Rated (33,750 lbs)
- AS3996 Class C
- EN124 Class B125
- ASTM C1028-07 & AS-4586 (Slip Resistance)
- 10,000 Hour Xenon-Arc Expasure (No fiber-bloom)
- ASTM D635-06 (Flammability)





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### SHIELD X COMPOSITE COVER **BULK VAULT HDPE STRUCTURAL FOAM BULKU304836**

#### FEATURES:

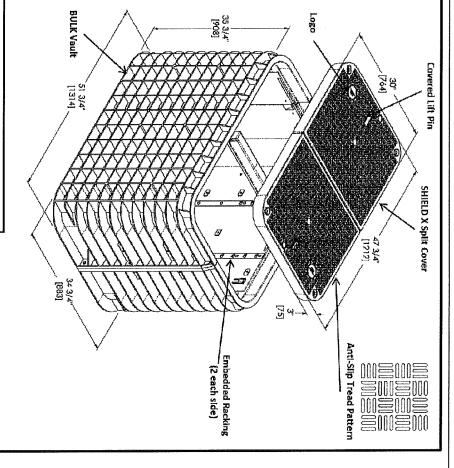
- 30" X 48" X 36" (open floor) (actual dimensions on drawing)
- BULK VAULT SHIELD X Split COVER—Tier 22 Load Rated (ANSI/SCTE 77: 2013)
- (7/8") head with washer • (4) Cover locking Auger bolts, Hex (9/15") or Penta
- (4) Non-Seizing Fastening System, Field Replaceable
- approximately 2 兆"水外") (1) Lifting slot equipped with stainless steel pin (slot is (4) Embedded Composite Rack Support
- (4) Winterized Cable Drop slide (1 ¼" X 1 ¼")
- (1) Galvanized Center Beam
- (2) Logo Disk

### WEIGHT & SHIPPING:

- Cover Weight: 50 lbs (Per Half)
- Box Weight: 129 lbs
- Assembly Weight: 229 lbs

## PERFORMANCE TESTING:

- AS3996 Class C ANSI/SCTE 77: 2013 - TIER 22 Rated (33,750 lbs)
- EN124 Class B125
- ASTM C1028-07 & AS-4586 (Slip Resistance)
- 10,000 Hour Xenan-Arc Exposure (No fiber-bloom)
- ASTM D635-06 (Flammability)



	Inside Dimensions	
Length	Width	Depth
46 %"	28 3/"	32 %"
[1180]	[730]	[832]





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## BULKU243624

SHIELD X COMPOSITE COVER **BULK VAULT HDPE STRUCTURAL FOAM** 





### FEATURES:

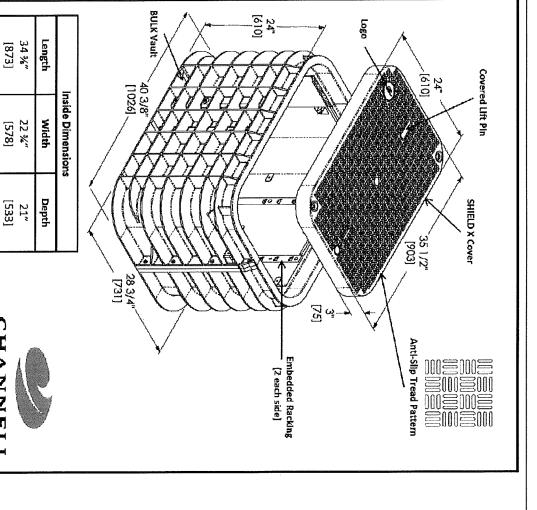
- 24" X 36" X 24" (open floor) (actual dimensions on drawing)
- (ANSI/SCTE 77: 2013) BULK VAULT - SHIELD X COVER- Tier 22 Load Rated
- (7/8") head with washer (2) Cover locking Auger bolts, Hex (9/16") or Penta
- (2) Non-Seizing Fastening System, Field Replaceable
- (4) Embedded Composite Rack Support
- approximately 2 %"x%") (2) Lifting slot equipped with stainless steel pin (slot is
- (2) Winterized Cable Drop slide (1 %" X 1 %")
- (1) Logo Disk

## WEIGHT & SHIPPING:

- Cover Weight: 47 lbs
- Box Weight: 55 lbs
- Assembly Weight: 102 lbs

## PERFORMANCE TESTING:

- ANSI/SCTE 77: 2013 TIER 22 Rated (33,750 lbs)
- AS3996 Class C
- EN124 Class B125
- ASTM C1028-07 & AS-4586 (Slip Resistance)
- 10,000 Hour Xenon-Arc Exposure (No fiber-bloom)
- ASTM D635-06 (Flammability)





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CHAZZELL

# **BROADBAND AND TELECOMMUNICATIONS** GRADE LEVEL BOXES (GLB®) FOR



DEBENING GUIDE

## GREENBELT APPLICATIONS

Channell provides High Density Polyethylane (HDPE) grade level boxes and lick in a variety of depths and sizes for greenbelt applications. These boxes are designed to meet the specific fiber, coax and copper needs of the broadsand, telecommunications and utilities industries. They can be used in areas of pedestrien traffic in conjunction with various Channell products in below grade applications.

\*\*\* CONSTRUCTION TO USE GBL6104GBL912 FLOWERPOTS \*\*\*



GLB610
Suppin Cove
Top Diameter 6.07 (552-Amen)
Depth 15.07 (254-2)mm)
Bettom Inside Diameter 8.57 (215.9mm)



GLB912
L-Bekt Court
Top Dismeter: 95\* (724.3mm)
Depth: 12.0\* (304.0mm)
Bekton Indde Danweter (2.5\* (317.5mm))



GLB1419
Ledic Countries (19.0" Watch, K. 15.0" Largeh
Top Intels Downstries (19.0" Watch, K. 15.0" Largeh
CZ-4-Durn, X. 1912. Downstries
Downstria (2011) Ball Standard
Description (2011) Ball Standard
Description (2011) Ball Standard
Description (2012) Ball Standa



G\_B320 Lab-Cove Tay head: Drawnaser 13.0" Welts X 20.0" Length 133.2mm X 5090.8mm) Dayer 12.0" 1944.8mm Bassen Lead: Drawnaser 12.0" Welts X 23.5" Length (43.8mm X 595.9mm)

channell.com

GLB1111
L-Bott Cover
This heald Dimensions
1.0" Wadth X 11.0" Length
02"5.4mm X 275.4mm)
Depth: 16.0" (40.6.4mm)

GLB1620 L-Selt Cover Top Insel Dimensions 160° Width X 23.0° Length (406.4 mm X 508.0 mm) Doprits 18.0° (457.2 mm)



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DENING BUILDEREN

# ORDERING INFORMATION: GLB\* FOR BROADBAND AND TELECOMMUNICATIONS

(427) (17 Widels 15" Largh (1835.0mm s 1822)-mm), Deph (17" (1944.5mm)) (420) (17" Widels 20" Largh (1835.0mm), Deph (18" (452.2mm)) (421) (17" (1545.0mm), GLBS(2 orly) (421) (17" (1545.0mm), GLBS(2 orly) (422) (17" (1545.0mm), GLBS(2 orly) (433) (17" (1545.0mm), GLBS(2 orly) (434) (17" (1545.0mm), GLBS(2 orly) (435)
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Broadland Influentmentations No Logo (Blank) Solid Tharmoplaste No Boir (SCL85() only) Pastic L-Bohr (Standard feature for Gu
Broadland Telecommunications No logos (Blank) Solid Thermophekte No Bolt (SCL850 only) Paetic L-Bolt (Shandard feeban for Gi
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Solid Thermophists  No Bolt (GLBS10 anly)  Pastic L-Bolt (Standard feeture for Gi
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Example: GLB13201XBHA04 - GLB1320, 12" Depth, Green Cover; Breatizend Cover Identification, Solid Thermoplestic Cover, Partic L-Bot, Marken Locator

AUA - Market/Locator (Installed on underside of carrer)

## CHANNELL

## www.channell.com

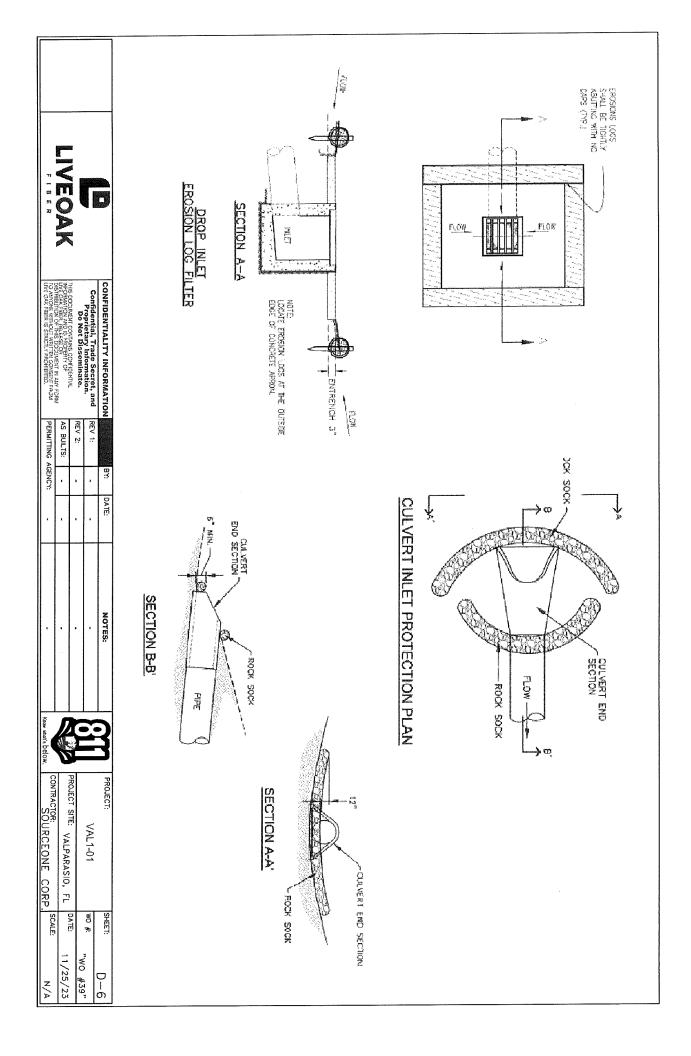
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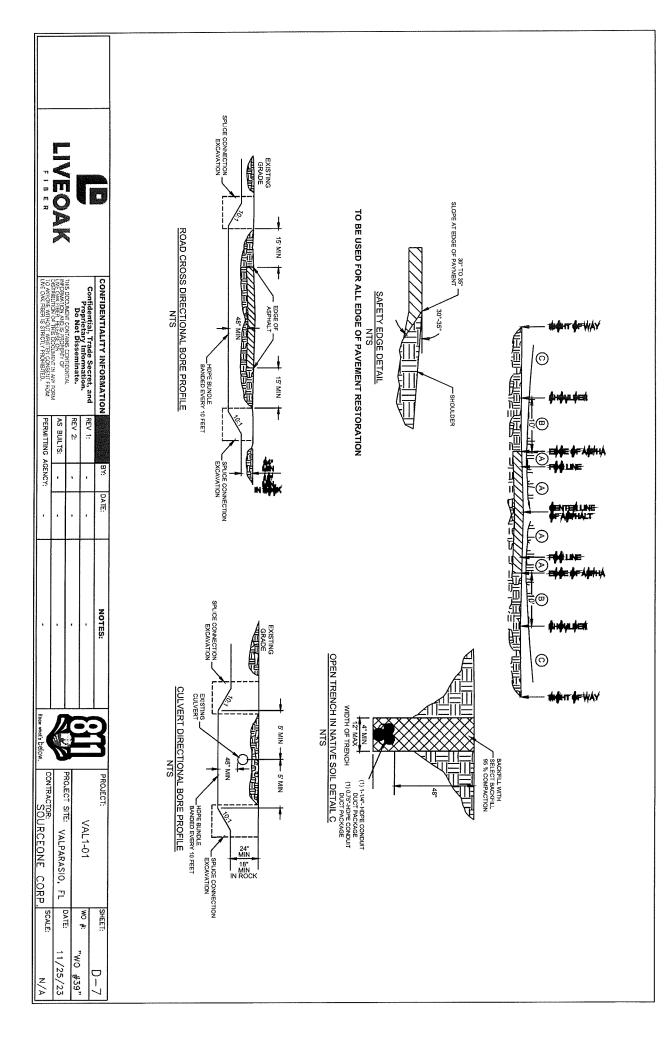
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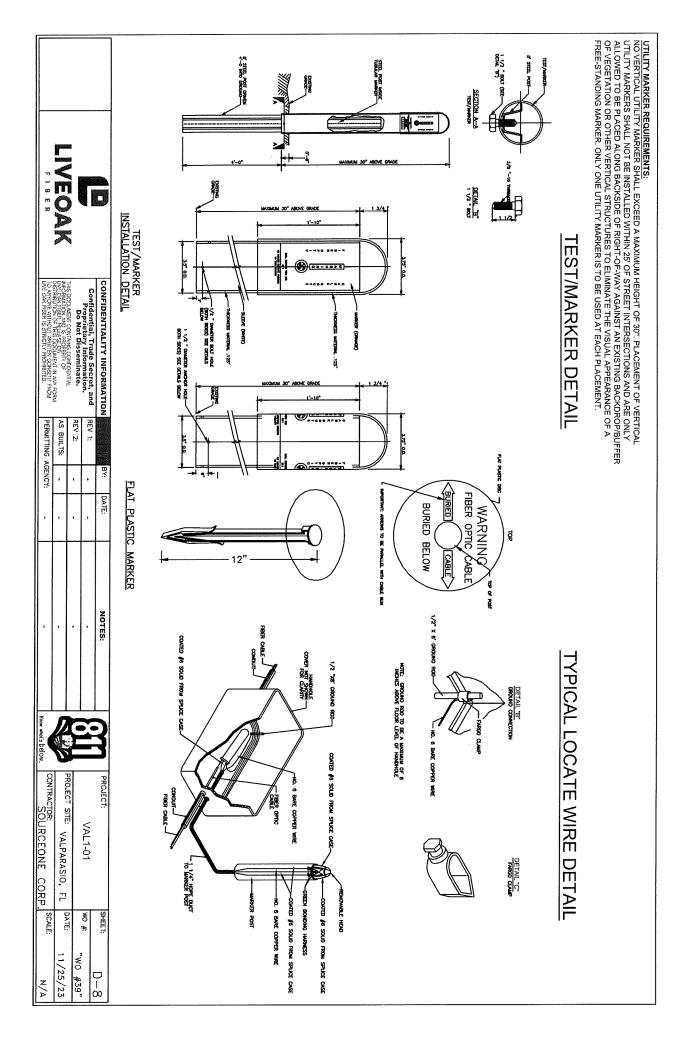


NOTES:

CONTRACTOR:	PROJECT SITE:		PROJECT:
SOURCEONE CORP.	VALPARASIO, FL	VAL1-01	
SCALE:	DATE:	₩0 #:	SHEET:
N/A	11/25/23	"WO #39"	D-5







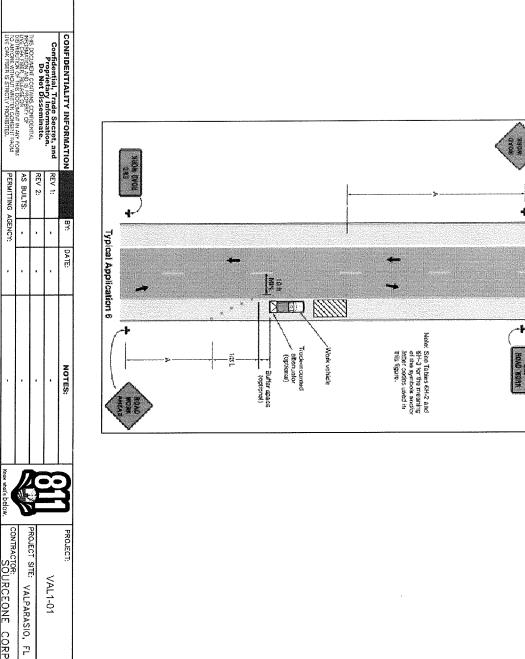


Figure 6H-5. Shoulder Work with Minor Encroachment (TA-6)



PERMITTING AGENCY: AS BUILTS:

CONTRACTOR:
SOURCEONE CORP.

SCALE: DATE: # OW SHEET:

> 11/25/23 "WO #39" D-9

#### ORDINANCE NO. 724

AN ORDINANCE OF THE CITY OF VALPARAISO, FLORIDA, VACATING AND ABANDONING THE KAKE COTTAGES RIGHTS-OF-WAY AND COMMOM AREAS; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; AND PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, the City of Valparaiso City Commission considered and accepted the Kake Cottages Plat by Kake Cottages, LLC which was filed in Okaloosa County Official Records Plat Book 31, Page 23; and

**WHEREAS**, Kake Cottages, LLC erroneously dedicated to the City of Valparaiso the rights-of-way and common areas noted on the Kake Cottages Plat; and

**WHEREAS**, Kake Cottages, LLC, as owner of all the property in the Kake Cottages Plat, wishes to dedicate the rights-of-way and common areas previously dedicated to the City of Valparaiso to a newly formed homeowner's association for the Kake Cottages subdivision via a replat, and requests the previous dedications to the City of Valparaiso be abandoned and returned to Kake Cottages, LLC; and

**WHEREAS**, the City Commission of the City of Valparaiso, Florida does wish to vacate, revoke, and abandon its acceptance of the dedication of the rights-of-way and common areas on the Kake Cottages Plat and return such dedications to the property owner Kake Cottages, LLC in fee simple.

**NOW THEREFORE, BE IT ORDAINED** by the City Commission of Valparaiso, Florida:

#### **SECTION 1. RECITALS**

The "WHEREAS" clauses above are true and correct and incorporated herein as the legislative findings of the City Commission.

#### SECTION 2. PURPOSE AND INTENT.

It is the purpose and intent of the City Commission to vacate and abandon the rights-of-way and common areas dedicated to the city in the recorded residential subdivision plat of Kake Cottages, a residential subdivision recorded in Okaloosa County Official Records Plat Book 31, Page 23.

#### **SECTION 3. SEVERABILITY**

The various parts, sections and clauses of this ordinance are hereby declared to be severable. If any part, sentence, paragraph section or clause is adjudged unconstitutional or invalid by any court of competent jurisdiction, the remainder of the ordinance shall not be affected thereby.

#### SECTION 4. CONFLICTING ORDINANCES

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

#### SECTION 5. EFFECTIVE DATE.

This Ordinance shall become effective immediately upon passage.		
ADOPTED IN SESSION THIS	DAY OF	, 202
	Hubert B. Smith Mayor	
ATTEST:		
Tammy Johnson, CMC City Clerk		

Ordinance No. 724

#### **ORDINANCE NO. 725**

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF VALPARAISO, FLORIDA, UPDATING THE LAND DEVELOPMENT CODE; AMENDING SECTION XX AND XX OF THE LAND DEVELOPMENT CODE TO ADOPT STANDARDS FOR USE  $\mathbf{OF}$ SHIPPING CONTAINERS AS ACCESSORY STRUCTURES IN COMMERCIAL (C-1 AND C-2) AND INDUSTRIAL (I-1 AND I-2) ZONED AREAS WITHIN THE CITY LIMITS: PROVIDING FOR TEMPORARY USE OF SHIPPING CONTAINERS IN RESIDENTIAL ZONED AREAS WITHING THE CITY; PROHIBITING THE USE OF SHIPPING CONTAINERS AS DWELLING UNITS: PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING CODIFICATION: AND PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, The City of Valparaiso, Florida has adopted a Land Development Code to manage use of property within the city limits; and

**WHEREAS**, the Planning Commission Board recommends to the City Commission that an amendment to the Land Development Code is necessary and prudent to establish guidelines for the use of shipping containers within the city limits; and

**WHEREAS**, has the City Commission wishes to adopt amendments to the Land Development Code set forth herein to address the use of shipping containers within the city limits.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF VALPARAISO, FLORIDA:

- **SECTION 1**. The "WHEREAS" clauses above are true and correct and incorporated herein as the legislative findings of the City Commission.
- **SECTION 2.** The municipal code of ordinances for the City of Valparaiso, Florida, Section XX-XX is hereby amended and shall read as follows:

(Note: strikethrough language deleted, <u>underline</u> language added)

Section XX. Intent and Applicability. It is the intent of this section to establish specific development standards for the use of shipping containers as accessory structures withing the city limits of Valparaiso, Florida.

<u>Section XX. Definitions. Shipping container – a large, standardized enclosed container designed for intermodal transport of goods and materials that is without wheels and usually made of metal.</u>

Section XX-XX. Shipping Container Permitted Uses and Restrictions in

#### Commercial and Industrial zones.

Shipping containers are permitted to be used in commercial (C-1 and C-2) and industrial (I-1 and I-2) zoned areas under the following conditions:

- 1. Use of a shipping container may only be used on a property by using the conditional use process found in Sec. 114-13.
- 2. The shipping container shall only be used for storage.
- 3. Only one (1) storage container is permitted on a property.
- 4. The shipping container shall comply with setbacks for the property on which it is located. It is preferred that the shipping container be located behind the main structure on the property.
- 5. The shipping container shall not be able to be viewed from the streets, or nearby properties. Fencing or other approved screening by the City to block the view shall be installed to meet this requirement.
- 6. The shipping container shall be secured to the ground by a tie-down system or mounted to a permanent foundation similar to a mobile home.
- 7. Materials, hardware, tools, etc., shall not be placed on top or attached to the outside of the shipping container.

Section XX-XX. Temporary use and storage of shipping containers in residential zones R-1A and R-1, and R-2.

Permitted Uses. Shipping containers which are rented commercially also known as "pods", and used for shipping personal belongs, are permitted to be temporarily stored in residential zones under the following conditions:

- 1. Commercial storage containers shall be parked inside the residential property boundaries and shall not be on city easements, sidewalks, nor across neighboring property boundaries.
- 2. Containers may be parked in driveways.
- 3. A maximum of two (2) storage containers shall be allowed at any time on residential zoned property.
- 4. The storage containers shall be on the same residential zoned property no more than 30 days in a twelve (12) month period.
  - 5. If a property owner fails to maintain compliance with these requirements, then the owner will be subjected to a fine.

Section XX-XX. Shipping Container Prohibited Uses.

- 1. No shipping container shall be used as a dwelling or to support residential use or home occupation.
- 2. No shipping container shall be placed on or otherwise block or restrict access to fire hydrants, fire lanes, roads, sidewalks or required parking places.
- 3. No shipping container shall be used to store waste.
- 4. No shipping containers shall be permitted to be stacked one upon the other or upon any other structure besides a foundation.

#### **SECTION 3.** SEVERABILITY

The various parts, sections and clauses of this ordinance are hereby declared to be severable. If any part, sentence, paragraph section or clause is adjudged unconstitutional or invalid by any court of competent jurisdiction, the

remainder of the ordinance shall not be affected thereby.

#### **SECTION 4. CONFLICTING ORDINANCES**

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

#### **SECTION 5.** CODIFICATION.

The sections of the Ordinance are to be made a part of the City of Valparaiso's Code of Ordinances and may be renumbered or re-lettered, and the word "ordinance" may be changed to "section" or "article" or any other appropriate word.

#### **SECTION 6.** EFFECTIVE DATE

This ordinance shall become effective upon passage by the City Commission and signature by the Mayor.

ADOPTED IN SESSION THIS	DAY OF, 2024.
	Hubert B. Smith Mayor
ATTEST:	
Tammy Johnson, CMC City Clerk	

#### **PUBLIC WORKS MONTHLY ACTIVITIES REPORT**

#### November 2023

#### **CEMETERY**

- Mowed, weedeated, edged, blew, removed debris, trim trees and bushes
- Met with families—2
- Made funeral arrangements—2
- Oversaw funeral operations—3
- Marked plots for Gulf Coast Monument to install coping—3
- Oversaw cop & chip install for family—1
- Sold gravespaces—6

#### **SHOP TRADES WORKER**

- All City facilities----Quarterly change out of all air filters and cleaned out contaminated lines
- Commission Bldg
  - Trouble shot 3 way switch & repaired in kitchen
  - Retrofitted light above refrigerator
  - Patched wall
  - Retrofitted lights
  - · Installed soap dispenser in ladies' restroom
  - · Remounted toilet paper holder
- City Hall
  - Repaired toilet
  - Changed out 2 toilets
- Fire Dept
  - Retrofitted lights
- Library—Secured loose step with concrete adhesive
- Marion Ruckel Park—Adjusted timer on lights
- Sr Center
  - Retrofitted lights
  - Cleared clog in men's restroom toilet
- Public Works
  - Repaired rotted windowsill & painted
  - Painted entry door to office
- Lowered and raised flags for Rosilyn Carter funeral at City Hall & Doolittle Park

#### **PARKS**

- Mowed, weedeated, pulled weeds, blew, removed debris all city parks/ building & city ROWs & medians
- Installed Christmas decorations
- Assisted other depts
  - Cemetery—Weedeating & trimming trees
  - Streets—trimming trees
  - Water—Leak on N. Bayshore Dr

#### **STREETS**

- SIGN MAINTENANCE
  - Installed No Parking Anytime signs at fire hydrant—2
  - Replaced sign post that was hit—1
  - Cleaned graffiti off sign at Clearwater Park

#### TREE MAINTENANCE

- Cut low/ overhanging tree branches in 4 locations
- Cut back limbs along fence at Cemetery

#### DOT MOWING

- John Sims Pkwy—edged, weedeated, blew, removed debris
- Valparaiso Pkwy—backfilled rut in ROW & graded

#### STREET MAINTENANCE

- Roads graded—8
- Pulled up broken asphalt & installed asphalt patch in 1 location
- Added dirt & A-base following water break repair in 1 location
- Removed 150 lbs of dirt and added abase in driveway in 1 location
- Lincoln Park—Graded sand back to sidewalk 1 time

#### STORMWATER

- Poured, finished and installed concrete lid to storm drain at 1 location
- Cleaned 6 stormdrains, removing 800 lbs of debris in 2 location
- Washout repairs—1
- Changed dog waste stations 2 times, removing 30 lbs of debris
- John Sims Pkwy-removed vehicle debris out of roadway
- Cleaned boat ramps 1 time

#### STREET SWEEPING

- Miles of residential streets swept: 20
- Lbs of debris removed: 1,800

#### MISC/ SHOP

- Bobcat—
  - drained & flushed hydraulic fluid 2 times, installed new filter & fluid
  - Delivered to Pensacola for servicing
  - Degreased & wshed trailer from hydraulic line spill
- Street sweeper—installed broom heads & adjusted skid plates
- JD Mower—pulled starter '
- Washed & detailed vehicles—2
- Hung Christmas decorations
- Public Works-printed & installed main office vinyl to office door
- Removed road kill--1

#### **Assisted Depts**

- Water & Sewer
  - Installed meter box
  - Water break repair
  - Boring 2 pipes across road
  - Locating 2 water meters
- Shop Tradesman—Installing lights at Fire Dept
- Parks—Replacing playground equipment at FL Park

#### **SANITATION**

- 169.41 Tons (338,820 lbs.) of Household Trash collected
- 32.16 Tons (64,320 lbs.) of Roadside Bulk collected
- Number of trips to the dump: 40
- 360 Yds. of yard waste has been taken to landfill
- Number of trips to Landfill: 18

#### WATER/ SEWER

REGULATORY COMPLIANCE SAMPLING

- Monthly Bacteriological sampling
- Static Water Levels
- Locates—53
- Manually read meters—110
- Meters replaced—4
- Nodes replaced—1
- Check meter for leaks/ issues—8
- Repaired water leaks—1
- Turned water on—3
- Turned water off--4
- Checked residential pressure—1
- Raised meter to grade—2
- Sewer calls—3
- Sewer lines video'ed—1
- Sewer lines cleaned--1
- Locate Lincoln Ave sewer laterals for contractor
- Lift Stations cleaned—3
- 1193 Bayshore Dr—watered grass & set paver
- 277 Bayshore—installed 2 chase pipes under road for customer

#### **Support Staff**

#### REGULATORY COMPLIANCE REPORTING

Prepared & sent Oct 2023 Monthly Operational Report (MORs) to FDEP & Poly, Inc.

#### RECORDS MAINTENANCE

- Produced Static Water Level Report for Nov
- Updated Water Distribution Log throughout Nov
- Updated Disinfection Residual report for Nov
- Recorded Water Uses/ Losses in FRWA spreadsheet
- Produced Nov's Purge Data Report
- Daily maintain record of all activities of depts in Public Works
- · Daily record phone calls received
- Prepared Nov Public Works Activities Report
- Format fuel sheets for Dec and disseminated
- Pavilion signs made—3

#### WORK ORDERS GENERATED/ PROCESSED

- In-house work orders generated—119
- Work orders processed from City Hall—42
- Locate requests from Sunshine 811-64
- Meter Leak Alert customers contacted—79
- Meters/ Mi.Nodes commissioned—16
- Received 206 phone calls.
  - Cemetery—0
  - Parks—2
  - Sanitation—47
  - Shop—0
  - Streets-8
  - Water/ Sewer—55
  - Misc/ Other Depts—93

