

FY2018 General Fund Budget

	2018 Budget
Carry Forward	43,270
Reserves	74,145
<u>General Fund Revenues</u>	
Ad Valorem Taxes	1,038,315
Insurance Premium Tax (Excise)	80,000
Utility Service Tax - Electricity	195,000
Utility Service Tax - Water	52,500
Utility Service Tax - Gas	34,000
Communications Services Taxes	102,000
City Licenses	26,000
County Licenses	7,000
Building Permits	12,000
Franchise Fee - Electricity	240,000
Franchise Fee - Gas	90,000
Impact Fees - Development Request	800
Municipal Revenue Sharing	188,000
Mobile Home License Tax	250
Beverage License Tax	3,000
State Sales Tax (1/2 Cent)	514,000
Firefighter Supplement Compensation	1,320
Fuel Tax Rebate	100
County Boating Improvement Grant	15,000
Library Coop Disbursement	54,000

Internal Services	291,910
Late Fee Revenue	50,000
Return Check Fee Revenue	1,000
Grave Opening/Closing	15,000
Special Magistrate Fines	500
Judgement Fines Auto & Comm	3,500
Judgement Fines Education	1,350
Court Fines	7,000
Fines - Library	2,000
Interest	2,500
Lease Fees	57,500
Building Rent	750
Sale of Land	77,000
Sale of Fixed Assets	3,000
Sale of Fixed Assets - Cemetery Lots	6,000
Sale of Fixed Assets - Cemetery Niche	6,000
Donations - Library	850
Miscellaneous Income	5,000
Sale of City Products	100
Loan Repayment Bucket Truck	20,000
2017 Bond	100,000
Total General Fund Revenues	3,421,660

	2018 Budget
Admin Expenses	
Wages	287,215
Raises	11,010
Auto Allowance	1,200
FICA Taxes	22,950
Retirement Contrib. - General Emp.	21,400
Retirement Contributions - FRS	7,200
Life & Health Insurance	37,000
Workers Compensation	1,800
Total Payroll	389,775
Housekeeping	3,500
Travel & Per Diem	1,800
Repair & Maint. Machinery & Equip.	500
Advertising & Legals	500
Miscellaneous	1,000
Office Supplies	8,000
Computer Other	500
Uniforms	500
Books & Publications	2,000
Dues & Subscriptions	500
Education & Training	3,000
Admin Total O & M Expenses	21,800
Admin Total Expenses	411,575

	2018 Budget
Library Expenses	
Wages	183,050
Raises	7,160
FICA Taxes	14,540
Retirement Contrib. - General Emp.	13,650
Life & Health Insurance	34,500
Workers Compensation	925
Total Payroll	253,825
Housekeeping	6,500
Travel & Per Diem	500
Communication Services	1,500
Utility Services - Electrical	6,500
Utility Services - Other	1,500
Insurance - Property	5,000
Insurance - Other	100
Sys. Maint. Contracts & Agreements	1,000
Repair & Maintenance Building	1,500
Advertising & Legals	1,000
Miscellaneous	1,000
Office Supplies	7,000
Computer Other	2,000
Books & Publications	20,000
Library Programs	3,500
Childrens Programs	1,500
Dues & Subscriptions	4,000

Total Library O & M Expenses	64,100
Total Library Expenses	317,925

Police Expenses	2018 Budget
Wages	673,830
Raises	25,835
Additional Raise	12,400
Additional FICA Taxes	950
FICA Taxes	53,250
Additional Retirement	450
Retirement Contrib. - General Emp.	11,350
Additional Retirement FRS	200
Retirement Contributions - FRS	3,100
Retirement Contributions - Sp. Risk	14,000
Life & Health Insurance	165,000
Workers Compensation	22,000
Total Payroll	982,365
Legal Fees	1,800
Court Fees	1,000
Housekeeping	3,500
Animal Control	4,000
Travel & Per Diem	1,200
Communication Services	11,000
Communication Maintenance	11,000
Equipment Lease Payment	5,200
Insurance - Vehicle	3,000
Insurance - Liability	20,500
Insurance - Other	600
Repair & Maint. Machinery & Equip.	5,000

Sys. Maint. Contracts & Agreements	17,000
Repair & Maintenance Building	3,000
Repair & Maintenance Vehicle	11,000
Advertising & Legals	1,000
Pistol Range	2,500
Miscellaneous	7,000
Office Supplies	3,800
Small Equipment & Tools	7,000
Motor Fuel & Lubricants	16,000
Computer Other	8,000
Uniforms	7,500
Books & Publications	1,200
Dues & Subscriptions	2,000
Education & Training	4,200
Capital Vehicle Purchase	30,750
Total Police O&M Expenses	189,750
Total Police Expenses	1,172,115

Fire Expenses	2018 Budget
Wages	172,290
Raises	6,680
FICA Taxes	13,675
Retirement Contrib. - General Emp.	25
Retirement Contributions - FRS	25
Retirement Contributions - Sp. Risk	1,735
Life & Health Insurance	1,000
Workers Compensation	13,250
Total Payroll	208,680
Legal Fees	1,000
Housekeeping	400
Travel & Per Diem	1,000
Volunteer Fire Dept	16,195
Communication Services	6,500
Utility Services - Other	1,375
Fire Hydrant Rental	4,800
Insurance - Vehicle	2,185
Insurance - Other	775
Repair & Maint. Machinery & Equip.	4,000
Generator Maintenance	1,000
Repair & Maintenance Building	3,500
Repair & Maintenance Vehicle	5,000
Wellness Program	1,500
Special Events	1,500
Miscellaneous	1,000

Office Supplies	600
Small Equipment & Tools	3,000
Motor Fuel & Lubricants	4,000
Computer Other	3,000
Uniforms	3,500
Books & Publications	2,500
Dues & Subscriptions	3,500
Education & Training	3,000
Lease purchase Payment	74,145
Total Fire O & M Expenses	148,975
Total Fire Expenses	357,655

Parks Expenses	2018 Budget
Wages	76,610
Raises	2,905
FICA Taxes	5,775
Retirement Contrib. - General Emp.	3,900
Retirement Contributions - FRS	2,650
Life & Health Insurance	16,500
Workers Compensation	8,200
Total Payroll	116,540
Legal Fees	450
Engineering Services	900
Dept. of Corrections Work Squad	29,000
Communication Services	545
Equipment lease payment	200
Insurance - Vehicle	375
Insurance - Flood	1,050
Repair & Maint. Machinery & Equip.	5,000
Repair & Maintenance Vehicle	1,300
Repair & Maintenance Other	8,000
Christmas Decorations	4,000
Non-Profit Organizations	2,000
Little League Park	2,500
Miscellaneous	6,750
Small Equipment & Tools	2,500
Motor Fuel & Lubricants	4,750
Uniforms	270

Seed, Fertilizer & Pest Control	2,700
Education & Training	360
Capital Boating Improvement Grant	15,000
New Bond Payment	7,510
Total Parks O & M Expenses	95,160
Total Parks Expenses	211,700

Shop Expenses	2018 Budget
Wages	59,480
Raises	2,380
FICA Taxes	4,735
Retirement Contrib. - General Emp.	5,565
Life & Health Insurance	33,500
Workers Compensation	3,450
Total Payroll	109,110
Legal Fees	190
Communication Services	455
Equipment lease Payment	200
Insurance - Vehicle	300
Repair & Maint. Machinery & Equip.	1,500
Repair & Maintenance Building	475
Repair & Maintenance Vehicle	1,500
Miscellaneous	12,000
Office Supplies	500
Small Equipment & Tools	3,500
Motor Fuel & Lubricants	3,000
Uniform Rental	400
Dues & Subscriptions	100
Education & Training	1,000
Total Shop O & M Expenses	25,120
Total Shop Expenses	134,230

Cemetery Expenses	2018 Budget
Wages	45,325
Raises	1,655
FICA Taxes	3,580
Retirement Contrib. - General Emp.	3,900
Life & Health Insurance	2,150
Workers Compensation	2,100
Total Payroll	58,710
Engineering Services	450
Consultants & Contracts	570
Grave Opening/Closing	15,200
Communication Services	380
Equipment Lease Payment	200
Insurance - Vehicle	275
Repair & Maint. Machinery & Equip.	900
Repair & Maintenance Building	2,500
Repair & Maintenance Vehicle	500
Repair & Maintenance Other	1,800
Printing & Binding	90
Miscellaneous	1,500
Small Equipment & Tools	800
Motor Fuel & Lubricants	1,000
Uniform Rental	150
Seed, Fertilizer, Pest Control	1,800
Books & Publications	90
Total Cemetery O & M Expenses	28,205
Total Cemetery Expenses	86,915

Non-Departmental Expenses	2018 Budget
Wages	2,550
Retirement Contrib. - General Emp.	250
Retirement Contributions - FRS	25
Retirement Contributions - Sp. Risk	80,000
Workers Compensation	750
Total Payroll	83,575
Legal Fees	30,000
Engineering Services	7,000
Consultants & Contracts	10,000
Accounting & Auditing	25,000
Housekeeping	3,000
Billing & Mail Service	6,000
Travel & Per Diem	9,000
Communication Services	3,750
Freight & Postage Services	1,200
Utility Services - Electrical	55,000
Utility Services - Other	7,000
Equipment Lease Payment	3,900
Insurance - Vehicle	1,000
Insurance - Property	17,750
Insurance - Liability	75,000
Insurance - Other	800
Generator Maintenance	1,200
Repair & Maintenance Building	5,500
City Hall Grounds & Maintenance	2,500
Printing & Binding	1,200

Advertising & Legals	6,175
Codification	2,000
Banking Fees	6,000
Non-Profit Organizations	8,000
Special Events	6,300
Senior Citizen Expenses	7,000
Heritage Museum	8,000
Safety Program	3,500
Miscellaneous	5,000
Mitchell Bldg Furn & Equip	900
Computer Other	1,000
Books & Publications	2,000
Minutes & Videos	3,500
Dues & Subscriptions	2,500
Education & Training	2,000
Planning Board	500
Building Permit Surcharge	3,000
Civil Defense Supplies	400
July 4th	3,500
Payment to Utility Fund	33,045
Transfer to Cemetery	6,000
Non-Departmental O & M Expenses	376,120
Total Non-Departmental Expenses	459,695
Total General Fund Revenue	3,421,660
Total General Fund Expenses	3,151,810
General Fund Difference	269,850

New & Capital Items

Administraton	
Server Upgrade	4,500
Total	4,500
Police	
Police Vehicle	30,750
Police Equipment for Vehicle	13,500
Total	44,250
Fire	
Bunker Gear	10,000
Increase Fire & Medical Stipends	1,600
Total	11,600
Parks	
Park Upgrades (Bond)	100,000
Swing Set Lincoln	15,000
New Employee Handyman/Carpenter	47,000
Doolittle Stage	15,000
Total	177,000
Shop	
Vehicle	25,000
Total	25,000
Non-Departmental	
Sound Mixer	1,500
Wireless Microphones	6,000
Total	7,500
Total General Fund Reveunue	3,421,660
Total General Fund O&M Expenses	3,151,810
Total General Capital Expenses	269,850
Difference	0

Stormwater Fund	2018 Budget
Stormwater Revenues	
Stormwater Revenue	45,000
Interest	25
Total Revenues	45,025
Stormwater Expenses	
Wages	5,025
Raises	200
FICA Taxes	400
Retirement Contrib. - General Emp.	470
Retirement Contributions - FRS	25
Life & Health Insurance	550
Workers Compensation	500
Total Payroll	7,170
Legal Fees	150
Engineering Services	3,500
Travel & Per Diem	250
Insurance - Vehicle	375
Repair & Maintenance Stormwater	5,000
Bad Debts	500
Miscellaneous	500
Dues & Subscriptions	1,000
Reserves	26,580
Total O & M Expenses	37,855
Total Expenses	45,025
Total Revenue	45,025
Total Expenses	45,025
Stormwater Difference	0

Streets Fund	2018 Budget
Carry Forward	40,355
Streets Fund Revenues	
First Local Option Fuel Tax	230,000
Highway Maintenance	41,285
Highway Lighting Maintenance	19,000
Municipal Revenue Sharing	65,000
Interest	100
2017 Bond	400,000
Total Streets Revenue	795,740
Streets Expenses	
Wages	65,960
Raises	2,630
FICA Taxes	5,150
Retirement Contrib. - General Emp.	6,035
Retirement Contributions - FRS	25
Life & Health Insurance	24,750
Workers Compensation	3,150
Total Payroll	107,700
Legal Fees	1,000
Engineering Services	1,000
Accounting & Auditing	3,150
Dept. of Corrections Work Squad	17,500
Communication Services	600
Utility Services - Electrical	55,000

Equipment Lease Payment	200
Insurance - Vehicle	1,000
Repair & Maint. Machinery & Equip.	4,000
Repair & Maintenance Vehicle	1,500
Repair & Maintenance Sidewalk	5,000
Repair & Maint. Signal & Lighting	8,000
Street Repairs	48,500
Advertising & Legals	250
Miscellaneous	2,000
Office Supplies	250
Small Equipment & Tools	2,000
Motor Fuel & Lubricants	4,000
Street & Traffic Signs	5,000
Uniforms	400
Seed, Fertilizer, Pest Control	450
Bond Principal Payments	42,500
Principal Payment to General Fund (Bucket) 3 of 4	1,600
Interest - Series Bond Payment	12,025
Interest Payemnt to General fund (Bucket) 3 of 4	40
Bond Fees	675
New Bond Payment	30,400
Total Streets O & M Expenses	248,040
Total Streets Expenses	355,740
Total Revenue	795,740
Total Expenses	355,740
Street Fund Difference	440,000

New & Capital Items

New Employee	40,000
Street Repaving (Bond)	400,000
Total	440,000
Total Street Fund Revenue	795,740
Total Street Fund O&M Expenses	355,740
Total Street Capital Expenses	440,000
Difference	0

Utility Fund	2018 Budget
Carry Forward	114,870
Utility Service Tax - Water	52,500
Impact Fees - Water Connection Fees	11,000
Impact Fees - Sewer Connection Fees	15,000
Fire Hydrant Rental	4,800
Water Revenue	525,000
Sewer Operating Income	758,800
Administrative Fee - Sewer	75,800
Interest	1,000
Lease Fees	24,200
Sale of Fixed Assets	50
Miscellaneous Income	1,000
Payment from General Fund	33,045
2017 Bond	1,000,000
Total Utility Revenues	2,617,065
Water Expenses	
Wages	122,930
Raises	4,850
FICA Taxes	9,975
Retirement Contrib. - General Emp.	12,610
Retirement Contributions - FRS	25
Life & Health Insurance	41,000
Workers Compensation	4,900
Total Payroll	196,290

Consultants & Contacts	1,000
Repair & Maintenance Water Tank (CF \$30K)	35,000
Repair & Maintenance Water Testing	8,000
Repair & Maintenance Wells	4,000
Repair & Maintenance Fire Hydrants	3,000
Printing & Binding	500
Advertising & Legals	500
Utility Tax	52,500
License Fee	2,000
Miscellaneous	5,000
Small Equipment & Tools	1,500
Water Plant Operation	26,000
Dues & Subscriptions	1,000
Education & Training	4,000
Capital Water Line Upgrade	10,000
Total Water O & M Expenses	154,000
Total Water Expenses	350,290
Wastewater Expenses	
Wages	97,200
Raises	3,810
FICA Taxes	7,750
Retirement Contrib. - General Emp.	9,100
Retirement Contributions - FRS	25
Life & Health Insurance	40,000
Workers Compensation	3,700
Total Payroll	161,585

Regional Plant Operation - Lab	335,000
Repair & Maintenance Sewer Line	15,000
Advertising & Legals	500
Administration	75,800
CDBG Expenses (Carry Forward)	42,000
Miscellaneous	3,500
Small Equipment & Tools	1,500
Sewer Plant Operation	30,000
Education & Training	2,000
Capital Lift Station Upgrade	0
Capital Generators	10,000
Principal Payment to General Fund	0
Interest Payment to General Fund	
Total Wastewater O & M Expenses	515,300
Total Wastewater Expenses	676,885
Water & Wastewater Expenses	
Legal Fees	1,000
Engineering Services	6,000
Accounting & Auditing	7,000
Billing & Mail Service	6,000
Travel & Per Diem	3,000
Communication Services	5,000
Freight & Postage Services	2,000
Utility Services - Electrical	100,000
Utility Services - Other	4,000

Equipment Lease Payment	200
Insurance - Vehicle	3,000
Insurance - Property	6,000
Repair & Maint. Machinery & Equip.	4,000
Generator Maintenance	16,000
Repair & Maintenance Vehicle	4,500
Advertising & Legals	500
Bad Debts	10,000
Miscellaneous	3,000
Office Supplies	1,000
Motor Fuel & Lubricants	9,000
Computer Other	1,000
Uniforms	1,000
2016B Series Bond Payment	28,350
2016A Series Bond Pyament	130,000
2010 Series Bond Payment	35,000
Interest - Bond Payments 2016 A	13,150
Interest - Bond Payments 2016 B	8,025
Interest - Bond Payments 2010	53,265
Bond Fees	3,000
Reserves	
New Bond Payment	75,900
Total Water & Wastewater O & M Expenses	539,890
Total Revenue	2,617,065
Total Expenses	1,567,065
Utility Fund Difference	1,050,000

New & Capital Items

AMI Metering System (Bond)	700,000
Bridge Utility Relocation (Bond)	300,000
New Entry Level Employee	40,000
Generator Lift Station 6	10,000
Total	1,050,000
Total Utility Fund Reveunue	2,617,065
Total Utility Fund O&M Expenses	1,567,065
Total Utility Capital Expenses	1,050,000
Difference	0

Communication Fund	2018 Budget
Communications Services Taxes	44,000
Administrative Fee - Cable	156,610
Vesper III Monthly Fees	18,200
Pole Attachment Fees	10,000
Voice Over Internet Protocol	74,000
Cable Service	739,600
Internet Service	750,000
Cable Connection Service & Fees	80,000
Interest	800
Miscellaneous Income	6,100
Affiliate Rebates	2,500
Total Communication Fund Revenues	1,881,810
Communication Expenses	
Wages	212,075
Raises	8,330
FICA Taxes	16,865
Retirement Contrib. - General Emp.	15,000
Retirement Contributions - FRS	25
Life & Health Insurance	89,000
Workers Compensation	7,000
Total Payroll	348,295
Legal Fees	500
Engineering Services	400

Consultants & Contracts	60,000
Accounting & Auditing	8,500
Billing & Mail Service	4,000
Digital Programming	115,000
Digital Premium Programming	21,000
Cable Programming Cost	720,575
Premium Channels	33,600
Travel & Per Diem	1,000
Communication Services	6,900
Cost of Goods Sold - Telephone	52,000
Cost of Goods Sold - Internet	89,000
Freight & Postage Services	1,500
Utility Services - Electrical	24,300
Utility Services - Other	500
Pole Attachment Fees	10,000
Insurance - Vehicle	1,800
Insurance - Property	5,000
Insurance - Liability	4,250
Repair & Maint. Machinery & Equip.	4,000
Generator Maintenance	500
Repair & Maintenance Building	1,500
Repair & Maintenance Vehicle	1,000
Emergency Distribution Repairs	1,000
Printing & Binding	400
Advertising & Legals	800
Administration	156,610
Miscellaneous	1,000

Office Supplies	800
Small Equipment & Tools	1,000
Motor Fuel & Lubricants	3,300
Vesper III Equipment	2,500
Warehouse Stock	11,500
Computer Other	1,500
Uniforms	500
Uniform Rental	3,800
Internet Equipment Supplies	2,000
Books & Publications	350
Dues & Subscriptions	500
Education & Training	1,800
Capital CATV Equipment	8,000
Capital Headend Equipment	20,785
2016B Series Bond Payment	99,200
Principal Payment to General Fund (3rd Year of 4)	19,600
Interest - Bond Payments	28,100
Interest Payment to General Fund	445
Bond Fees	1,200
Total Communication O & M Expenses	1,533,515
Total Revenue	1,881,810
Total Communication Expenses	1,881,810
Difference	0

Sanitation Fund	2018 Budget
Carry Forward	37,535
Sanitation Charges	595,000
Administrative Fee - Sanitation	59,500
Tipping Fee	113,000
Recycling Revenue	6,000
Cart Replacement Revenue	7,500
Interest	200
Miscellaneous Income	0
Total Sanitation Revenues	818,735
Sanitation Expenses	
Wages	263,200
Raises	11,135
FICA Taxes	21,100
Retirement Contrib. - General Emp.	24,500
Retirement Contributions - FRS	50
Life & Health Insurance	99,000
Workers Compensation	50,000
Total Payroll	468,985
Legal Fees	1,000
Tipping Fees	123,000
Dept. of Corrections Work Squad	11,600
Communication Services	1,000
Equipment Lease Payment	200

Insurance - Vehicle	3,000
Repair & Maint. Machinery & Equip.	3,500
Repair & Maintenance Vehicle	30,000
Administration	59,500
Bad Debts	7,600
Miscellaneous	5,200
Office Supplies	1,000
Small Equipment & Tools	2,000
96 Gallon Carts	0
Motor Fuel & Lubricants	25,000
Uniforms	3,000
Education & Training	1,000
Total Sanitation O & M Expenses	277,600
Total Sanitation Expenses	746,585
Recycling Expenses	
Regular Wages	19,000
FICA Taxes	1,450
Retirement Contrib. - General Emp.	1,700
Total Payroll	22,150
Total Recycling Expenses	22,150
Total Revenue	818,735
Total Sanitation Expenses	768,735
Difference	50,000

New & Capital Items

Capital Buildings Repair Carry Forward 25K	50,000
Total	50,000
Total Revenue	818,735
Total Sanitation Expenses	768,735
Total Sanitation Capital	50,000
Sanitation Fund Difference	0