

AGENDA
CITY OF VALPARAISO & VALPARAISO CABLE AUTHORITY JOINT MEETING
465 Valparaiso Parkway
Valparaiso, Florida
850-729-5402
November 14, 2016
6:00 pm

Invocation (Commissioner Hamilton)
Pledge of Allegiance (Mayor Arnold)

APPROVAL OF MINUTES

1. October 10, 2016

CITIZENS' CONCERNS (non-agenda items)

1. Resident
2. Non-resident

ACTION ITEMS/POTENTIAL ORDINANCES

1. Added Agenda Items
2. Resolution No 23-11-14-16 Tom's Bayou Bridge Median & Road Closures -----Attach 1
3. Tom's Bayou Bridge Utility Line Relocation -----Attach 2
4. Resolution No VCA 05-11-14-2016 Amend 2016 Budget-----Attach 3
5. Establish Fees for Pavilion Rental-----Attach 4
6. New Fire Engine Financing-----Attach 5
7. Resolution No 24-10-10-16 Increase Credit Card Limit-----Attach 6
8. Discussion 87 Kelley Way -----Attach 7
- 9 Bayshore Residential PUD (College Blvd)-----Attach 8
10. Emergency Debris Removal Contract -----Attach 9
- 11.Resolution No. 25-11-14-16 Protect Funding for N. Florida's Water Resources---Attach10
12. Local Mitigation Strategy Projects-----Attach 11
13. Etc.

OLD BUSINESS

1. Surplus Property Glendale
2. Etc.

REPORTS / CORRESPONDENCE / ANNOUNCEMENTS

1. TPO/DOT
2. Stormwater
3. Legal Activities Update
4. Community Liaison Report
5. Construction Activity
6. Library Update
7. Public Works Update-----Attach 12
8. Disbursements
9. Etc.

RESOLUTION NO. 23-11-14-16

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF VALPARAISO, FLORIDA, TO SUPPORT AND APPROVE TEMPORARY MEDIAN CLOSURES AND ROAD CLOSURES PURSUANT TO COMPLETION OF BRIDGE REPLACEMENT PROJECT.

WHEREAS, the Florida Department of Transportation (“DEPARTMENT”) proposes to undertake and complete one bridge replacement project in Fiscal Year 2018 in Okaloosa County, Florida; and

WHEREAS, this bridge replacement project includes:

FPID Number 406194-3-52-01, State Road 397 (John Sims Parkway) Over Toms Bayou; Bridge No. 570055 (the “PROJECT”); and

WHEREAS, the City of Valparaiso supports the DEPARTMENT’S efforts in these regards; and

WHEREAS, it is necessary that three (3) median openings at South Bayshore Drive, North Bayshore Drive, and Glen Avenue (See attached Exhibit 1, 2, and 3) along State Road 397 (John Sims Parkway), owned and maintained by the DEPARTMENT, be temporarily closed for an approximate duration of 550, 350, and 550 days, respectively, and there will be detoured routes available at Grandview Avenue, Vine Street, South Bayshore Drive, Glen Avenue, Bay Street, Okaloosa Avenue, Spencer Drive, and Hillcrest Avenue, to successfully complete the PROJECT; and

WHEREAS, it is necessary that North Bayshore Drive, owned and maintained by the City of Valparaiso, be closed from State Road 397 (John Sims Parkway) to Bay Street; and

WHEREAS, said road closure will reduce construction time and costs, minimize right of way purchase and/or construction easements, and/or minimize wetland impacts; and

WHEREAS, said median closures and road closure will be performed in accordance with the Construction Plans dated August 2016, including any revisions thereof as exist on file with the DEPARTMENT for this PROJECT (the “PLANS”), which are herein incorporated by reference.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMISSION OF THE CITY OF VALPARAISO, FLORIDA, THAT:

Section 1. Support temporary median closures. The City Commission of the City of Valparaiso does hereby support the DEPARTMENT’S efforts to temporarily close three (3) median openings at South Bayshore Drive, North Bayshore Drive, and Glen Avenue along State Road 397 (John Sims Parkway) in accordance with the PLANS.

Section 2. Authorize temporary road closure. The City Commission of the City of Valparaiso does hereby authorize the DEPARTMENT to temporarily close North Bayshore Drive from State Road 397 (John Sims Parkway) to Bay Street in accordance with the PLANS.

Section 3. Agree to maintain detour roads. The City Commission of the City of Valparaiso does hereby agree that the City of Valparaiso will continue to maintain City owned detour roads during construction of the PROJECT.

Section 4. Certified copy of this resolution. A certified copy of this resolution shall be forwarded to the Florida Department of Transportation at 1074 Highway 90, Chipley, Florida 32428.

Section 5. Effective Date. This resolution shall be effective upon passage.

PASSED AND DULY ADOPTED THIS 14TH DAY OF NOVEMBER, 2016.

John B. Arnold, Jr.
Mayor

Tammy Johnson

From: Nathan Kelley
Sent: Tuesday, November 01, 2016 9:36 AM
To: Tammy Johnson
Subject: FW: 406194-3-52-01 SR 397 (John Sims Pkwy) over Tom's Bayou Bridge replacement

Tammy,

I received this from DOT... Bad news followed by another option... What are your thoughts?

Nathan

From: Harris, Jonathan [mailto:Jonathan.Harris@dot.state.fl.us]
Sent: Tuesday, November 1, 2016 9:06 AM
To: VPW <vpw@valp.org>
Subject: 406194-3-52-01 SR 397 (John Sims Pkwy) over Tom's Bayou Bridge replacement

I received a letter from Mayor Arnold dated Oct 7, 2016 requesting consideration of a financial hardship for the John Sims Pkwy over Tom's Bayou bridge replacement project. Per Florida Statute 337.403(1) (h) If a municipally owned utility or county-owned utility is located in a rural area of opportunity, as defined in s. 288.0656(2), and the department determines that the utility is unable, and will not be able within the next 10 years, to pay for the cost of utility work necessitated by a department project on the State Highway System, the department may pay, in whole or in part, the cost of such utility work performed by the department or its contractor. The City of Valparaiso is not located in a rural area of opportunity as per FS 288.0656(2), therefore, the Department cannot pay the expense of relocating the City's utilities.

The Department is authorized to finance the relocation assuming FDOT's construction plans include the utility relocation and the Dept's construction contractor performs the relocation. Financing options will be contingent upon the City's most recent financial audit, income projections, budget, and cost of the relocation work. If this is an option the City would like to explore, please provide an approved copy of the City's most recent financial audit, budget, and an estimate of the relocation costs associated with this project. If there are or have been other FDOT projects that have financially impacted the City recently please include information on those also. We will provide the package to the Comptroller's office for consideration of financing.

If you would like to discuss it further I'll be happy to come meet with you or speak by phone.

Thanks,

Jonathan Harris
District 3 Utility Administrator
District 3 Design
jonathan.harris@dot.state.fl.us
850-330-1479
850-330-1148 FAX
<http://www.dot.state.fl.us/programmanagement/utilities/Default.shtm/>

VALPARAISO CABLE AUTHORITY

RESOLUTION NO. VCA 05-11-14-16

A RESOLUTION AMENDING THE FISCAL YEAR 2016 BUDGET OF THE VALPARAISO CABLE AUTHORITY; DUE TO AN UNFORESEEN INCREASE IN EXPENDITURES; AUTHORIZING REVISIONS TO BE MADE TO THE MONTHLY FINANCIAL STATEMENTS AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the annual budget is an estimate of anticipated expenditures adopted by the City Commission, and

WHEREAS, there was an unforeseen increase in cable programming cost.

NOW, THEREFORE, BE IT RESOLVED BY THE VALPARAISO CABLE AUTHORITY OF VALPARAISO, FLORIDA THAT:

Section 1. The amended budget for the fiscal year commencing 1 October 2015 which is incorporated by reference and made a part hereof, is hereby officially adopted.

Section 2. The FY 2016 Budget and corresponding monthly financial statements are amended as follows:

Communication Systems Fund

Account No. 42-10-539.347.03 –Cable Programming Cost
Increase budgetary expense figure from \$ 515,000 to \$620,000

Funds will be taken from the **Communications Cash Account 42-00-101.080.00**

Section 3. This Resolution is effective upon adoption.

PASSED AND ADOPTED THIS 14TH DAY OF NOVEMBER 2016.

Clark Browning, IV
VCA Chair

ATTEST:

Tammy Johnson, CMC
City Clerk

Tammy Johnson

From: Nathan Kelley
Sent: Tuesday, November 01, 2016 2:20 PM
To: Tammy Johnson
Subject: FW: Establishing Fees for Pavilion Rental
Attachments: Pavilion Rental Fees-memo.doc

Tammy,

I have sent this to Commissioner Hamilton and she would like to move forward with establishing pricing for renting pavilions at Lincoln Park.

Can we add this to the November meeting for discussion?

Thanks,
Nathan

From: Nathan Kelley
Sent: Tuesday, October 11, 2016 10:11 AM
To: Kay Hamilton <khamilton@valp.org>
Subject: Establishing Fees for Pavilion Rental

Commissioner Hamilton,

Per our conversation, I have looked into establishing fees associated with renting pavilions and using the water and electric. I spoke with neighboring cities on their policies and fees and I think they we could work seamlessly with city hall to accomplish this goal.

The City of Fort Walton Beach charges the following:

\$65 per day large pavilion rental
\$30 per day small pavilion
\$10 per day electric
\$30 per day water

The City of Niceville charges the following:

\$75 rental of pavilion at Children's Park
\$150 inside the Children's center
All other parks are first come, first served

I recommend we do \$60 Rental/\$10 Electric/\$30 Water

Please see attached memo

Thank you for your time and consideration,

Nathan Kelley
Public Works Director

CITY OF VALPARAISO, FLORIDA – PUBLIC WORKS

MEMORANDUM

DATE: October 11, 2016

TO: Kay Hamilton, City Commissioner

FROM: Nathan Kelley, Public Works Director

SUBJECT: Establishing Fees for Pavilion Rental

RECOMMENDATION:

That the Valparaiso City Commission approves the request to establish fees associated with reserving/renting pavilions in city parks.

BACKGROUND:

The City currently has no fee and a “first come, first serve” policy when reserving pavilions. The Public Works Department receives many calls throughout the year requesting that we reserve space for private parties and family functions. Additionally, requests are made for the city to provide water and electric.

SUMMARY:

If fees are established, we would not only generate revenue but also increase our services by providing water and electric. The added revenue would remain in the Parks budget and be used to maintain existing structures and equipment.



P.O. Box 714
Columbia, S.C. 29202
(803) 251-1328
Fax (803) 251-1329

November 9, 2016

Molly Hall
Florida League of Cities
301 South Bronough St. Suite 300
Tallahassee, FL 32302

Re: City of Valparaiso

Dear Ms. Hall:

Branch Banking and Trust Company (“BB&T”) is pleased to offer this proposal for the financing requested by City of Valparaiso (“City”).

- (1) **Project:** Fire Truck Lease-Purchase
- (2) **Amount To Be Financed:** \$358,016
- (3) **Interest Rates, Financing Terms and Corresponding Payments:**

<u>Term</u>	<u>Rate</u>
4 years	1.60%
5 Years	1.68%
6 Years	1.78%
7 Years	1.85%

Principal & interest payments shall be made annually, in arrears.

The interest rate stated above is valid for a closing not later than December 23, 2016. Closing of the financing is contingent upon completing documentation acceptable to BB&T and upon the condition of the property being acceptable to BB&T. If needed, the proceeds will be deposited in a Project Fund Account with BB&T Governmental Finance, at the time of closing.

All applicable taxes, permits, costs of lawyers for the City and any other costs shall be the City’s responsibility and separately payable by the City. The financing documents shall allow prepayment of the principal balance in whole on a scheduled payment date with a 1% prepayment penalty.

The stated interest rate assumes that the City expects to borrow less than \$10,000,000 in calendar year 2016 and that the financing shall qualify as qualified tax-exempt financing under the Internal Revenue Code. BB&T reserves the right to terminate its interest in this bid or to negotiate a mutually acceptable rate if the financing is not qualified tax-exempt financing.

(4) Financing Documents:

BB&T proposes to use its standard form financing contracts and related documents for this installment financing. We shall provide a sample of those documents to you should BB&T be the successful proposer. This financing shall be secured by a first lien security interest in all personal property acquired with proceeds.

* * * * *

BB&T appreciates the opportunity to make this financing proposal and requests to be notified within five days of this proposal should BB&T be the successful proposer.

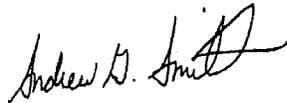
BB&T shall have the right to cancel this offer by notifying the City of its election to do so (whether or not this offer has previously been accepted by the City) if at any time prior to the closing there is a material adverse change in the City's financial condition, if we discover adverse circumstances of which we are currently unaware, if we are unable to agree on acceptable documentation with the City or if there is a change in law (or proposed change in law) that changes the economic effect of this financing to BB&T. We reserve the right to negotiate and/or terminate our interest in this transaction should we be the successful proposer.

Should we become the successful proposer, we have attached the form of a resolution that your governing board can use to award the financing to BB&T. If your board adopts this resolution, then BB&T shall not require any further board action prior to closing the transaction.

Please call me at 803-251-1328 with your questions and comments. We look forward to hearing from you.

Sincerely,

BRANCH BANKING AND TRUST COMPANY



Andrew G. Smith
Senior Vice President



5130 Parkway Plaza Boulevard
Charlotte, North Carolina 28217
Phone (704) 954-1700
Fax (704) 954-1799

Valparaiso Fire Truck - 4 year

Compound Period: Annual

Nominal Annual Rate: 1.600%

CASH FLOW DATA

Event	Date	Amount	Number	Period	End Date
1 Loan	11/30/2016	358,016.00	1		
2 Payment	12/1/2017	93,116.65	4	Annual	12/1/2020

AMORTIZATION SCHEDULE - Normal Amortization

	Date	Payment	Interest	Principal	Balance
Loan	11/30/2016				358,016.00
2017 Totals		0.00	0.00	0.00	
1	12/1/2017	93,116.65	5,744.20	87,372.45	270,643.55
2018 Totals		93,116.65	5,744.20	87,372.45	
2	12/1/2018	93,116.65	4,330.30	88,786.35	181,857.20
2019 Totals		93,116.65	4,330.30	88,786.35	
3	12/1/2019	93,116.65	2,909.72	90,206.93	91,650.27
2020 Totals		93,116.65	2,909.72	90,206.93	
4	12/1/2020	93,116.65	1,466.38	91,650.27	0.00
2021 Totals		93,116.65	1,466.38	91,650.27	
Grand Totals		372,466.60	14,450.60	358,016.00	

Valparaiso Fire Truck - 5 Year

Compound Period: Annual

Nominal Annual Rate: 1.680%

CASH FLOW DATA

Event	Date	Amount	Number	Period	End Date
1 Loan	11/30/2016	358,016.00	1		
2 Payment	12/1/2017	75,255.54	5	Annual	12/1/2021

AMORTIZATION SCHEDULE - Normal Amortization

	Date	Payment	Interest	Principal	Balance
Loan	11/30/2016				358,016.00
2017 Totals		0.00	0.00	0.00	
1	12/1/2017	75,255.54	6,031.42	69,224.12	288,791.88
2018 Totals		75,255.54	6,031.42	69,224.12	
2	12/1/2018	75,255.54	4,851.70	70,403.84	218,388.04
2019 Totals		75,255.54	4,851.70	70,403.84	
3	12/1/2019	75,255.54	3,668.92	71,586.62	146,801.42
2020 Totals		75,255.54	3,668.92	71,586.62	
4	12/1/2020	75,255.54	2,466.26	72,789.28	74,012.14
2021 Totals		75,255.54	2,466.26	72,789.28	
5	12/1/2021	75,255.54	1,243.40	74,012.14	0.00
2022 Totals		75,255.54	1,243.40	74,012.14	
Grand Totals		376,277.70	18,261.70	358,016.00	

Valparaiso Fire Truck - 6 year

Compound Period: Annual

Nominal Annual Rate: 1.780%

CASH FLOW DATA

Event	Date	Amount	Number	Period	End Date
1 Loan	11/30/2016	358,016.00	1		
2 Payment	12/1/2017	63,444.47	6	Annual	12/1/2022

AMORTIZATION SCHEDULE - Normal Amortization

	Date	Payment	Interest	Principal	Balance
Loan	11/30/2016				358,016.00
2017 Totals		0.00	0.00	0.00	
1	12/1/2017	63,444.47	6,390.45	57,054.02	300,961.98
2018 Totals		63,444.47	6,390.45	57,054.02	
2	12/1/2018	63,444.47	5,357.12	58,087.35	242,874.63
2019 Totals		63,444.47	5,357.12	58,087.35	
3	12/1/2019	63,444.47	4,323.17	59,121.30	183,753.33
2020 Totals		63,444.47	4,323.17	59,121.30	
4	12/1/2020	63,444.47	3,270.81	60,173.66	123,579.67
2021 Totals		63,444.47	3,270.81	60,173.66	
5	12/1/2021	63,444.47	2,199.72	61,244.75	62,334.92
2022 Totals		63,444.47	2,199.72	61,244.75	
6	12/1/2022	63,444.47	1,109.55	62,334.92	0.00
2023 Totals		63,444.47	1,109.55	62,334.92	
Grand Totals		380,666.82	22,650.82	358,016.00	

Valparaiso Fire Truck - 7 year

Compound Period: Annual

Nominal Annual Rate: 1.850%

CASH FLOW DATA

Event	Date	Amount	Number	Period	End Date
1 Loan	11/30/2016	358,016.00	1		
2 Payment	12/1/2017	55,002.03	7	Annual	12/1/2023

AMORTIZATION SCHEDULE - Normal Amortization

	Date	Payment	Interest	Principal	Balance
Loan	11/30/2016				358,016.00
2017 Totals		0.00	0.00	0.00	
1	12/1/2017	55,002.03	6,641.78	48,360.25	309,655.75
2018 Totals		55,002.03	6,641.78	48,360.25	
2	12/1/2018	55,002.03	5,728.63	49,273.40	260,382.35
2019 Totals		55,002.03	5,728.63	49,273.40	
3	12/1/2019	55,002.03	4,817.07	50,184.96	210,197.39
2020 Totals		55,002.03	4,817.07	50,184.96	
4	12/1/2020	55,002.03	3,888.65	51,113.38	159,084.01
2021 Totals		55,002.03	3,888.65	51,113.38	
5	12/1/2021	55,002.03	2,943.05	52,058.98	107,025.03
2022 Totals		55,002.03	2,943.05	52,058.98	
6	12/1/2022	55,002.03	1,979.96	53,022.07	54,002.96
2023 Totals		55,002.03	1,979.96	53,022.07	
7	12/1/2023	55,002.03	999.07	54,002.96	0.00
2024 Totals		55,002.03	999.07	54,002.96	
Grand Totals		385,014.21	26,998.21	358,016.00	

SUTPHEN CORPORATION

*6450 Eiterman Road
Dublin, OH 43016*

PROPOSAL

November 9, 2016

Valparaiso Volunteer Fire Department
Chief Mark V. Norris
431 Valparaiso Parkway
Valparaiso, FL 325580-1274

FOR YOUR REVIEW:

We hereby propose and agree to furnish the following fire fighting apparatus upon your acceptance of this proposal:

**One (1) Sutphen Custom Pumper Demo Unit 420 HS 5739
With Options and equipment (List attached)**

Total Price \$ 431,266.00

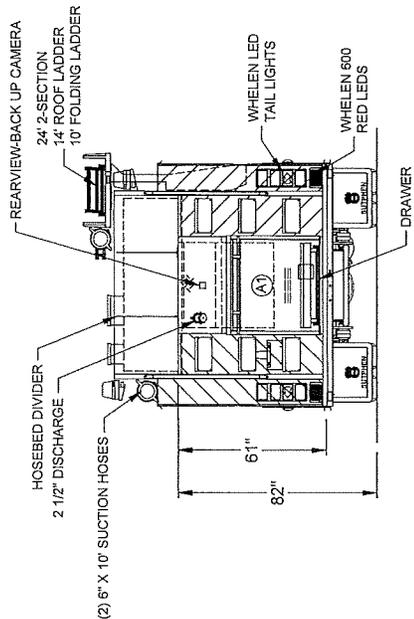
The Engine will be delivered approximately **60 days** after approval of contract, subject to delays from all causes beyond our control. Unless accepted within **30 days** from this date, the right is reserved to withdraw this proposal.

Respectfully submitted by:

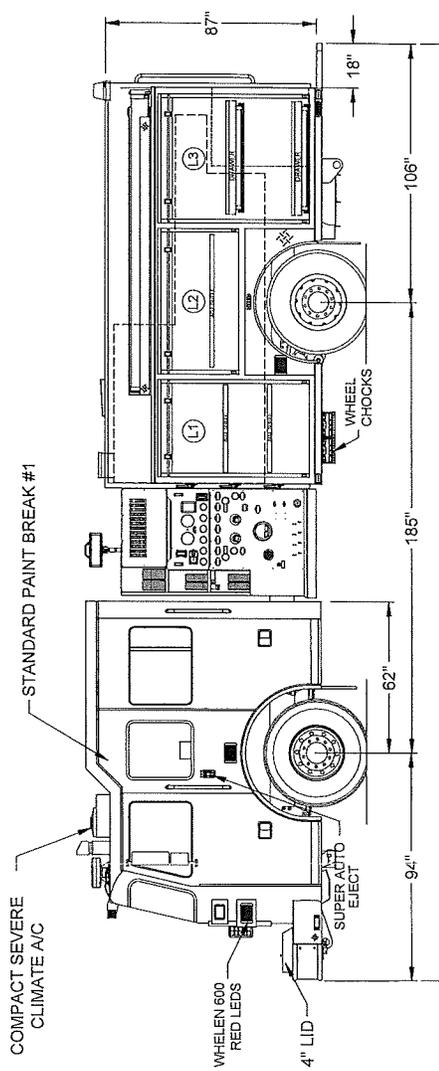
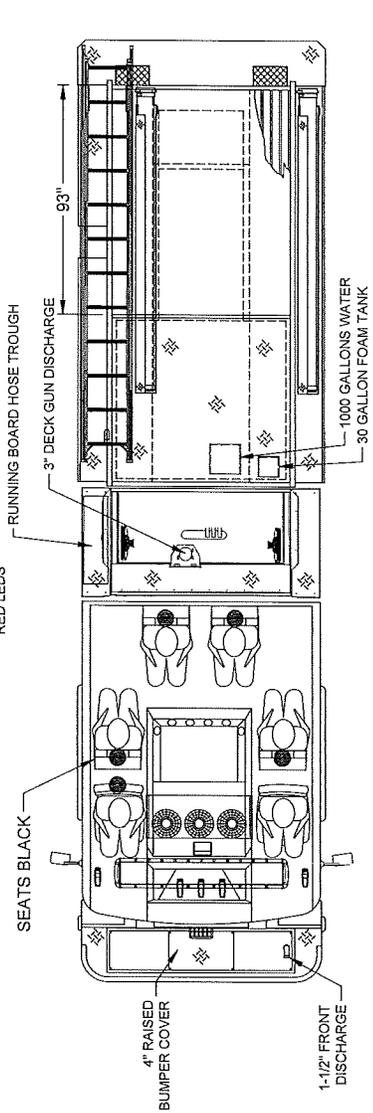
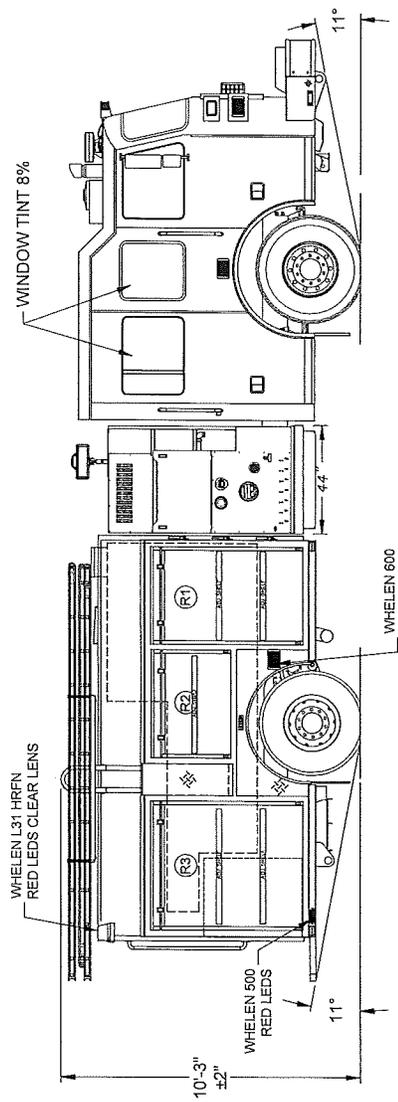
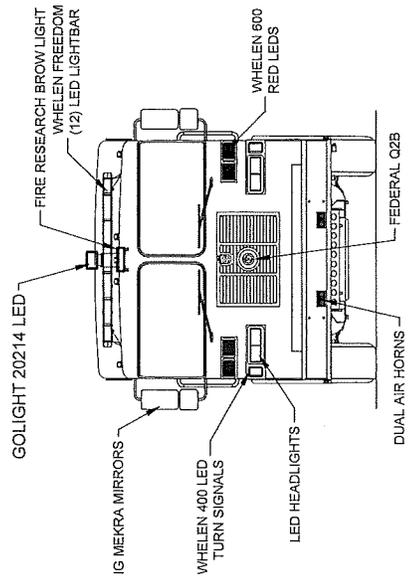


L. Guy Lombardo
Sales Representative

Valparaiso FD		
Demo 420 pricing		
Demo Unit 420		
Add 2 1/2 " front bumper discharge		
Add (2) Extra speed lay trays		
Add 16' Roof Ladder upgrade		
Add Front bumper Reflexite		
Lettering		
Add David Clark 4 Pos Wireless System		
Delivery and Training		
TOTAL	\$431,266.00	



LEFT SIDE COMPARTMENTATION		
MPT	DOORS	VOLUME
L1	ROLL-UP	40 CU. FT.
L2	ROLL-UP	35 CU. FT.
L3	ROLL-UP	35 CU. FT.
RIGHT SIDE COMPARTMENTATION		
MPT	DOORS	VOLUME
R1	ROLL-UP	40 CU. FT.
R2	ROLL-UP	25 CU. FT.
R3	ROLL-UP	35 CU. FT.
REAR STEP COMPARTMENTS		
MPT	DOORS	VOLUME
A1	ROLL-UP	27 CU. FT.
TOTAL: 272 CU. FT.		



RESOLUTION NO. 24-11-14-16

A RESOLUTION APPROVING AN INCREASE IN THE LIMIT OF THE COASTAL BANK & TRUST VISA CREDIT CARD ESTABLISHED FOR THE CITY OF VALPARAISO.

WHEREAS, the City of Valparaiso has credit cards in place and has established a policy for the employees to follow when using said credit cards; and

WHEREAS, the City Clerk has monitored the use of said credit card by employees and has found from time to time the charges between departments have come very close to the credit card's limit and on occasion has prevented the use of the card.

NOW THEREFORE BE IT RESOLVED by the Commission of the City of Valparaiso, that:

SECTION 1: The Valparaiso City Commission hereby authorize that the Coastal Bank & Trust VISA credit card be increased to \$20,000.

SECTION II: The Valparaiso City Commission authorizes the City Clerk to notify Coastal Bank and Trust of said limit.

SECTION III: This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED THIS 14th DAY OF NOVEMBER, 2016

John B. Arnold, Jr.
Mayor

ATTEST:

Tammy Johnson, CMC
City Clerk

City of Valparaiso

CREDIT CARD USE POLICY

- A. Ensure that the credit card is used in compliance with the City's Purchasing Policy.
- B. Only authorized employees or commissioners of the City of Valparaiso may use the municipal credit card.
- C. A municipal credit card may be used for the purchase of goods or services for only official business of the City of Valparaiso.
- D. The employee/commissioner using the credit card must submit receipts, documentation detailing the goods or services purchased, cost, date of the purchase and the official business explanation thereof.
- E. Above said receipts and documentation must be submitted to the City Clerk's office in a timely manner to reconcile against the monthly credit card statement, generally within 5 days of the purchase.
- F. The employee/commissioner issued the card is responsible for its protection and custody and shall immediately notify the City Clerk's Office if the card is lost or stolen.
- G. Municipal credit card users must notify vendors or merchants that the credit card transaction should be exempt from Florida Sales Tax.
- H. The credit card may not be used for cash advances and any personal use is not permitted under the City's Purchasing Policy.
- I. Employees must immediately surrender the card upon termination of employment.
- J. This policy also applies to elected officials for official travel.

Any employee found guilty of illegal or unauthorized use of a municipal credit card may be subject to penalties allowed by law and/or disciplinary action(s) under the City's Personnel Policies up to and including termination.

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87 KELLY WAY

□ CUMMOD
□ 87

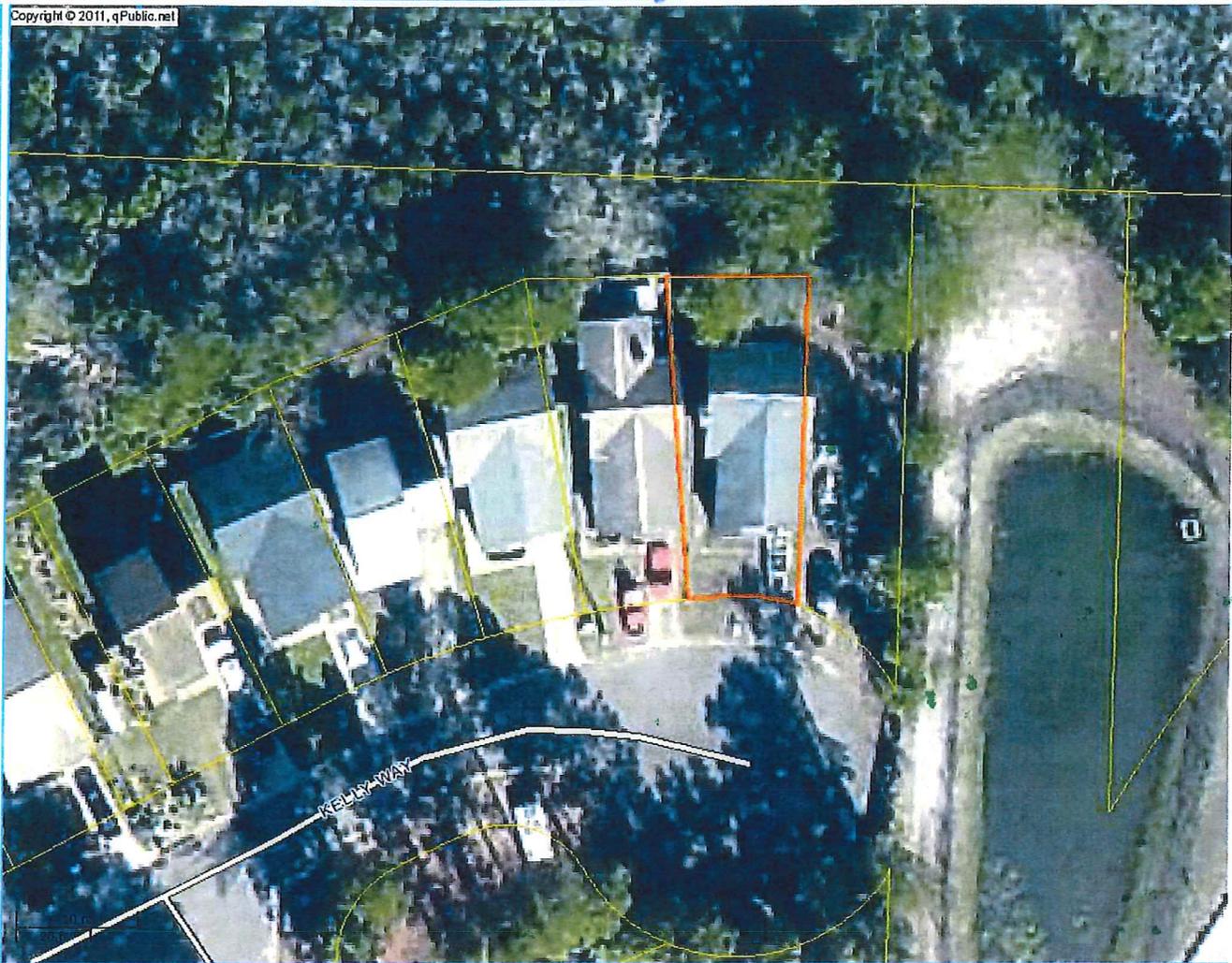


20 m
100 ft

87 KELLY WAY

Zoom In Zoom Out Panby Hand Get Info Zoom To Parcel Center On Parcel Measure Area Tool Print Page Search Sales Additional Options

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every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. The assessment information is from



Carl Scott

From: Mark Garrison <nationalstormllc@aol.com>
Sent: Wednesday, November 9, 2016 8:46 AM
To: Carl Scott
Cc: lsheffield@emaila2z.com
Subject: Re: Debris Contract

Mr. Scott

We will get this taken care of and look forward to being able to offer you our services should the need arise. Thank you
Mark Garrison
Sent from my iPhone

On Nov 9, 2016, at 9:34 AM, Carl Scott <cscott@valp.org> wrote:

Mr. Garrison:

Please accept this email as confirmation the City of Valparaiso is desirous of entering into a contract with your company per the terms and conditions as related to the Okaloosa County, Florida contract referenced in Bid #35-13 dated December 3, 2013. If I can have a contract document by Monday, we should be able to have that approved at the regular scheduled meeting of the Valparaiso Commission on November 14, 2016. Thank you in advance for your prompt attention to this matter.

Carl L. Scott
City Administrator

Florida has a very broad public records law. As a result, any written communication created or received by City of Valparaiso employees is subject to disclosure to the public and the media, upon request, unless otherwise exempt. If you do not want your email address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. Florida Statutes 668.6076, 119.001



P.O Box 17017, Galveston, TX 77552
TTY: 888-721-4DRC • Phone: 504-482-2848 • Fax: 504-482-2852
www.drcusa.com

The City of Valparaiso herein, represented by its duly authorized officer, has a desire to enter into a Cooperative Purchase Agreement for Emergency Debris Removal under the same terms and conditions as the agreement between DRC Emergency Services, LLC and the Okaloosa County, Florida contract, effective December 13, 2013, (attached hereto as Exhibit A) which contract resulted from a competitive proposal. The City of Valparaiso has reviewed the contract and agrees to the terms and conditions and further agrees to the fairness and reasonableness of the pricing. DRC Emergency Services, LLC hereby agrees to provide such services to the City of Valparaiso under the same price(s), terms, and conditions as the referenced contract between DRC Emergency Services, LLC and the Okaloosa County, Florida.

All references in the contract between DRC Emergency Services, LLC and the Okaloosa County, Florida shall be assumed to pertain to, and are binding upon DRC Emergency Services, LLC and the City of Valparaiso. Except as provided below, this agreement is entered into at no cost to the City of Valparaiso. The only cost associated with this contract are the agreed upon terms which only become active upon the City of Valparaiso issuing a notice to proceed to DRC Emergency Services, LLC.

Agreed, accepted and consented to this, the last date shown hereunder.

DRC Emergency Services, LLC

City of Valparaiso

Signature Date

Signature Date

Print Name

Print Name

Title

Title

CrowderGulf

Disaster Recovery and Debris Management

5435 Business Parkway
Theodore, Alabama 36582

Office: (800) 992-6207
Fax: (251) 459-7433

November 8, 2016

Mr. Carl Scott
City Administrator
City of Valparaiso
465 Valparaiso Parkway
Valparaiso, FL 32580

via: cityadministrator@valp.org

Re: Contract for Emergency Debris Removal.

Dear Mr. Scott:

Please allow this letter to serve as CrowderGulf's commitment to provide emergency debris removal to the City of Valparaiso under the same terms and conditions as the Okaloosa County contract. The City of Valparaiso contract will begin upon approval of this letter and will expire on September 30, 2017 with the option to renew for an additional two (2) one-year terms in accordance with the Okaloosa County contract.

The City of Valparaiso will receive the same level of support and pricing as stated in the Okaloosa County contract. The City of Valparaiso contract will be administrated independently of Okaloosa County and all issues will be handled direct with CrowderGulf. Please acknowledge the acceptance of this contract by signing and returning a copy of this letter for our files.

Thank you for this opportunity and we look forward to working with you in the future if our services are requested. If you have any questions, or if we can be of any further assistance, please do not hesitate to contact me or Ashley Ramsay at the CrowderGulf Disaster Administration Office (800.992.6207 or jramsay@crowdergulf.com).

Best regards,



John Ramsay
President

APPROVED BY: *City of Valparaiso, FL*

Signature: _____

Name/Title: _____

Date: _____

RESOLUTION NO. 25-11-14-16

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF VALPARAISO, FLORIDA URGING THE FLORIDA LEGISLATURE AND CABINET TO DEDICATE CONSERVATION FUNDS FOR WATER CONSERVATION PROJECTS IN THE ENVIRONMENTALLY SENSITIVE AREAS OF NORTH AND CENTRAL FLORIDA, AND OPPOSE ANY EFFORTS TO USE STATE CONSERVATION FUNDS TO PURCHASE FARM LANDS SOUTH OF LAKE OKEECHOBEE FOR WATER STORAGE.

WHEREAS, the Florida Water and Land Conservation Amendment was passed favorably by seventy-five percent of Florida voters, providing a guaranteed revenue source of conservation funds for the purpose protecting all of Florida's vital water resources;¹ and

WHEREAS, with forty percent of Florida's acreage covered by water, including more than 1,000 natural springs, 27,561 miles of rivers and streams, and 1.6 million acres of lakes, reservoirs and ponds,² Florida's water is one of its most unique and important features; and

WHEREAS, the Florida Department of Environmental Protection has found that eighty percent of Florida's lakes and seventy percent of Florida's springs are considered "impaired" by excessive levels of nutrients like nitrogen and phosphorus;³ and

WHEREAS, North and Central Florida are home to seventy percent of Florida's river watersheds,⁴ the majority of Florida's springs,⁵ and provides nearly all of the recharge to the Floridan aquifer;⁶ and

WHEREAS, it is of statewide importance to ensure clear-water systems like the freshwater springs, lakes and rivers throughout North and Central Florida are protected from excessive nutrient impairment; and

WHEREAS, the Legislature should fund and finish existing water improvement programs across Florida to prevent delays that would unnecessarily jeopardize nutrient reduction programs, best management practices, & other restorative efforts that are working;⁷ and

WHEREAS, in 2016 the Everglades and southern estuaries received 380 percent, or 4.8 times, more Land Acquisition Trust Fund (Amendment 1) funding than statewide springs protection did;⁸ and

WHEREAS, a supermajority of conservation funding should not be dedicated to one project or Water Management district, and it is essential that no one project jeopardize funding for other essential projects and priorities across Florida; and

WHEREAS, purchasing land south of Lake Okeechobee for water storage does not guarantee the prevention of algae blooms and other environmental incidents in the St. Lucie and Caloosahatchee rivers, and does nothing to address the sources of water contamination that are being seen across the state;⁹ and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF VALPARAISO, FLORIDA THAT:

Section 1: The City Commission of the City of Valparaiso hereby urges the Florida Legislature and Cabinet to dedicate conservation funds allocated through the Land Acquisition Trust Fund each year for water conservation projects in the environmentally sensitive areas of North and Central Florida.

Section 2: The City Commission of the City of Valparaiso hereby urges the Florida Legislature and Cabinet to oppose any proposal to use state conservation funds to purchase farm lands south of Lake Okeechobee for water storage.

Section 3: The City Commission hereby authorizes the City Clerk to transmit this Resolution to the Florida Legislature and Cabinet.

Section 3: This resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED THIS 14TH DAY OF NOVEMBER, 2016.

John B. Arnold, Jr.
Mayor

ATTEST:

Tammy Johnson, CMC
City Clerk

¹ [Ballotpedia](#)

² 2016 Florida Department of Environmental Protection [Annual Report](#), page 20

³ 2016 Florida Department of Environmental Protection [Annual Report](#), page 22

⁴ Florida Department of Environmental Protection [Watershed Management](#)

⁵ Florida Department of Environmental Protection [Springs Initiative Monitoring Report](#), page 2

⁶ [USGS](#)

⁷ [2016 South Florida Water Report - SFWMD](#)

⁸ [2016 General Appropriations Act](#)

⁹ South Florida Water Management District [Myth vs. Fact](#) & page 51 of 2016 Florida Department of Environmental Protection [Annual Report](#)

To: The Northwest League of Florida Cities

From: Nick Loffer, Stand Up North Florida

Thank you for adopting our resolution calling on the legislature to protect funding for North Florida's water resources. I apologize for not being present at the October board meeting as I had prior commitment.

As we have seen since the passage of Amendment 1 in 2014 and the subsequent legislative actions and proposals, North Floridians must be active in the conversation on how these Statewide funds are appropriated.

To that end Stand Up North Florida is a relatively new organization formed in the last few months to:

- Bring light to the process of how our conservation dollars from Amendment 1, the Land Acquisition Trust Fund, are appropriated to North and Central Florida.
- Ask citizens and locally elected officials to rightfully question how these limited statewide funds are appropriated yearly by the legislature.
- Bring attention to the specific upcoming legislative proposal during 2017 Legislative Session which will set the long term policy of how conservation dollars from Amendment 1 are appropriated and the effects it will have on North and Central Florida.

As Senator Negron so aptly stated, these funds cannot be spent twice. That is why it's imperative that we ask our State elected officials to develop a sound policy to ensure that these funds are fairly appropriated to the entire state, and not engrossed by one part of the state.

We believe it is wrong for the State to choose any policy path that opens the door for one region water management district to monopolize these funds. The \$4.8 billion, decade or longer, water reservoir proposal in South Florida will lead to the monopolization of these funds without actually addressing the current issues South Florida is facing and should be opposed.

It would greatly be appreciated, and I believe it would be extremely helpful, if prior to any meeting with the resolution on the agenda to have a discussion over the policy and any additional questions that your city's elected officials or staff may have.

I or a representative from our organization would love to be at any adoption meeting, so please give us a heads up of when the resolution would be on an agenda. We will do our best to be there and we hope that there are limited overlaps between city meetings.

Please send all questions, feedback, and requests to Nick Loffer at 850-570-1662 or nick@standupnorthfl.org

I look forward to discussing further this important issue facing North Florida with all of you.

Best

Nick



All of Florida's water resources are important and it's essential to fund restorative and protective efforts throughout the state because water is essential to our environment and economy. The Florida Department of Environmental Protection has found that 80% of our lakes and 70% of our springs are considered "impaired"!

Stand Up North Florida is a new organization and we believe that the Land Acquisition Trust Fund, from Amendment 1, is for all of Florida. We are advocating that these conservation funds should be fairly appropriated so that no single project, region, or water management district monopolize these statewide funds.

Because of so many vital needs for restoring water resources across Florida, it's imperative that our limited conservation dollars aren't spent on *any* multi-billion dollar, long term projects that guarantee no relief in the immediate or long term for the environmental issues Floridians face.

Here are the important facts about our resolution and the need to protect funding for North and Central Florida's water resources:

- Amendment 1, which dedicated 33% of documentary taxes to the Land Acquisition Trust Fund, was passed by 75% of all Floridians¹ who believed that their hometowns and counties would receive this dedicated conservation funding for 20 years.
- The Land Acquisition Trust Fund (LATF) is a limited fund and its projected revenues are not guaranteed to be consistent yearly. These funds cannot be spent twice.
- Incoming Senate President Joe Negron's proposed land buy in South Florida is a driving force behind this conversation. Stand Up North Florida would make the same argument for *any* other policy proposal that monopolized conservation funding for *any* expensive, long term project. Especially those with questionable returns on investment.
- Sen. Negron even acknowledges that this is a competition for limited conservation funds.

"We are in a competition. Money that is spent to build this reservoir can't be spent twice...So the money that it's going to cost to do this, it's going to come from the limited funds that we have."

-- Sen. Joe Negron, August 12, 2016²

¹ [https://ballotpedia.org/Florida Water and Land Conservation Initiative. Amendment 1 \(2014\)](https://ballotpedia.org/Florida_Water_and_Land_Conservation_Initiative._Amendment_1_(2014))

² <http://www.sayfiereview.com/page/Weekly%20Roundup%20Negron%20tries%20to%20find%20sweet%20spot%20with%20land%20plan>

- With an estimated \$4.8 billion price tag and a completion timeline of 10-20 years, the South Florida land buy Senator Negrón is proposing provides no immediate relief to the current issues facing South Floridians and limited long term benefits.³
- The Southwest Florida Water Management District has already created a plan to create multiple reservoirs in all directions around Lake Okeechobee, a plan that mirrors the recommendations made by the Florida Water Institute Study that suggested a "system-wide approach rather than one big reservoir."⁴
- Any multi-billion dollar, long term project that does not solve enough of the problem for a region will open up the pathway for even more of the lion's share of conservation dollars to be appropriated to a single region or water management district.
- Because the proposed land buy will not address the issues currently occurring with Lake Okeechobee, it should be expected that even more conservation dollars will be requested to address the issues taking place in the Indian and Caloosahatchee Rivers.
- North and Central Florida is right to question how their state conservation dollars are spent when there are so many worthy restorative projects that deserve funding.

Conservation funds are already out the door!

- By law, bonds must be paid first by the LATF, in a specific order, before the remaining balance of the fund can be appropriated.
- \$255 million, or 32.6%, whichever is less of remaining LATF has been annually designate for the next ten years via the Florida Forever Act of 2016.⁵ Once this law sunsets there will be another appropriations battle with no guarantees to how these conservation funds will be spent.
- \$187.7 million in FY2016/17 was spent on statewide operation costs.
- Senator Negrón has proposed bonding \$100 million a year for the next 20 years to pay for half of the project, which does not include the debt service on those bonds or the operations/maintenance costs, which would both come from the LATF.

It is poor public policy to appropriate funding for a long term, expensive project based on projections when a single downturn in the economy will decrease the amount of funding the LATF receives. North and Central Florida should be concerned that projects could become underfunded or not funded at all with so much money going out the door so quickly and no guarantees that formula based budgeting will be available.

³ <http://saintpetersblog.com/keen-eye-toward-senate-presidency-joe-negrón-unveils-lake-okeechobee-plan/>

⁴ <http://okeechobeenews.net/lake-okeechobee/negrón-proposes-massive-land-buy-south-big-o/>

⁵ <http://www.flgov.com/2016/04/07/governor-scott-signs-legacy-florida-legislation/>

North West Florida WMD Gets Pennies Compared to the Southern WMD

In the 2016/17 budget \$215.2 million⁶ was appropriated to the Everglades & its estuaries in the Southern Water Management District. Only \$3,110,000 was appropriated to the North West FL Water Management District (budget line item 1580⁷).

That's 69 times more LATF appropriated to the Southern WMD than the NWFL WMD.

If Sen. Negron's proposal passes, which would spend another \$100 million minimum per year in the Southern WMD, it would be 105 times more than what the NWFL WMD would receive.

Only \$10.1 million was appropriated for the entire state for beach projects! (Budget item 1630A.)

⁶<http://dev-florida-conservation-voters.pantheonsite.io/wp-content/uploads/2016/02/sidebysideALL-030916updated.pdf>

⁷ <http://www.flsenate.gov/Session/Bill/2016/5001/BillText/Filed/PDF>

PRIORITY	NAME OF PROJECT	YEAR SUBMITTED	PROJECT DESCRIPTION	HAZARDS MITIGATED	MITIGATION GOALS ACHIEVED	FUNDING SOURCE	MATCH (if Applicable)	JURISDICTION	AGENCY RESPONSIBLE FOR IMPLEMENTATION	ESTIMATED COST	PROJECT STATUS			IF DEFERRED, WHY	TIMEFRAME FOR COMPLETION	MITIGATE NEW OR EXISTING?	BENEFICIARY	HWCP ELIGIBLE
											NEW	COMPLETED	DELETED/DEFERRED					
1	Relocate SS and LS on Alconese	2010	The shoreline has retreated leaving the sewer line 5-10 feet into the water. The line needs to be relocated to prevent sewage contamination into the bay and the sewer lift station needs to be relocated out of the roadway and onto an easement nearby.	Storm Surge	yes	City of Fort Walton Beach		City of Fort Walton Beach	City of Fort Walton Water & Sewer	\$108,000.00			X	No Funding	1 year	Existing	City of Fort Walton Beach	Y
2	Development of Master Drainage Plan	1999	Need master plan to mitigate stormwater runoff & flooding	Flood	yes	City of Mary Esther		City of Mary Esther	City of Mary Esther-Public Works	\$75,000.00			X	No Funding	240 days	Existing	City of Mary Esther	Y
3a	Beach Drive/Scansion Estates Area Drainage Improvements	2005	Beach drainage improvements to reduce flooding potential.	Flood, Severe Storms	yes	Oklahoma County		Oklahoma County	Oklahoma County-Public Works	\$25,000.00			X	No Funding	180 days	Existing	Oklahoma County	Y
3b	Local Alert Receivers	2010	Receivers for high resolution (schools, nursing homes, etc.) to alert people to impending water conditions	All hazards	yes	Oklahoma County		Oklahoma County	Oklahoma County - Public Safety	\$15,000.00			X	No Funding	60 days	New	All Jurisdictions and tourist	Y
3c	Relocate all utilities underground	2010	Relocate utilities underground. The town has already committed to a very small portion of Eglin Pkwy (SR 65) but will need new easements to continue to the Cinco Bayou bridge.	Hurricane/Tropical Storm	yes	Town of Cinco Bayou		Town of Cinco Bayou	Town of Cinco Bayou and private utilities	\$1,000,000.00			X	No Funding	1 year	Existing	Town of Cinco Bayou	Y
3d	Generators for lift stations, wells, booster stations, wastewater treatment plants	2010	During emergencies with power outages such as hurricanes, generators are needed to keep lift stations, wells, booster stations, and wastewater treatment plants in working order.	Hurricane & Tropical Storm; and Severe Storms	yes	Oklahoma County		Oklahoma County	Oklahoma County - Water & Sewer Dept.	\$1,200,000.00			X	No Funding	1 year	Existing	Unincorporated Oklahoma County within the Oklahoma County Water & Sewer Service Area	Y
3e	Emergency Generators	1999	An automatic transfer emergency generator is needed at Lift Station #1 to prevent sewage overflow into Santa Rosa Sound in addition to an additional portable generator is needed to accommodate other Lift Stations within the City.	Hurricane and Tropical Storm; and Severe Storm	yes	City of Fort Walton Beach		City of Fort Walton Beach	City of Fort Walton Beach - Water & Sewer Dept.	\$37,000.00			X	No Funding	3 months	Existing	City of Fort Walton Beach	Y
3f	Flood Proofing Lift Stations	2010	Storm proof lift stations 4.8,9,10,14,15, & 17. elevate tops of wet wells, valve boxes, relocation of emergency power supplies, electrical controls. To include bulkheads and/or retaining walls	Hurricane & Tropical Storm; Flood; Land Erosion; Severe Storms; and Beach Erosion	yes	City of Valparaiso		City of Valparaiso	City of Valparaiso - Water & Sewer Dept.	\$600,000.00			X	No Funding	3 months	Existing	City of Valparaiso	Y
3g	Restoration of wetlands in Glenwood Park and upgrade the park's drainage system	2010	Restoration of wetlands in Glenwood Park and upgrade the park's drainage system	Hurricane & Tropical Storm; Flood; Storm Surge	yes	Town of Cinco Bayou		Town of Cinco Bayou	Town of Cinco Bayou - Public Works	\$15,000.00			X	No Funding	1 year	Existing	Town of Cinco Bayou	Y
4a	Undergrounding of Utilities	1999	Provide a stormwater management system for this neighborhood by constructing swales and infiltration systems.	Hurricane/Tropical Storms		Oklahoma County/Developer		Oklahoma County	Oklahoma County and Developers	\$156,000.00 per mile			X	On going	Required for new developments with a density of 4 dwelling units/acre and	Existing	Unincorporated Oklahoma	Y
4b	Stormwater swales and retention for Sanahwood Drive	2014	Provide a stormwater management system for this neighborhood by constructing swales and infiltration systems.	Flood; Hurricane & Tropical Storm; and Severe Storms	yes	City of Destin		City of Destin	City of Destin - Public Works	\$384,750.00			X	No funding	1 year	Existing	City of Destin	Y
4c	Stormwater swales and retention for Joe's Bayou area	2014	Provide a stormwater management system for this neighborhood by constructing swales and infiltration systems.	Flood; Hurricane & Tropical Storm; and Severe Storms	yes	City of Destin		City of Destin	City of Destin - Public Works	\$649,266.00			X	No Funding	1 year	Existing	City of Destin	Y
4d	Stormwater swales and retention for Kelly Street area	2014	Provide a stormwater management system for this neighborhood by constructing swales and infiltration systems.	Flood; Hurricane & Tropical Storm; and Severe Storms	yes	City of Destin		City of Destin	City of Destin - Public Works	\$925,805.00			X	No Funding	1 year	Existing	City of Destin	Y

PRIORITY	NAME OF PROJECT	YEAR SUBMITTED	PROJECT DESCRIPTION	HAZARDS MITIGATED	MITIGATION GOALS ACHIEVED	FUNDING SOURCE	MATCH (if Applicable)	JURISDICTION	AGENCY RESPONSIBLE FOR IMPLEMENTATION	ESTIMATED COST	PROJECT STATUS			IF DEFERRED, WHY	TIMEFRAME FOR COMPLETION	MITIGATE NEW OR EXISTING?	BENEFICIARY	HNMP ELIGIBLE
											NEW	COMPLETED	DELETED					
5a	Stormwater swales and retention for Malcoas Street area	2014	Provide a stormwater management system for this neighborhood by constructing swales and detention basins.	Flood; Hurricane & Tropical Storm; and Severe Storms	yes	City of Destin		City of Destin	City of Destin- Public Works	\$460,000.00			X	No Funding	1 year	Existing	City of Destin	Y
5b	85-A Culvert Crossing	1999	Culvert is to small to accommodate stormwater	Hurricane and Tropical Storm; Flood; and Severe Storms	yes	City of Laurel Hill		City of Laurel Hill	City of Laurel Hill - Public Works Dept.	\$30,000.00			X	No Funding	120 days	Existing	City of Laurel Hill	Y
6a	Replace culverts and swales in Indian Bayou S/O	2014	replace deteriorated metal culvert pipes and re-establish the roadside swale system	Flood; Hurricane & Tropical Storm; and Severe Storms	yes	city of Destin		City of Destin	City of Destin - Public Works	\$750,000.00			X	No Funding	1 year	Existing	City of Destin	Y
6b	Repetitive Loss Relocation and/or Acquisition	1999	There are several properties, including concrete masonry unit, houses built with slab on grade, and other structures, that are in the flood zone. Due to the type of construction, elevation is not an alternative. The structures should be relocated or acquired by the City to prevent future losses.	Flood; Hurricane & Tropical Storm; and Severe Storms	Existing Building Mitigation in Flood-prone locations	City of Fort Walton Beach		City of Fort Walton Beach	City of Fort Walton Beach	\$2,000,000.00 +			X	No Funding	18 months	Existing	City of Fort Walton Beach	Y
6c	Stormwater swales for Calhoun Avenue	2014	establish the roadside swale system for this area	Flood; Hurricane & Tropical Storm; and Severe Storms	yes	City of Destin		City of Destin	City of Destin - Public Works	\$300,000.00			X	No Funding	1 year	Existing	City of Destin	Y
7a	High efficiency, 2 million gal/day lift station	2011	Installation of new high efficiency lift station. Current lift station handles 50% of all sewage, is located in the flood zone, and is obsolete	Flood; Hurricane & Tropical Storm; Severe Storms and Storm Surge	yes	City of Valparaiso		City of Valparaiso	City of Valparaiso - Public Works Dept	\$700,000.00			X	No Funding	1 year	Existing	City of Valparaiso	Y
7b	Warning Sign	2010	For all emergency warnings	Hurricane & Tropical Storm; Flood; Severe Storms; Storm Surge; Heat Wave and Drought; and Wildfire	yes	Town of Shalimar		Town of Shalimar	Town of Shalimar	\$30,000.00			X	No Funding	120 days	Existing	Town of Shalimar	Y
8a	Arena Road Drainage Improvements	2010	A portion of Arena Road, an unimproved roadway, holds water during wet periods during heavy rain events. This project would pipe water from the road and direct it to a retention pond.	Hurricane & Tropical Storm; Flood; and Severe Storms	yes	City of Crestview		City of Crestview	City of Crestview - Public Works Dept.	\$51,000.00			X	No Funding	90 days	Existing	City of Crestview	Y
8b	Beal Street Lift Station Relocation	2010	Lift Station is old and in the floodplain. The station needs to be in a more elevated area.	Hurricane & Tropical Storm; Flood; and Severe Storms	yes	Oklahoma County		Oklahoma County	Oklahoma County - Water & Sewer Dept.	\$600,000.00			X	No Funding	18 months	Existing	Unincorporated Oklahoma County within the Oklahoma County Water & Sewer Service Area	Y
9	Retaining Walls for Lift Stations #11, #20, and #21	2010	Lift stations 11, 20, and 21 are subject to occasional flooding but can be protected by the installation of retaining walls.	Hurricane and Tropical Storm; Flood; and Severe Storms	yes	City of Crestview		City of Crestview	City of Crestview - Water & Sewer Dept.	\$18,000.00			X	No Funding	60 days	Existing	City of Crestview	Y
10a	Resurfacing of secondary/residential streets	2010	Resurface the streets maintained by the Town of Cinco Bayou	Hurricane/Tropical Storm and Flooding	yes	Town of Cinco Bayou		Town of Cinco Bayou	Town of Cinco Bayou - Public Works Dept.	\$500,000.00			X	No Funding	1 year	Existing	Town of Cinco Bayou	Y
10b	Avenue/Thornhill Road Area Drainage Improvements	2010	Regional stormwater management and drainage improvements.	Hurricane & Tropical Storm; Flood; and Severe Storms	yes	Oklahoma County		Oklahoma County	Oklahoma County - Public Works Dept.	\$5,000,000.00			X	No Funding	770 days	Existing	Unincorporated Oklahoma County within the Thornhill Road area	Y
10c	Shady Lane/Woodlawn Drainage Problems	2010	Persistent drainage problems causing flooding and road closures	Hurricane & Tropical Storm; Flood; and Severe Storms	yes	City of Crestview		City of Crestview	City of Crestview - Public Works Dept.	\$412,000.00			X	No Funding	150 days	Existing	City of Crestview	Y
10d	Reconstruct Road Sanitary Sewer Rehab	2010	Rehab on 18' gravity sewer line made of vitrified clay. It is to be replaced with pipe infiltration into the sewer system.	Hurricane/Tropical Storm and Flood	yes	Oklahoma County		Oklahoma County	Oklahoma County - Water & Sewer Dept.	\$1,800,000.00			X	No Funding	6 months	Existing	Unincorporated Oklahoma County within the Racetrack Road area	Y
10e	Force main upgrade, Lift Station #10	2010	Increased flows during heavy rains and hurricane conditions overwhelm the force main at Lift Station #10 that serves the sanitary lift and surrounding area.	Hurricane & Tropical Storms; Flood; and Severe Storms	yes	City of Crestview		City of Crestview	City of Crestview - Water & Sewer Dept.	\$300,000.00			X	No Funding	90 days	Existing	City of Crestview	Y

PRIORITY	NAME OF PROJECT	YEAR SUBMITTED	PROJECT DESCRIPTION	HAZARDS MITIGATED	MITIGATION GOALS ACHIEVED	FUNDING SOURCE	MATCH (if Applicable)	JURISDICTION	AGENCY RESPONSIBLE FOR IMPLEMENTATION	ESTIMATED COST	PROJECT STATUS			IF DEFERRED, WHY	TIMEFRAME FOR COMPLETION	MITIGATE NEW OR EXISTING?	BENEFICIARY	HMGP ELIGIBLE
											NEW	COMPLETED	DELETED/DEFERRED					
10f	Elevation of Receptive Loss Structures	1989	Several wood frame houses underneath are in need of elevation or acquisition due to frequent flooding during storm events.	Flood, Hurricane/Tropical Storm, Storm Surge	Existing Building Mitigation in Flood-prone locations	City of Fort Walton Beach		City of Fort Walton Beach	City of Fort Walton Beach - Building Dept.	\$540,000.00			X	1 year	Existing	City of Fort Walton Beach	Y	
11a	Intersection Mast Arms	2010	All traffic signals that are not currently on mast arms rated at 140 mph need to be replaced. There are 16 intersections for a total of 16 mast arms needed.	All hazards	Building Construction and Wind Communications	City of Fort Walton Beach		City of Fort Walton Beach	City of Fort Walton Beach - Public Works Dept.	\$696,000.00			X	1 year	Existing	All Jurisdictions - mast arms are located on Highway 90. Hurricane evacuation routes	Y	
11b	Elevated Potable Water Storage Tank - Kennedy Lakes Area	2010	The Kennedy Lakes area in NW Crestview is plagued by low water pressure. While the water is available, it provides water to residences, it is dangerously low for fire protection. The storage tank is necessary to provide additional storage and head pressure to fight wildfires or multiple structure fires in this area.	Wildfire	yes	City of Crestview		City of Crestview	City of Crestview - Water & Sewer Dept.	\$1,000,000.00			X	270 days	Existing	City of Crestview	Y	
11c	Pond Dike Stormwater System Repair	2010	Stormwater drainage analysis and infrastructure improvements for the Port Dick drainage area to resolve regional flooding and stormwater problems.	Hurricane & Tropical Storm, Flood, and Severe Storms	yes	Ocala County		Ocala County	Ocala County - Public Works Dept.	\$5,000,000.00			X	770 days	Existing	Unincorporated Ocala County within the Port Dick Area	Y	
11d	standby generators at 8 power supply locations	2011	Installation of standby generators at each of 8 locations to ensure power supply. Ensures continued operation of cable communication system for emergency broadcast capabilities	All hazards	yes	City of Valparaiso		City of Valparaiso	City of Valparaiso - Public Works Dept.	\$77,000.00			X	6 months	Existing	City of Valparaiso	Y	
11e	Bluewater Bay MSBU 350 acres stormwater basin repair	2014	stormwater drainage system repairs	Hurricane & Tropical Storm, Flood, and severe storms	yes	Ocala County		Ocala County	Ocala County/Bluewater Bay MSBU	\$400,000.00			X	2 Years	Existing	Unincorporated Ocala County within the Bluewater Bay area	Y	
11f	Northern Pines - Forest Heights Drainage Improvements	2010	Regional stormwater management and drainage improvements.	Hurricane & Tropical Storm, Flood, and Severe Storms	yes	Ocala County		Ocala County	Ocala County - Public Works Dept.	\$5,000,000.00			X	770 days	Existing	Unincorporated Ocala County within the Forest Heights Area	Y	
11g	Bryn Mawr Subdivision Drainage	2010		Flood	yes	City of Mary Esther		City of Mary Esther	City of Mary Esther	\$700,000.00			X	120 days	Existing	City of Mary Esther	Y	
12a	Acquisition of Emergency Signal and Traffic Signal Quick Disconnects		Acquisition of dedicated portable generators and quick disconnects for traffic signals, so that vehicles can safely operate during a loss of electrical power associated with hurricane or other disaster	All Hazards	yes	City of Crestview		City of Crestview	City of Crestview - Public Works Dept.	\$3,300.00			X	60 days	Existing	All Jurisdictions - Hwy 95 is a hurricane evacuation route	Y	
12b	Generator for City Hall	2014	Install 250 KW generator for City Hall	All hazards	yes	City of Niceville		City of Niceville	City of Niceville - Public Works Dept.	\$250,000.00			X	30 days	Existing	City of Niceville	Y	
12c	Island #2 and #3 Lift Station Renofit		Replace electrical and control systems at 3 coastal lift stations that have damaged by wind and salt.	Hurricane & Tropical Storm, Flood, and Storm Surge	yes	Ocala County		Ocala County	Ocala County - Water & Sewer Dept.	\$225,000.00			X	1 year	Existing	Unincorporated Ocala County within the Ocala Island area and tourist	Y	
12d	Stormwater drainage system at Florea's Elementary School	2014	Install new stormwater drainage system at Florea's Elementary School	Hurricane & Tropical Storm, and Flood	yes	Ocala County School Board		Ocala County School Board	Ocala County School Board - Facilities Dept.	\$700,000.00			X	1 year	Existing		Y	
12e	Stormwater drainage system at Florea's Elementary School	2014	Install new stormwater drainage system at Florea's Elementary School	Hurricane & Tropical Storm, and Flood	yes	Ocala County School Board		Ocala County School Board	Ocala County School Board - Facilities Dept.	\$450,000.00			X	1 year	Existing		Y	

PRIORITY	NAME OF PROJECT	YEAR SUBMITTED	PROJECT DESCRIPTION	HAZARDS MITIGATED	MITIGATION GOALS ACHIEVED	FUNDING SOURCE	MATCH (if Applicable)	JURISDICTION	AGENCY RESPONSIBLE FOR IMPLEMENTATION	ESTIMATED COST	PROJECT STATUS			IF DEFERRED, WHY	TIMEFRAME FOR COMPLETION	MITIGATE NEW OR EXISTING?	BENEFICIARY	HMPG ELIGIBLE
											NEW	COMPLETED	DELETED/DEFERRED					
13a	8 Traffic Signals-Quick Disconnect for Highway 98		Provide hardware to interface post-storm power sources to aid in efficient traffic signal operation. Assign emergency personnel for other efforts	All hazards	yes	City of Destin		City of Destin	City of Destin - Public Works Dept.	\$40,000.00			X	No Funding	6 months	Existing	All jurisdictions - Hwy 98 is an evacuation route	Y
13b	Stormwater drainage system at City of Mary Esther City Hall	2014	Repair and replace the underground stormwater system	Hurricane & Tropical Storm; and Flood	yes	City of Mary Esther		City of Mary Esther	City of Mary Esther - Public Works	\$45,150.00			X	No Funding	6 months	Existing	City of Mary Esther	Y
13c	Repair and replace bridge on Christobal Rd.	2014	Repair and replace underground stormwater infrastructure	Hurricane & Tropical Storm; and Flood	yes	City of Mary Esther		City of Mary Esther	City of Mary Esther - Public Works	\$482,150.00			X	No Funding	1 year	Existing	City of Mary Esther	Y
13d	Sylvania Heights Drainage Improvements Phase 2		Retrofit drainage improvements to reduce flooding potential.	Hurricane & Tropical Storm; and Flood	yes	Ocalaosa County		Ocalaosa County	Ocalaosa County - Public Works Dept.	\$5,000,000.00			X	No Funding	770 days	Existing	Unincorporated Ocalaosa County within the Sylvania Heights area	Y
13e	Stormwater drainage repair on Hwy 90 Blvd.	2014	Repair and replace underground stormwater infrastructure	Hurricane & Tropical Storm; Severe Storms and Flood	yes	City of Mary Esther		City of Mary Esther	City of Mary Esther - Public Works	\$159,710.00			X	No Funding	1 year	Existing	City of Mary Esther	Y
13f	Shoal River Dr. dam	2010	replace old piping in existing underground stormwater infrastructure (Shoal River Drive is located on top of this dam)	Dam Safety	yes	Ocalaosa County		Ocalaosa County	Ocalaosa County/NWFLWMD	\$300,000.00			X	No Funding	90 days	Existing	Unincorporated Ocalaosa County within the Shoal River area	Y
13g	Stormwater drainage repair on Shrevebury Blvd.	2014	Repair & replace underground stormwater infrastructure and right-of-way erosion	Hurricane & Tropical Storm; Severe Storms and Flood	yes	City of Mary Esther		City of Mary Esther	City of Mary Esther - Public Works	\$12,850.00			X	No Funding	60 days	Existing	City of Mary Esther	Y
13h	Stormwater drainage repairs on North Street	2014	Repair and replace stormwater mains and trenches and replace stormwater detention pond on North Street.	Hurricane & Tropical Storm; Severe Storms and Flood	yes	City of Mary Esther		City of Mary Esther	City of Mary Esther - Public Works	\$33,680.00			X	No Funding	90 days	Existing	City of Mary Esther	Y
13i	Stormwater drainage repairs on Crick Circle	2014	Repair & replace underground stormwater infrastructure and right-of-way erosion	Hurricane & Tropical Storm; Severe Storms and Flood	yes	City of Mary Esther		City of Mary Esther	City of Mary Esther - Public Works	\$31,050.00			X	No Funding	1 year	Existing	City of Mary Esther	Y
13j	Right-of-way erosion repair on N. Lorraine Drive	2014	Repair right-of-way due to erosion	Hurricane & Tropical Storm; Severe Storms and Flood	yes	City of Mary Esther		City of Mary Esther	City of Mary Esther - Public Works	\$8,725.00			X	No Funding	6 months	Existing	City of Mary Esther	Y
13k	Stormwater drainage repairs on S. Lorraine Drive	2014	Repair & replace underground stormwater pipes & inlets at intersections along S. Lorraine Drive	Hurricane & Tropical Storm; Severe Storms and Flood	yes	City of Mary Esther		City of Mary Esther	City of Mary Esther - Public Works	\$387,300.00			X	No Funding	1 year	Existing	City of Mary Esther	Y
13l	Stormwater drainage repairs on Sussex Road	2014	Repair & replace underground stormwater infrastructure and grade ditch on Sussex Road	Hurricane & Tropical Storm; Severe Storms and Flood	yes	City of Mary Esther		City of Mary Esther	City of Mary Esther - Public Works	\$50,250.00			X	No Funding	6 months	Existing	City of Mary Esther	Y
13m	Stormwater drainage repairs at Page Bacon & Joann Lane	2014	Repair & replace underground stormwater pipes & inlets at intersection of Dawn Lane and Emory Drive	Hurricane & Tropical Storm; Severe Storms and Flood	yes	City of Mary Esther		City of Mary Esther	City of Mary Esther - Public Works	\$238,653.00			X	No Funding	1 year	Existing	City of Mary Esther	Y
14a	Possible Conduits for Traffic Signals	2010	Provide a post-storm power source for traffic signals to move traffic and free up emergency personnel for other efforts	All hazards	yes	City of Destin		City of Destin	City of Destin - Public Works Dept.	\$35,000.00			X	No Funding	6 months	Existing	All Jurisdictions - Hwy 98 is an evacuation route	Y
14b	Traffic Signal Upgrade to Mast Arm	2010	Only a few traffic signals in Crestview have been upgraded to mast arms. Because the major hurricane evacuation routes the mast arms are needed to resist damage by high winds	All hazards	yes	City of Crestview		City of Crestview	City of Crestview - Public Works Dept.	\$3,000,000.00			X	No Funding	6 months	Existing	City of Crestview and All Ocalaosa County Hwy 98 is an evacuation route	Y

PRIORITY	NAME OF PROJECT	YEAR SUBMITTED	PROJECT DESCRIPTION	HAZARDS MITIGATED	MITIGATION GOALS ACHIEVED	FUNDING SOURCE	MATCH (if Applicable)	JURISDICTION	AGENCY RESPONSIBLE FOR IMPLEMENTATION	ESTIMATED COST	PROJECT STATUS		TIMEFRAME FOR COMPLETION	MITIGATE NEW OR EXISTING?	BENEFICIARY	HMGP ELIGIBLE
											NEW/COMPLETED	DELETED/DEFERRED				
14c	Armoring Critical Facilities	1999	Fred Haddock and Chester Pruitt Recreation Centers are utilized as storm shelters and should be retrofitted for 140 mph wind resistance.	Hurricane & Tropical Storms; Flood and Severe Storms	Structural Soundness of Existing Local Government Centers; Availability of Public Sheltering	City of Fort Walton Beach		City of Fort Walton Beach	City of Fort Walton Beach - Public Works Dept.	\$198,000.00		X	6 months	Existing	City of Fort Walton Beach	Y
15a	Permanent Structures at Noriega Point	1999	Noriega Point is the tip of Holiday Isle and provides protection to Death Harbor. Project anticipates salvaging or installing the structures and providing protection, maintaining harbor channel shoaling and to preserve habitat and recreational areas provided by the point.	Beach Erosion, and Storm Surge	yes	City of Destin		City of Destin	City of Destin - Public Works Dept.	\$10,200,000.00		X	2 years	Existing	City of Destin and tourist	Y
15b	Upland retaining wall - Lions Park	2014	Install 120 linear feet of upland retaining wall along the remaining ungrouted shore line at Lions park	Beach Erosion, and Storm Surge	yes	City of Niceville		City of Niceville	City of Niceville - Public Works Dept.	\$12,000.00		X	6 months	Existing	City of Niceville	Y
16a	Water distribution isolation valves	2011	Installation of water distribution isolation valves to preserve water quality and losses in the event of a system deactivation for any reason	Hurricane & Tropical Storms; Flood; Severe Storms; Erosion and Storm Surge	yes	City of Valparaiso		City of Valparaiso	City of Valparaiso - Public Works Dept	\$150,000.00		X	1 year	Existing	City of Valparaiso	Y
16b	Relocation, elevation, or acquisition	2014	various locations throughout unincorporated Okaloosa county which frequently flood.	Hurricane & Tropical Storms; Flood; Severe Storms; Erosion and Storm Surge	yes	Okaloosa County		Okaloosa County	Okaloosa County	\$ 2,000,000.00 +		X	1 year	Existing	Okaloosa County	Y
17a	New Public Works Maintenance Yard	2010	Construct new public works maintenance garage in accordance with Florida Building Codes	Hurricane & Tropical Storms; Flood; and Severe Storms	yes	City of Valparaiso		City of Valparaiso	City of Valparaiso - Public Works Dept	\$750,000.00		X	18 months	New	City of Valparaiso	Y
17b	Wind Retrofit of Golf Course Clubhouse & Design/Build/Operate Emergency Operation Center	1999	The Golf Course Clubhouse does not currently meet the 140 mph wind code for building construction.	Hurricane & Tropical Storms; Flood; and Severe Storms	Structural Soundness of Existing Local Government Centers	City of Fort Walton Beach		City of Fort Walton Beach	City of Fort Walton Beach - Public Works Dept.	\$100,000.00		X	6 months	Existing	City of Fort Walton Beach	Y
18a	Retrofit of stormwater on Brewer Circle	2014	Retrofit and replace stormwater culvert behind 142 - 162 Brewer Circle	Hurricane & Tropical Storms; Flood; and Severe Storms	yes	City of Mary Esther		City of Mary Esther	City of Mary Esther - Public Works	\$300,000.00		X	6 months	Existing	City of Mary Esther	Y
18b	Brewer Circle Concrete Culvert	2013	Replace and replace stormwater culvert	Flood, Hurricane/Tropical Storm	no	City of Mary Esther		City of Mary Esther	City of Mary Esther	\$350,000.00		X	120 days	Existing	City of Mary Esther	Y
19a	Stormwater improvements on Grand Court & Main Court	2014	redesign and replace the existing stormwater drainage system for both streets	Hurricane & Tropical Storms; Flood; and Severe Storms	yes	Town of Shalimar		Town of Shalimar	Town of Shalimar	\$50,000.00		X	6 months	Existing	Town of Shalimar	Y
19b	County Wide Wind Retrofit	2011	Hardening of conventional single family detached homes and buildings to meet current EBC wind requirements	All Hazards	yes	ALL Jurisdictions	25% Private	All Jurisdictions	All Jurisdictions	\$3,000,000.00		X	1 year	Existing	All Jurisdictions	Y
20	Roof replacement Carver Hill Administration	2014	replacing the roof over the existing roof and truss at Carver Hill Administration Complex	All hazards	yes	Okaloosa County School Board		Okaloosa County School Board	Okaloosa County School Board - Facilities Dept.	\$500,000.00		X	6 months	Existing	All Jurisdictions	Y
REMOVED PROJECTS																

PUBLIC WORKS MONTHLY ACTIVITIES REPORT

October 2016

CEMETERY

Daily activities such as picking up trash and debris, mowing, weed eating, edging and spraying the grounds, performing equipment & facility maintenance, cleaning office & bathroom.

- Oversaw marker installation by contractor
- Performed 3 cremation burials
- Purged old flowers from gravesites
- Met with families
- Raked pine straw

PARKS

Parks daily rounds consists of picking up trash from the grounds, opening & cleaning the bathrooms at the following locations:

- Angel's Are Us
- Lincoln Park
- T-Pier
- Florida Park
- Glen Argyle Park
- T.J. Brooks

In addition to daily rounds, the following activities were performed:

- **CITY HALL:**
 - Trimmed palms
 - Delivered TP, paper towels and Styrofoam cups-2
 - Mowed, weedeated, edged & blew, pulled weeds
 - Over-seeded grass
 - Picked up trash
 - Replaced toilet seat
- **LIBRARY**—Restocked paper towels
- **SENIOR CENTER**—Repaired hanging roof soffit
- **LINCOLN PARK:**
 - Repaired water fountains
 - Pressure washed bathrooms
 - Removed hazardous jungle gym
- **LITTLE LEAGUE FIELD:**
 - Over-seeded ball field
 - Watered and picked up trash multiple times
 - Sprayed weeds
- **FLORIDA PARK**—
 - Repaired light fixture reported by PD
 - Sprayed weeds & picked up trash
 - Replaced 2 light fixtures and rewired four fixtures
- **GLEN ARGYLE:**

- Sprayed weeds multiple times
- Clean garbage cans
- **ANGEL'S ARE US:**
 - Repaired toilet
 - Repaired light fixture
 - Hammered nails down on pier
- **T-Pier**—Hammered nails on pier multiple times
- **TJ BROOKS:**
 - Repaired broken toilet
 - Removed graffiti
- **SHIPYARD POINT**—Blew off playground area and picked up trash
- **MARION RUCKEL**—Mowed, weedeated, edged
- **BAYSHORE SHORELINE**-Army Corp of Engineers—Weedeated and sprayed weeds in rocks

SHOP

Darrell Ford completed forklift certification exam

- Vehicles Serviced:
 - Cleaned and prepped Admin. Car for auction sale (SOLD for \$1,526.01)
 - V-1—Washed and serviced
 - V-2—Repaired tire bead
 - V-4—Rebuilt hydraulic cart tipper on right side, repaired retaining cylinder pin
 - V6—Removed & refurbished bench vise, replaced front brake pads, charged and serviced battery
 - V-7—Replaced hydraulic hoses, replaced PTO accelerator switch, repaired blown hydraulic cylinder, delivered and picked up hydraulic cylinder from Pensacola Rubber & Gasket
 - V-9—Oil change and full service, repaired mirror bracket on passenger side
 - V-11—Washed and serviced
 - V13—Replaced door hinges and door striker, oil change and full service, repaired leaks to air lines, fabricated and repaired support rods for rear liftgate.
 - V-20—(Cemetery)—Oil change and full service
 - V-22 (Water/ Sewer TV trailer)—Cleaned and tuned carburetor on generator, relined fuel tank, replaced battery for 3000 Watt Honda inverter, cleaned fuel tank
 - V-23 (Parks)—Oil change and full service, repaired fuel door locking mechanism, Fully vacuum down, leak test and recharge/refill A/C system
 - V-28—Oil change and full service
 - V-31 —Repaired hydraulic leaks, oil change and full service, replaced worn front steer tires, topped off hydraulic oil
 - V-33 (sweeper)—Repaired clutch, service air filters
 - V-34 (new Water/ Sewer truck)—Installed new pintle hitch lock for trailer hitch, installed refurbished bench vise
 - John Deere #3—Oil change and full service
 - John Deere #5—Replaced blades
 - Bobcat—Oil change and full service of all filters
 - Street's Dept—Replaced cutting head on pole saw
 - Park's Bush Hog—Tuned up and cleaned carburetor, replaced air filter gasket
 - Rolling heater—Replaced tire
 - Diesel Pressure Washer—Service
 - FD Engine 12—Replaced all batteries, full oil change
- Gathered fuel sheets from Public Works vehicles, distributed November's fuel sheets

- Cleaned out steel scrap pile and relocated steel supply rack

STREETS

STREET SWEEPING:

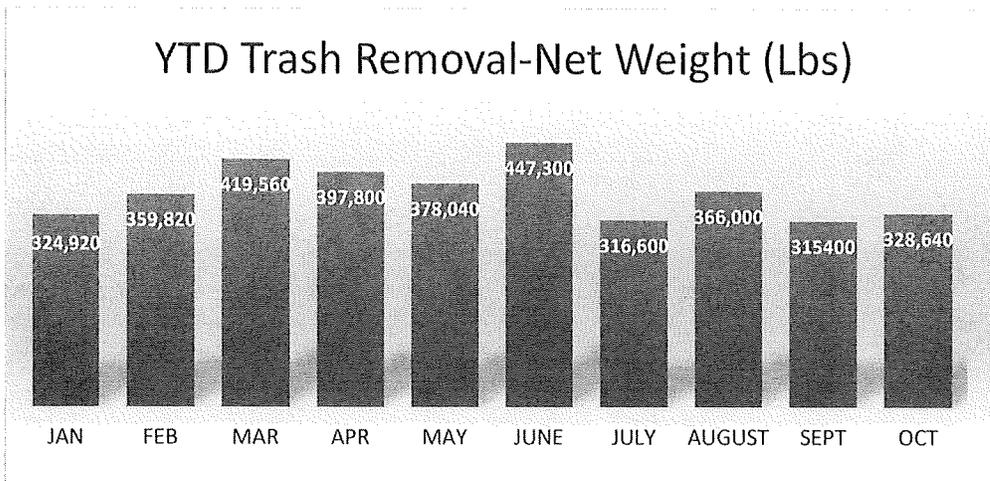
- Miles of residential streets swept: 30
- Lbs of debris removed: 1260
- Yards of debris removed: 12

- Miles of **DOT** roads swept: 10
- Lbs of debris removed: 600
- Yards of debris removed: 4
- **Total Lbs of debris removed: 1860**
- **PROJECTS:**
 - Clearwater Park Dam-Repaired leak in dam
 - Ferndell Street Project—Relocating the road, remilling and installing sidewalks
 - Began prepping Ferndell for millings
- **ASPHALT:**
 - Spread and rolled millings for turn around by Well #4
- **GRADING:**
 - Alley behind Heritage Museum
- **ROW MOWING:**
 - Clearwater Park
 - Adams Alley
 - Detroit Ave
 - Grandview Ave
 - Vine St
 - Spencer Place
 - Muskegon Ave
 - Johnson St & Kelly Rd
 - St. Charles Ave
 - Michigan Ave
 - Old St Rd 10
 - Jackson Circle
 - Illinois Ave
 - Cut through between Jackson St & Columbus Ave
- **SIDEWALK MAINT/ CEMENT WORK**
 - Completed apron at softball field
 - Backfilled low points and washouts beside sidewalk at Lewis Middle School
- **TREE MAINTENANCE:**
 - Removed tree on Edge Ave
 - Trimmed low hanging branches:
 - Oak Ln
 - Okaloosa Ave
 - Rockford St
 - Lincoln Ave

- Echo Ave
- Spencer Pl
- Gregory St
- Washington Ave
- Andrew Dr
- **SIGN MAINTENANCE:**
 - Made sign for ball field
 - Made stickers for new water truck
 - Reset stop sign on Nordberg Ave and Madison St and Nordberg Ave and Hwy 190
- **STORM DRAINS**—Cleaned out drain on Virginia
- **BACKFILLED DIVOTS MADE BY THE CLAM TRUCK:**
 - S. Bayshore Dr
 - Vine St
 - Oak Ln
 - Grandview Ave
- **POTHoles FILLED:**
 - Okaloosa Ave
 - Lincoln Park
 - Charles St
 - Glen Ave
 - Jackson Ave
 - Adam's Alley
- **Misc:**
 - Removed sand from Twin Cities
 - Changed blades on both mowers
 - Repaired board at Twin Cities Park
 - Cleaned out gutters at Library
 - Cleaned off boat ramps
 - Repaired lights on dump truck
 - Cleaned up old sewer plant
 - Raked and rolled city yard

SANITATION

- 164.35 Tons (328,640 lbs) of Household Trash collected. Number of trips to the dump: 45
- 102.79 Tons (205,040 lbs) of Debris and Roadside Bulk Waste collected. The clam trucks picked up at 810 resident's homes. Number of trips to the dump: 36
- Delivered 19,860 lbs of recyclable material to Tallahassee on Oct. 6th



WATER/ SEWER DEPT

Summary of the work from the Water/ Sewer Dept during the month of October.

Jason Lynch attended the UF Treeo Center SCADA and Electrical Training Course Oct 25th & 26th.

- **Locates—47**
- **Turn meter on—49**
- **Turn meter off—15**
- **Additional Meter Reads—12**
- **Meter Change Outs**
 - 46 Kelly Way
 - 507 Valparaiso Pkwy
 - 227 Edge
 - 125 Edge
 - 405 Davenport
 - 353 Edge
 - 403 Edge
 - 138 Menzel
 - 191 Edge
 - 175 B Nordberg
 - 428 Gregory Ave
 - 114 Edward Cir
 - 138 Edward Cir
 - 138 Menzel
 - 428 Gregory
- **Water Leak/ Break**
 - 236 Chicago
 - 256 Chicago
 - Water line at Nordberg & Madison
- **Sewer calls**
 - Stopped sewer at 424 Edge Ave
- **Lift Station Wet Well Cleaning:**
 - #1-427 Edge Ave
 - #15-87 Kelly Way
 - #18-Muskegon/ Clearwater
 - #16-S. John Sims/ Carolina
- Moved hydrant and looped water line on Highland St
- Installed construction meter at Kinsey & Jasmine Ave
- Repaired no power issue at Well #4

- **Valve Exercising:**
 - 500 Kelly Mill Rd
 - 2 valves at Well #5
 - 431 Marquette
 - 421 Marquette
 - End of Marquette
 - Escanaba & Jackson
 - Wolverine & Detroit

- **Customer Requests, Concerns or Complaints:**
 - Turned water off for repairs at 12 Carie Way
 - Turned water off for repairs at 105 Edward Cir
 - Investigated & data logged consumption complaint at 468 College Blvd

Support Staff

- **PROJECT UPDATE:**

Water:

- The Highland Avenue project—looping water line to improve water quality is complete

Sewer:

- Manhole lining—Completed 300 VF to eliminate infiltration into the manhole structures
- Investigated & data logged consumption complaint at 405 Davenport Ave

PHONE CALLS RECEIVED:

Water	Sewer	Parks	Sanitation	Streets	Cemetery	Shop	Misc
29	8	4	19	4		1	53

- **COMPLIANCE SAMPLING:**

- Monthly bacteriological sampling & satisfactory results received
- Bacteriological samples taken 10/5 & 10/6 for Precautionary Boil Water Notice (PBWN) given to residents along Highland Avenue following the work done for the Highland Avenue project. The PBWN, the sampling results and rescind notice was sent to FDEP and DOH

- **COMPLIANCE REPORTS SENT TO REGULATORY AGENCIES:**

- Monthly Operational Reports (MORs) to FDEP & Polyengineering
- 3rd Qtr Disinfectant Residuals Report to FDEP
- Water Levels to NFWMD

- **OTHER REPORTS:**

- ACOA Shoreline Protection log sent to City Administrator
- Updated Distribution Logs
- Updated Flow Meter Accuracy Test spreadsheet

- **ACTIVITIES:**

- Gathered information requested from Data Flow Systems to install SCADA
- Daily updated Public Works' Department Activities
- Updated inventory database
- Updated running water produced GPD spreadsheet
- Updated rainfall totals spreadsheet
- Generated and closed 97 City Hall work orders.
- Generated and closed 27 Public Works Work Orders.
- Generated and closed 57 Locate requests from Sunshine811