

MINUTES
CITY COMMISSION MEETING

January 21, 2015

The City Commission met this date in special session in the Commission Chambers. A quorum being present, the meeting was called to order at 6:00 PM with the following in attendance.

Mayor	:	John B. Arnold, Jr.
Commissioners	:	Heyward H. Strong, Jr.
	:	Kay Hamilton
	:	Joe Morgan
	:	Clark (Tom) Browning
City Clerk	:	Tammy Johnson
City Engineer	:	Roy Petrey
Recorder	:	Beth Millsaps

Other in attendance: (Not inclusive) Mike Matthews (camera), Jim Allen

Award
Median
Beautifi-
cation
Bid

1. AWARD MEDIAN BEAUTIFICATION BID

Mayor Arnold called the meeting to order and said we had two things to discuss this evening, the median beautification award and the ORAC project. He said we would begin with the median beautification. He said we have the proof of publication and a copy of the bid form. Mr. Petrey said Mr. Bradford Davis, our lead on the project, had received two bids. He would recommend going with the lowest bidder Piney Grove Nursery & Landscaping, Inc. for \$219,950. Comm. Morgan asked if any letters recommendation had been sought. Mr. Petrey said he spoke with Pam Miner of DOT, she had worked with Piney Grove on other projects they have been on time and within cost, she said they were sufficient for DOT. COMM. MORGAN MADE A MOTION TO AWARD THE MEDIAN BEAUIFICATION TO PINEY GROVE NURSERY & LANDSCAPING, INC. FOR THE AMOUNT OF \$219,950. COMM. STRONG SECONDED THE MOTION. Comm. Morgan said after this contract it still leaves approximately \$70,000, he said Ms. Miner had suggested bigger shrubs, which is what the city had mentioned before and had been turned down. Comm. Morgan would like to request to have the authority in working on this project to make changes necessary to the scope of work up to \$70,000. Mr. Petrey added with the grand amount being \$70,000. COMM. MORGAN MADE THE MOTION TO ASSIGN AUTHORITY TO MAKE CHANGES ON THE MEDIAN BEAUTIFICATION PROJECT UP TO \$70,000. COMM. STRONG SECONDED THAT MOTION. VOTE WAS CALLED ON THE ORIGINAL MOTION 5 TO 0 BY UNANIMOUS VOTE. VOTE WAS CALLED ON AMENDMENT WHICH PASSED ALSO BY 5 TO 0 UNANIMOUS VOTE.

ORAC
Projects

2. ORAC PROJECTS

Mr. Petrey has composed a list of projects that he believes would be good submission to the ORAC committee for funding. He said the costs of the projects are ball park costs. He listed the projects for discussion this evening. Mr. Petrey said first on the list TV, clean, inspect, re-line clay pipe in Plat I. He feels this would be one of the more expensive projects estimating somewhere from \$500,000 to \$700,000. Mr. Petrey said next on his list he has lift station rehab Plat I. He said this has already been design and submitted for funding through the CDBG but was not selected to fund. Mr. Petrey said this project is shovel ready, estimated cost \$750,000 of which the city put money with the project to use as leverage to garner points. There would be points through ORAC for that also. Comm. Hamilton said that ORAC would be in favor of combining the first two projects into one big project. Mr. Petrey said the next project Mr. Valandingham had been also talking to FEMA to line the brick manholes in Plat I approximately \$200,000 project. Comm. Browning asked if that project was shovel ready, Mr. Petrey said not really we would need to put out for bid. Comm. Strong said he would consider it shovel ready. Mayor Arnold agreed and said materials would need to be provide and then go forward just like the next one for stormwater. Mr. Petrey said the next project he has is stormwater sampling at outfalls approximate cost \$50,000. He said this project has been discussed for as long as he has been the city engineer. Comm. Hamilton said this sounded more like a fish and wildlife project, she said this didn't sound like a project that would work for ORAC points. She said we are running out of time, all the things discussed are good ideas but we need to focus on ORAC because the committee reviews everything then recommends. Comm. Hamilton said she feels it is doubtful that more than one project from a city would be approved. She said ORAC folks this week are taking requests and we need to have Valparaiso represented. She said we needed to focus on a project, have to also figure out how many billable hours we will owe Mr. Petrey for his work. Mr. Petrey said the last project listed for approximately \$500,000 is the Spencer Place stormwater separator & improvements. He said Mr. O'Brien has spoken to this issue on several occasions, is not sure the topography lends itself to the work, possible to come from the first bucket or wait.

Mayor Arnold said he thought about a small project to rehab Lincoln Park, rehab the launch ramps to push away, restoration of the shoreline. Comm. Hamilton said it sounded like a good project for the fish and wildlife bucket.

Mr. Petrey said it was mentioned earlier about putting the first and second project ideas together, he said that would be okay but it would be in the 1.2 to 1.5 million dollar range, the county is getting 5.6 million. He feels it would be better to consider and submit them separately. Comm. Hamilton said she feels the sewer lines could come first, if we could get that done it would have economic impact which would score well.

Mr. Petrey recommends turning in four applications. Comm. Morgan said we would need to show priority. Comm. Hamilton said it is unlikely that more than 1 project would be funded. Comm. Morgan said the \$50,000 project could be submitted to the small projects. Comm. Hamilton said it might be best to ask for the big one then if we are not approved then submit the small one. Comm. Strong said the \$50,000 project we could find a way to fund ourselves.

Comm. Strong said to prioritize things submit one under \$90,000 and three for the large one. Comm. Hamilton said preparing to submit and submitting would be a tremendous amount of work. Comm. Hamilton submit an application if it doesn't work then try again like writing a grant. Comm. Morgan believes that we need to start by March, that will give us time to see what other monies are available and to start the process. Comm. Hamilton asked what the budget would be for the fees incurred by Mr. Petrey. Comm. Morgan said we also have a city administrator to help with the paperwork. Mr. Petrey said the grant application will have two components 70% is the same in all projects.

Mr. Petrey said the committee will not grade the first one until all applications have been submitted and you need a person who is very creative in writing to help pass through the fuzzy math. Comm. Strong said we have a grant administrator would it be a good idea to use them in this area, should we tap them to do this? Comm. Hamilton said she thinks we should. Mr. Petrey said he has no objection. Mayor Arnold said first we would need to find out if they want to do. Mr. Petrey suggests using Mittauer for the economic portion and his company for the environmental. Comm. Strong said we could work together with Mr. Petrey, Mittauer and Jordan & Associates, happy to have everyone work together.

COMM. HAMILTON MADE A MOTION TO APPROVE A PRIORITY LIST FOR ORAC SUBMISSIONS 1. TV, CLEAN, INSPECT, RE-LINE CLAY PIPE IN PLAT I ESTIMATED COST \$500,000 TO \$700,000, 2. LIFE STATION REHAB PLAT I ESTIMATED COST \$750,000 3. LINE MANHOLES PLAT I ESTIMATED COST \$200,000, AND 4. STORMWATER SAMPLING AT OUTFALLS ESTIMATED COST \$50,000. COMM. BROWNING SECONDED THE MOTION. Mayor Arnold said we utilize a grant administrator for the first three not the fourth. MOTION PASSED BY UNANIMOUS VOTE OF THE COMMISSION 5 TO 0.

Mayor Arnold said now how do we get to accomplish this task. Comm. Morgan said we need to see what can be done in house first, Mr. Scott IS a good writer. Comm. Strong suggests having Mr. Scott, Mr. Petrey and Mr. Valandingham all on the line to get with outside folks as soon as possible to have something by the February meeting. Comm. Morgan said we might look at other writers, Comm. Hamilton said it would be best to use people who are already familiar with us. Mrs. Johnson asked how we would be paying for all of this. Comm. Morgan said out of the general fund.

ADJOURN

Adjourn

There being no further business to be brought before the Commission, the meeting adjourned at 6:55 PM.

John B. Arnold, Jr.
Mayor

Heyward H. Strong, Jr.
Chair, VCA

ATTEST:

Tammy Johnson, CMC
City Clerk

January 21, 2015

The DVD labeled January 21, 2015 contains the audio and video of this meeting and will be kept as a permanent part of these minutes.