

MINUTES
CITY COMMISSION MINUTES
June 15, 2015

The City Commission met this date in special session in the Commission Chambers. A quorum being present, the meeting was called to order at 6:00 PM with the following in attendance.

Mayor	:	John B. Arnold, Jr.
Commissioners	:	Heyward H. Strong, Jr.
	:	Kay Hamilton
	:	Joe Morgan
	:	Clark (Tom) Browning IV
City Clerk	:	Tammy Johnson
Police Chief	:	Joe Hart
VBCS General Mngr	:	James Butler
Public Works Director:	:	James Valandingham
Library Director	:	David Weatherford
Fire Chief	:	Mark Norris
Recorder	:	Beth Millsaps

Others in attendance: (Not Inclusive) Amber Elledge (camera), Marcia Sanders (Bay Beacon), Chrissy Kirila (Bay Beacon), Dennis and Sandra MacDonald, Jessie Mason, Vernon Mason, Paul Martin, Bob Webb, Tim Tierney, Bill Black

Mayor Arnold said previously we were going to discuss the gas board appointment, but our attorney has not finished his research so this will not be discussed tonight

SPECIAL MEETING – Valp.net Email Accounts

Comm. Strong said it was a given that this past week or so we had a problem with our valp.net accounts, Google cancelled the email without notification causing everyone with the .net accounts to lose access to their emails. We received no notification from Google Mr. Butler researched all of our email and found nothing. It took him almost two days to get to the right person to restore the email. There are 300 to 400 active valp.net users with 1046 accounts. The valp.net email accounts through Google end July 6 people need to move their email or they will all go away. We looked at different options stay with Google if we did they still delete all of our data and then they would startup a new account, we looked at hosting the email in-house and we looked at a new host. All have advantages and disadvantages we decided the best plan is to keep businesses in valp.net and bring that in-house we have the resources and capability in-house. We do not have the capability to handle the residential accounts. Comm. Strong said we believe the best and cheapest solution is for all residents to acquire a new account with Google, AOL or some other provider. That is the most cost effective for us and the user.

Comm. Strong said the best solution would be for a resident to establish an email account with Google, move all their information and contacts before July 6th and have that as their email account going forward. Mayor Arnold asked if it could be through the city. Comm. Strong said if it was to be through the city we would have to charge \$5 for each email a month to go through us to google, if they went straight to google with the Gmail it is free.

Comm. Morgan said if this is to be the plan we would need to provide residents with clear instructions, step by step what needs to be done to transfer from the old email to the new. Comm. Morgan is concerned for residents with the valp.net that have their banking and billing information attached to that address. Comm. Strong suggests getting a new Gmail account as soon as possible and begin to move over to it. Mr. Bob Webb, 106 Choctaw Cove, it isn't a problem to change the email address with your bank or with your bill providers. Comm. Morgan asked if we could setup to forward email to peoples new account and we have the valp.net setup for a pass through so that people can keep their addresses the same. Comm. Browning said we are setting ourselves up for problems if we do that. Mr. Butler said on the valp.net website there are step by step instructions on how to transfer your valp.net account to a Gmail account.

Mr. Jessie Mason, 57 Cadillac Ave, said when he worked for the city and we originally changed from valp.net to Google supported email with the valp.net address it was due to what Google could offer as for as size of box and they offered more services, that is why we moved from in-house to Gmail. He said in his opinion to force the residents to have to move out all their information in 2 or 3 weeks' time is a lot to ask. People use their emails for a lot these days for banking, bill paying and so on he has had residents call him and ask in a panic what to do and how just because they know he use to work here and is in the computer business. Mr. Mason does not believe it is good business to make people move to another provider, we aren't losing the domain we could get a new server and handle the email in house as it was handled before. He feels we should reconsider forcing people to give up what they know.

Mr. Tim Tierney, 402 Lincoln, said he appreciates Mr. Mason speaking, he brings a different perspective. He agrees with Mr. Mason that residents should not be forced to go to a Gmail account from the valp.net. He said the city is beginning budget process find a way to put in there for a new server for emails so that everyone doesn't have to change everything they have gotten use to.

Valp.net
Email
Accounts

Mayor Arnold asked where do we go now. Comm. Strong said if the Commission prefers we can make a motion to have the valp.net hosted in house for residential and we can do that. Mr. Butler said it would cost approximately \$8,000 to \$9,000 to maintain the email service. Mr. Butler said valp.net is our domain but we will have to wait for Gmail to close out for valp.net to be available to us.

COMM. STRONG MADE A MOTION TO MOVE TOWARDS IN-HOUSE VALP.NET, WE WILL SEE IF WE CAN TAKE IT OUT OF THE BUDGET IF NOT WE WOULD LIKE PERMISSION TO PULL IT OUT OF RESERVES. COMM. MORGAN SECONDED THE MOTION WITH THE CAVEAT NOT TO EXCEED \$10,000, VOTE 5 TO 0 UNANIMOUS.

Recessed special meeting 6:51 PM.

**1. BUDGET WORKSHOP
SANITATION**

Mr. Valandingham said he has proved the Commission with a giant wish list from all the departments that make up public works. Mr. Valandingham said some things are carry over from last year. Mr. Valandingham said last year we purchased a rear loader, there is one this year for sanitation for \$50,000 to replace aging V 13, might be possible on a lease option. Comm. Morgan asked if it was Mr. Valandingham's intent to purchase one within the next five years and he said yes. Comm. Strong said the league is starting to finance lease purchases again and might be worth looking into.

SHOP

Mr. Valandingham said they would like a place to properly store the equipment. He said it might work out to be in the existing budget and use the DOC crew.

STREETS

Mr. Valandingham said he spoke with his streets foreman and they would like \$50,000 for an asphalt roller and trailer. He said it is difficult to find contractors to do small projects, large projects not so much but patch work and little things hard to get anyone to take. If we had our own asphalt roller & trailer we could do ourselves, we have the talent we just need the tools. The price of the roller can be financed for 10 years. Mr. Valandingham said we need street resurfacing from Ohio Avenue between Mansfield and Edge, his approximate cost \$400,000 for 1225 LF.

STORMWATER

Mr. Valandingham said in stormwater they are looking to replace 2008 model with regenerative air type with a mechanical type. He said without the street sweeper we would have a lot of problems keeping the roads looking as well as they do. Mr. Valandingham said would also like drainage system to handle flow of runoff on Spencer Place cost \$100,000. Comm. Morgan said also looking for funding through BP money for environmental funding. Comm. Strong said some cities have received money outside of BP. Mr. Valandingham said with the park along Glendale, the runoff between Glendale Nordberg is something that needs to be address in the same manner as Spencer is at a steep incline.

UTILITY

Mr. Valandingham said we need a potable water radio read metering system to replace the current aging system, identifies low flow and water loss. This would help us to find out what locations are not getting accurate readings, it would help the city in being able to find out water meter is reading at any given time. Cost approximately \$600,000. Comm. Strong said he thought this should be our highest priority. Mr. Valandingham said we need auxiliary power generators and transfer switches at wells 3 and 5. Approximately \$160,000 total, \$80,000 each. Mr. Valandingham said at wells 2 and 4 we need to convert the water wells from oil lubrication to water lubrication. Cost approximately \$120,000 or \$60,000 each. He said they have to carry over a generator, oil and water and oil pump on the well fails that poses a potential for contamination. Mr. Valandingham said since gaining a new employee for the department they have been able to better exercise the valves but still haven't been able to get it all done. He said if they were able to get a valve exerciser, mounted to the truck with automatic torque it would improve ability to properly exercise valves annually as mandated by FDEP. Mr. Valandingham is requesting \$65,000 for station 1 Highland Park to replace 150 KW generator, \$5,000 to replace station 5's control panel, \$10,000 for station 15 at Kelly Hills Estates to replace aging 10Kw generator. Station 8, \$408,300 to convert to wet well and submersible pumps, this is part of the CDBG grant application. Station 10 \$308,700 convert to wet well and submersible pumps also part of the CDBG submittal. Station 7 and 9 convert wet well and submersible pumps, replace existing force main across Tom's Bayou, hopeful that this could be funded through the restore act grant. Comm. Morgan asked why this is not part of the CDBG application, Mr. Valandingham said where the areas where these pumps are located do not quality in the low and moderate income requirements. Station 11 currently in the CDBG submittal to replace the control panel. \$25,000 to replace V 6 utility truck and \$40,000 to replace aging V 27 utility truck both are on their last legs. \$10,000 to secure area around and beautify lift station 1, Highland Park between Valparaiso Parkway and Edge Avenue where land was recently cleared. Mr. Valandingham also would like somewhere between \$75,000 and \$150,000 to line manhole

Recessed
Special
Meeting

Budget
Workshop
Sanitation

Shop

Streets

Stormwater

Utility
Depart-
ment

structures and sewer mains. Mr. Valandingham also requests \$112,500 for stations 2 and 4 thru 17 to install compatible SCADA hardware. Comm. Morgan said by having the stations all on SCADA it makes infiltration more accurately tracked, it is hugely important to have this done, should be a priority for our city. He said by utilizing SCADA we will be able to have information more readily available in applying for grants.

POLICE

Police

Chief Hart said he would like to request an additional vehicle one unmarked for \$26,153 and one marked for \$29,612. He said due to the age of the fleet he would like to be able to replace two vehicles, instead of just one. He said two of their vehicles are over five years old and have over 100,000 miles each.

ADMINISTRATION

Admin

Mrs. Johnson request a new server for running Windows 2012. She said our primary domain controller that handles user accounts and network rights and access is running Windows 2003 which reaches end of life on July 14th, when that happens we will no longer receive security updates and support. Mrs. Johnson said would also like \$5,000 for networking city computers but will talk more about that later.

LIBRARY

Library

Mr. Weatherford states the carpet is 30 to 35 years old and the terrazzo floor is very difficult to clean, he has called Simpler carpets and they could do squares like the Niceville library has and do that in the library and community room for \$14,292. Mr. Weatherford said would also like the library to pay \$4,000 toward the community room with general fund paying \$2,000.

CABLE

Cable

Mr. Butler would like to add an employee for \$51,000 for a head end technician, IT employee. He would like to bring on an employee and be able to bring the city network together all in one. Comm. Strong said he thinks this is a good idea that Mr. Butler and Mrs. Johnson are working on, they will put a presentation together for the city for the next budget meeting. Mrs. Johnson said currently administration approximately \$4,000 for IT support, \$6,500 for police IT support. She said that money could be paid to a person in house.

FIRE

Fire

Chief Norris made a presentation with history and future of the fire department and the fire truck. He said engine 12 is 13 years old has 17,197 miles, 2,200 pump hours and should be projected for reserve service before 2017. He said pumper 12 is 29 years old and has not been refurbished has 15,808 miles and 836 hours. Chief Norris said there are 8 engines in production that could be purchased. He said there are several items that could be transferred from engine 12, hose lines, 5 800 MHz portable radios, 5 SCBA air packs, masks and spare cylinders. He said there is one rapid intervention team kit, one thermal imaging camera with charging station and spare battery, TNT rescue tool set, miscellaneous hand tools and equipment the savings in transfer would be approximately \$70,000. Comm. Morgan said last year we let the matter of a new fire truck slide but we need a new truck within the next five years, by standards we need to do within two. Our trucks have low miles, equipment that works so we have time to work on this but we need to schedule a new fire truck within the budget however we can financially.

Mayor Arnold stated the next budget meeting will be July 20th at 6 PM and we will have a straw man budget to review at that time.

ADJOURN

Adjourn

There being no further business to be brought before the Commission, the meeting adjourned at 7:45 PM.

John B. Arnold, Jr.
Mayor

Heyward H. Strong, Jr.
Chair, VCA

ATTEST:

Tammy Johnson, CMC
City Clerk

June 15, 2015

The DVD labeled June 15, 2015 contains the audio and video of this meeting and will be kept as a permanent part of these minutes.